



Business Services Terms and Conditions

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INTRODUCTION

Thank you for choosing FNB Oxford Bank for your Business Services needs. We appreciate the opportunity to serve you. If you have any questions about our Business Services or about these Business Services Terms and Conditions (this “Booklet”), please contact your Business Services representative. The General Terms and Conditions (Part I) and separate sections for the Services (Part II) within this Booklet contain capitalized terms which are defined herein. This Booklet contains the terms and conditions under which we provide you with Business Services. It is used in conjunction with the terms and conditions applicable to the deposit accounts for which Services are provided. Please read this Booklet carefully and keep it for your records.

Some Services require Customer to complete additional forms (“**Operating Instructions**”), which provides Bank with necessary information to set up the Service. The Operating Instructions must be completed by you before using the applicable Service. The Operating Instructions are incorporated herein and made a part of this Booklet. You may begin using the Service when we have received all required and properly executed forms.

Part I below is the General Terms and Conditions that apply to all the Services. Following the General Terms and Conditions are the Service Sections (Part II) which contain the terms and conditions applicable to each Service.

By signing the Business Services Enrollment Form (the “**Enrollment Form**”) for this Booklet, the entity designated in the Enrollment Form (“**Customer**,” “**you**,” “**your**,” “**yours**”) acknowledges and agrees that it has received, read, and understands FNB Oxford Bank (“**Bank**,” “**our**,” “**we**,” “**us**”) Business Services Terms and Conditions Booklet, all Operating Instructions, the Enrollment Form and all other agreements referenced herein, each as amended from time to time (collectively referred to herein as the “**Booklet**” or “**Master Agreement**”) and the Customer agrees to be bound by the terms and conditions of the Booklet and any Schedules and Operating Instructions described therein.

After the Customer executes the Enrollment Form, the Customer may from time to time request the Bank to provide any of the Services described in the Booklet (“**Services**”). The Customer may begin to use any such Service once Bank has approved such use and has received all required properly executed forms. By enrolling for the use of any Service, or by using or allowing any others to use any Service in relation to any of Customer’s Accounts, Customer accepts and agrees to the terms and conditions of Part I of this Booklet, which is applicable to all Services, as may be in effect from time to time. Customer also accepts and agrees to the terms and conditions of those Sections in Part II of this Booklet governing the specific Service(s) Customer has selected in the Enrollment Form. Terms defined in Part I are applicable to all of the terms contained in this Booklet. Terms contained within Part II are applicable only to the provisions of the Service contained in the Service Section in which the term is defined. In the event of a conflict between the terms in Part I and the terms in Part II, the terms in Part II shall control.

By executing the Enrollment Form, the Customer warrants and certifies that the Customer has taken all action required by its organizational or constituent documents to authorize the Customer representative to execute and deliver on behalf of the Customer the Enrollment Form, all Schedules attached thereto, and any other documents the Bank may require with respect to the Services, including the necessary action to agree to and be bound to the terms and conditions set forth in the Booklet.

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PART I: GENERAL TERMS AND CONDITIONS

The following terms and conditions apply to all the Business Services provided by Bank. These Services currently include, but are not limited to, the Online Service, ACH Origination, Wire Transfer of Funds, Remote Deposit, Lockbox, and Sweep (individually the “Service,” collectively the “Services”). Bank and Customer agree that this Booklet shall also govern all new Business Services used by Customer in the future. Bank agrees to provide and Customer agrees to purchase certain Services provided for and described in this Booklet and agrees to such terms and conditions of this Booklet. Customer agrees as follows:

1.1 Authority, Representations and Warranties.

Customer hereby warrants that it has full right, authority and power to agree to the terms of this Booklet and that execution of the Enrollment Form has been duly authorized by necessary governing bodies or executive officers, as the case may be. Customer agrees to supply Bank any information that the Bank may reasonably request including, but not limited to, such documents as may be satisfactory to the Bank which establish the authority of any representative to enter into or act on behalf of Customer in regards to this Booklet or to enter into the Services and or to perform any other act contemplated under this Booklet.

Customer further warrants that it is validly existing and in good standing under the laws of the applicable state and any consent or authorization of any governmental authority or third party required to be obtained by Customer in connection with this Booklet or any Business Service used or performed has been obtained.

You acknowledge, represent and warrant that the Services will not be used for accounts established primarily for personal, family or household purposes. Specifically, you acknowledge, represent and warrant that the transfer of funds from your Accounts is for business purposes and not for personal, family or household purposes. Accordingly, the provisions of the federal Electronic Fund Transfer Act, as amended, and the Consumer Financial Protection Bureau’s Regulation E, as amended, and any other laws or regulations, as well as any terms or provisions of this Booklet, intended for the protection of consumers or governance of transactions involving consumers or consumer accounts do not apply to any Service transactions affecting your Accounts.

1.2 Commonly Controlled Entities.

Customer, and each Commonly Controlled Entity, (as defined below) represent and warrant to Bank: (1) that each of the Commonly Controlled Entities is an entity in which the Customer or its Parent (herein defined) has direct or indirect majority ownership interest; (2) that each such entity maintains one or more checking accounts with Bank (each, a “Commonly Controlled Entity”); (3) that the person executing the Enrollment Form on behalf of the Customer is an authorized signatory on each of the Commonly Controlled Entity Accounts with Bank; (4) that the execution of the Enrollment Form by such person constitutes the acceptance of and agreement to the terms and conditions contained in the Service Agreement, both on behalf of the Customer and each such Commonly Controlled Entity, for the purpose of granting authority for such person to perform transactions under the Service Agreement; (5) that all actions by

such person on behalf of the Customer or a Commonly Controlled Entity constitutes the duly authorized action of the Customer and/or such Commonly Controlled Entity, as applicable; and (6) that each Commonly Controlled Entity is deemed to be a party to this Booklet. For purposes of this Booklet, “Parent” means a person or entity that has a majority ownership interest in Customer.

a. Bank, in its discretion, may permit Customer to link its Accounts maintained at Bank to the Accounts of other Commonly Controlled Entities through the Services, to permit Customer to perform all banking transactions authorized in the Service Sections and this Booklet, relating to such Commonly Controlled Entities’ Accounts without requiring other signatures or further authorizations of the applicable Commonly Controlled Entities.

b. Customer, and each Commonly Controlled Entity, represent to Bank that they have entered into an agreement in which Customer agrees to perform certain Business Services, on behalf of Commonly Controlled Entities that requires Customer to have access to, and authority to conduct banking transactions on behalf of and with respect to, the Commonly Controlled Entities’ Accounts maintained at Bank. By signing the Enrollment Form, Customer and each Commonly Controlled Entity make such representation to Bank and authorize Bank to perform such transactions based upon Customer’s instructions.

c. Customer and each Commonly Controlled Entity represents and warrants to Bank that if Accounts held under different tax identification numbers are linked, the person signing the Enrollment Form is an authorized signatory for each Commonly Controlled Entity, is authorized to designate the multiple ACH Block/Filter Service access included in this Booklet and the Service Section, and that no Account included for common access is restricted from such common access by any provisions of Customer’s charter, bylaws or similar documents or any applicable laws or any existing resolution, declaration or agreement with Bank and that each of the requested Services has been duly and legally authorized by Customer and each Commonly Controlled Entity. Where Accounts held under different tax identification numbers are requested to be linked, Customer, and each Commonly Controlled Entity, acknowledges that Bank shall rely on the Security Procedure to determine authority of Customer to transfer funds or conduct other transactions effecting Accounts of other Commonly Controlled Entities. Customer and each Commonly Controlled Entity acknowledges that it is responsible for determining any limitations on access to its Accounts by its officers, employees, or other designated representatives.

d. Where Bank permits linkage between Commonly Controlled Entity accounts, Customer and each of the Commonly Controlled Entities hereby jointly and severally direct Bank and authorize it: (a) to provide complete access by Customer to Commonly Controlled Entities’ Account(s), and (b) to recognize, accept and effectuate all transactions initiated through the Services available under this Booklet by Customer, with respect to Commonly Controlled Entities’ Accounts, all without further inquiry regarding: (i) the authority of the person(s) initiating the transaction(s), and (ii) any aspect of the transaction(s) itself. Bank

shall not otherwise be deemed to have any knowledge of the provisions of the agreement between Customer and its Commonly Controlled Entities respecting such banking or other matters, nor any of their respective duties thereunder, it being understood that recitation of the said agreement herein is for reference purposes only.

e. By executing the Enrollment Form and agreeing to the terms and conditions contained in the Booklet, Customer and each Commonly Controlled Entity represents and warrants to Bank that (i) it has fully advised the appropriate owners, officers, and other personnel of Customer and each Commonly Controlled Entity regarding the terms hereof, including with respect to, among other things, terms and conditions relating to Customer's rights and obligations with respect to Account linkage matters and with respect to the Commonly Controlled Entity's joint and several obligations hereunder relating to such transactions; (ii) Customer and each Commonly Controlled Entity fully agrees to be bound by the terms hereof in respect of its Accounts, including with respect to, among other things, the charging of fees to its Accounts as described in this Booklet; (iii) Customer and each Commonly Controlled Entity hereby assume all obligations and risks pursuant to the terms of this Booklet with respect to transactions affecting Customer and each Commonly Controlled Entity's Accounts. Bank shall have no responsibility with respect to the application of funds pursuant to transactions under this Booklet and Bank's obligations with respect to such funds and Account linkage matters shall be limited strictly and specifically to those expressly set forth herein.

f. Monthly maintenance fees for use of the Services shall be charged to Customer's Account. All transaction fees and charges incurred for specific transactions and Services by Commonly Controlled Entities executed using the Services shall be charged to the applicable designated Account of the applicable Commonly Controlled Entity.

g. Customer and each Commonly Controlled Entity, jointly and severally, hold Bank harmless and indemnify Bank for any loss, damage, injury, assessment, judgment or liability, suffered or incurred by Bank, and for any claim, proceeding, action or cause of action brought against Bank (including reasonable attorneys' fees relating thereto), arising from, or in any manner in connection with any transactions executed under the terms and conditions of this Booklet and the Service Sections.

h. A Commonly Controlled Entity may withdraw the authority granted under this Booklet for Customer's authorized representative to act on behalf of such Commonly Controlled Entity hereunder and under one or more Service Sections by providing notice of such withdrawal of authority to Bank as provided herein, but such notice shall not be effective until five (5) Business Days after receipt and written acknowledgment of such receipt, by Bank, or such earlier time as Bank may effectuate such withdrawal of authority. Customer and Bank agree that in the event of withdrawal of the authority granted herein by a Commonly Controlled Entity, Customer and Bank shall terminate this Booklet and all applicable Service Sections (collectively "**Service Sections**") in accordance with the termination provisions of the Service Sections.

The delivery of notices, documents and correspondence to Customer in connection with this Booklet and each Service

Section shall be deemed to be delivery to each Commonly Controlled Entity.

1.3 Deposit Account Terms and Conditions.

Customer acknowledges and agrees that Customer's demand deposit accounts maintained with Bank (individually "**Account**," collectively "**Accounts**") are an integral part of the Services offered by Bank and that all transactions and Services initiated or processed pursuant to this Booklet are subject to the terms and conditions of the rules, regulations and agreements ("**Terms and Conditions**") governing accounts in effect from time to time between Customer and Bank including without limitation, the arbitration provisions. The Deposit Account Agreement is expressly incorporated herein by reference. The terms and conditions of this Booklet shall control over any inconsistent terms and conditions of the Deposit Account Agreement. Customer acknowledges that it has signed and executed all agreements, resolutions, signature cards and forms governing Customer's demand deposit account required by Bank. If Customer has not signed the foregoing forms required by Bank, by signing the Enrollment Form, Customer acknowledges that it has read the contents of and agrees to be bound by the terms of those forms, agreements and documents, and adopts and ratifies, as an authorized signatory(s), the signature(s) of any person(s) who has signed a signature card or any check on Customer's account. Customer also agrees to establish all accounts that must be opened in conjunction with the Service provided by Bank.

1.4 Required Deposit Balance.

Bank offers Business Services under the Service Sections only in association with one or more deposit accounts maintained by Customer at Bank. If required by Bank, Customer agrees to maintain the minimum collected balance ("**Required Deposit Balance**") in the amount and in the account specified in the Service terms and conditions of the specific Services selected and designated by Customer and the set of detailed instructions referred to as the "Operating Instructions," establishing the procedures and operating instructions governing the Service.

1.5 Services Requested by Customer.

Bank shall perform the Services selected by Customer in accordance with the Service terms and conditions contained herein and the Operating Instructions governing the selected Service. "Operating Instructions" shall mean any information provided by Bank to Customer and any information provided by Customer to Bank giving instructions for use of the Service. The Operating Instructions, which may be communicated within the terms and conditions of the Service, by online screen instructions or other forms of written notice permitted by this Booklet, are made a part hereof. Some of the Services require Customer to complete and provide to Bank information or documentation in, or as part of the Booklet, Enrollment Form, Schedules, Addenda, Operating Instructions, input forms or other documents required in connection with these Services. Customer's use or continued use of each of such Services will be conditioned on and subject to Customer entering into, or completing and providing to Bank, the foregoing when Bank so requests. Use of a Service under a preceding agreement for such Business Service will constitute affirmation that Customer agrees to and is bound by the terms and

conditions of this Booklet and the applicable Service terms and conditions and not the preceding agreement.

Bank, in its sole discretion, may not permit Customer to use the Service(s) until Bank has determined that Customer has accepted or executed the applicable documentation and otherwise provided appropriate information and specifications for the use of the Service(s), and until Bank has had a reasonable opportunity to receive and review for proper execution by an authorized signatory and activate the Service(s). In any event, Customer agrees that the use by Customer of any Service Section shall, without any further action or execution or acceptance of any documentation on the part of Customer, constitute Customer's acceptance of and agreement to Bank's terms and conditions for the use of such Service Section as may be in effect as of the time of such usage, whether set forth in this Booklet or otherwise prescribed by Bank.

1.6 Effective Date.

The effective date of this Booklet shall be the date upon which the Enrollment Form is executed by Customer and accepted by Bank. Once the Customer has signed the Enrollment Form, the Customer may request the Bank to provide Services which are provided for in this Booklet. Customer may begin to use any such Service once Bank has approved such use and has received all required properly executed forms. Bank shall have no obligation to deliver or render the Service(s) until Bank has approved such use and received all required and properly executed forms. The effective date of the terms of a Service contemplated in Part II of this Booklet shall be the date upon which Bank approves Customer's use of the Service or the date on which Customer uses the Service.

1.7 Data and Information Supplied by Customer.

Customer shall transmit or deliver data and other information in the format and on the media as provided for in each Service Section terms and conditions contained herein and the Operating Instructions or as otherwise required by the Bank in conjunction with rendering the Service(s) selected by Customer. Customer shall have the sole responsibility of ensuring the accuracy and correctness of the data transmitted. Customer acknowledges and agrees that Bank shall not examine the data for correctness and the Bank shall not have any responsibility for detecting errors in the data transmitted by the Customer. The data transmitted by Customer must be legible, correct and complete. Bank shall not process, and Bank shall not be liable to Customer for failure to process, the data if it is not in the format specified by Bank or if the data is incomplete. Bank shall not be liable for errors or omissions caused by data that is rejected as the result of Customer's failure to provide the data in accordance with the standards specified in the Service terms and conditions and the Operating Instructions.

1.8 Update Notice.

Customer shall provide written notice to Bank of any changes to the information previously provided by Customer to Bank, including, but not limited to, any additional locations, any change in business, any new business, the identity of principals and/or owners, the form of business organization, type of goods and services provided and method of conducting sales. Such notice must be received by Bank within five (5) Business Days of the

change. Customer shall provide any additional information requested by Bank within five (5) days of such request.

1.9 Security Procedures.

Bank shall provide Customer with one or more User ID(s) and/or passwords (collectively, an **"Access Code"**) to access certain Services. The use of the Access Code, in addition to other authentication methods described below, is a security procedure established by Bank to authenticate the identity of the person attempting to gain access to the Service (**"Security Procedure"**). The Security Procedure is not designed for the detection of errors. We may require you to change your Access Code from time to time for security reasons. You should keep your Access Code in a secure location. Any person having access to your Security Procedures will be able to access these Services and perform all transactions, including reviewing Account information and making Transfers to other Accounts and to other persons. **You are responsible for safeguarding the Security Procedures. Providing these Security Procedures to another person effectively constitutes a grant of authority to access your Accounts.**

a. You agree to comply with the Security Procedures and any other procedures Bank directs you to use, and you acknowledge and agree that the Security Procedures, including (without limitation) any code, Access Code, Password, User ID, personal identification number, user identification technology, token, certificate, layered security, software or other element, means, or method of authentication or identification used in connection with a Security Procedure (**"Security Devices"**), constitute commercially reasonable security procedures under applicable law for the initiation of the Services you utilize, including without limitation, transfers and access to confidential information. You authorize us to follow any and all instructions entered and transactions initiated using applicable Security Procedures unless and until you have notified us, according to notification procedures prescribed by us, that the Security Procedures or any Security Device has been stolen, compromised, or otherwise become known to persons other than you or your representative(s) and until we have had a reasonable opportunity to act upon such notice. You agree that the initiation of a transaction or instructions using applicable Security Procedures constitutes sufficient authorization for Bank to execute such transaction or instruction notwithstanding any particular designation by you of authorized persons or signature requirements identified on any signature card or other documents relating to this Booklet or your deposit account maintained with Bank, and you agree and intend that the submission of transactions and instructions using the Security Procedures shall be considered the same as your authorized written signature in authorizing us to execute such transaction or instruction. You acknowledge and agree that you shall be bound by any and all transactions initiated through the use of such Security Procedures, whether authorized or unauthorized, and by any and all transactions and activity otherwise initiated by you, to the fullest extent allowed by law. You further acknowledge and agree that the Security Procedures are not designed to detect error in the transmission or content of communications or transactions initiated by you and that you bear the sole responsibility for detecting and preventing such error.

b. You agree to appoint and designate, in the Enrollment Form, an administrator (the “**Administrator**”) who will be authorized and responsible for creating and maintaining subsequent User IDs, Passwords and tokens on your behalf, including assigning and revoking access privileges for persons to use the Service, (“**User**”) and providing new and subsequent Security Devices to those Users. Bank will provide Customer’s designated Administrator, through United States postal mail, e-mail and/or other delivery service selected by Bank at Bank’s option, with a User ID and Password, and tokens to be distributed by the Administrator to each User with respect to one or more of the Services. Customer understands that the Administrator has the capability of providing administrative privileges identical to that of the Administrator to any User, including the ability to create and maintain subsequent User accounts and assigning and revoking access privileges. If these privileges are granted by the Administrator to a User, that User will also be considered an Administrator. Customer will be required to use the Security Device each time it accesses the Services. Customer acknowledges that any Administrator shall have the ability to control security levels such as Service access and Service transaction limits, including without limitation the ability to assign dollar amount limits to transfers of funds. You also agree that the Administrator or any User shall also have the authority on behalf of Customer to electronically accept and approve any and all agreements and amendments to agreements by and between Bank and Customer, including but not limited to this Booklet.

c. You agree to keep all Security Procedures and Security Devices protected, secure, and strictly confidential and to provide or make available the same only to your authorized representative(s). You agree not to disclose or provide any Security Procedures or Security Devices to any unauthorized person. You also agree that Users shall not share Security Devices with each other. Where you have the ability to change or modify a Security Device from time to time (e.g., a password or User ID), you agree to change Security Devices frequently in order to ensure the security of the Security Device. You agree to notify us immediately, according to notification procedures prescribed by us, if you believe that any Security Procedures or Security Device have been stolen, compromised, or otherwise become known to persons other than you or your authorized representative(s) or if you believe that any transaction or activity is unauthorized or in error. In the event of any actual or threatened breach of security, we may issue you a new Security Device or establish new Security Procedures as soon as reasonably practicable, but we shall not be liable to you or any third party for any delay in taking such actions. You agree to indemnify, defend all claims, and hold Bank harmless from any loss, damages, or expenses, including but not limited to attorneys’ fees, caused by your, your employees’, or agents’ failure to keep the Security procedures or Security Device confidential and secure.

d. You agree to notify us immediately, according to notification procedures prescribed by us, if the authority of any authorized representative(s) shall change or be revoked. You shall recover and return to us any Security Devices in the possession of any of your authorized representative(s) whose authority to have the Security Device has been revoked.

e. We reserve the right to modify, amend, supplement, or cancel any or all Security Procedures, and/or to cancel or

replace any Security Device, at any time and from time to time in our discretion. We will endeavor to give you reasonable notice of any change in Security Procedures; provided that we may make any change in Security Procedures without advance notice to you if we, in our judgment and discretion, believe such change to be necessary or desirable to protect the security of our systems and assets. Your implementation and use of any changed Security Procedures after any change in Security Procedures shall constitute your agreement to the change and your agreement that the applicable Security Procedures, as changed, are commercially reasonable and adequate for the purposes intended.

1.10 Physical and Electronic Security.

a. Customer is solely responsible for providing for and maintaining the physical, electronic, procedural, administrative, and technical security of data and systems in Customer’s possession or under Customer’s control. Bank is not responsible for any computer viruses (including, without limitation, programs commonly referred to as “malware,” “keystroke loggers,” and/or “spyware”), problems or malfunctions resulting from any computer viruses, or any related problems that may be associated with the use of an online system or any ACH Origination services. Any material downloaded or otherwise obtained is obtained at Customer’s own discretion and risk, and Bank is not responsible for any damage to Customer’s computer or operating systems or for loss of data that results from the download of any such material, whether due to any computer virus or otherwise. Customer is solely responsible for maintaining and applying anti-virus software, security patches, firewalls, and other security measures with respect to Customer’s operating systems, and for protecting, securing, and backing up any data and information stored in or on Customer’s operating systems. Bank is not responsible for any errors or failures resulting from defects in or malfunctions of any software installed on Customer’s operating systems or accessed through an Internet connection.

b. Customer acknowledges and agrees that it is Customer’s responsibility to protect itself and to be vigilant against e-mail fraud and other Internet frauds and schemes (including, without limitation, fraud commonly referred to as “phishing” and “pharming”). Customer agrees to educate User(s), agents, and employees as to the risks of such fraud and to train such persons to avoid such risks. Customer acknowledges that Bank will never contact Customer by e-mail in order to ask for or to verify Account numbers, Security Devices, or any sensitive or confidential information. In the event Customer receives an e-mail or other electronic communication that Customer believes, or has reason to believe, is fraudulent, Customer agrees that neither Customer nor its User(s), agents, and employees shall respond to the e-mail, provide any information to the e-mail sender, click on any links in the e-mail, or otherwise comply with any instructions in the e-mail. Customer agrees that Bank is not responsible for any losses, injuries, or harm incurred by Customer as a result of any electronic, e-mail, or Internet fraud.

c. In the event of a breach of the Security Procedure, Customer agrees to assist Bank in determining the manner and source of the breach. Such assistance shall include, but shall not be limited to, providing Bank or Bank’s agent access to Customer’s hard drive, storage media and devices, systems and any other equipment or device that was used in breach of the Security Procedure. Customer further agrees to provide to Bank

any analysis of such equipment, device, or software or any report of such analysis performed by Customer, Customer's agents, law enforcement agencies, or any other third party. Failure of Customer to assist Bank shall be an admission by Customer that the breach of the Security Procedure was caused by a person who obtained access to transmitting facilities of Customer or who obtained information facilitating the breach of the Security Procedure from Customer and not from a source controlled by Bank.

1.11 Hardware and Software.

Customer understands it must, and hereby agrees to, at its sole cost and expense, use computer hardware and software that meets all technical requirements for the proper delivery of the Service and that fulfills Customer's obligation to obtain and maintain secure access to the Internet. Customer understands and agrees it may also incur, and shall pay, any and all expenses related to the use of the Services, including, but not limited to, telephone service or Internet service charges. Customer is solely responsible for the payment of any and all costs and expenses associated with meeting and maintaining all technical requirements and additional items necessary for the proper use of the Services. Customer understands and agrees that it is solely responsible for the operation, maintenance and updating of all equipment, software and services used in connection with the Services and the cost thereof, and Customer hereby agrees that it will perform, or cause to be performed, all vendor recommended maintenance, repairs, upgrades and replacements, and such performance shall be rendered by properly trained personnel, whether they are employees of Customer or third-party employees. Bank is not responsible for, and Customer hereby releases Bank from any and all claims or damages resulting from, or related to, any computer virus or related problems that may be associated with using electronic mail or the Internet to deliver Services. Bank is not responsible for any errors or failures resulting from defects in or malfunctions of Customer's computer hardware or software. In addition to installing antivirus software, Customer hereby agrees to scan its computer hardware and software on a regular basis (one or more times per month) using a reliable computer virus detection product in order to detect and remove computer viruses. In connection with its use of the Services, Customer shall only use the hardware approved in advance by Bank and shall only use such software as is approved in advance by Bank.

All right, title and interest in and to (a) any and all computer programs, including, but not limited to, the object and source codes therefore, and any and all updates, upgrades, fixes and enhancements thereto, together with any and all documentation, user guides and instructions pertaining thereto (everything in this clause (a), collectively, "**Software**"), and (b) any and all users guides, instructions and other documentation provided to, or used by, Customer in connection with the Services (everything in this clause (c) collectively, the "**Documentation**") shall be, and remain, the property of Bank or any third party Software provider, as applicable. Unless otherwise expressly authorized, Customer may not (a) copy, reproduce, transmit, retransmit, disseminate, display, publish, sell, broadcast, circulate, distribute, transfer, assign, commercially exploit, reverse engineer, reverse compile or create derivative works of, the Software in any form or (b) copy, reproduce, transmit, retransmit, disseminate, display, publish, sell, broadcast, circulate, distribute, transfer, assign, commercially exploit the Documentation.

1.12 Internet Disclaimer.

For any Service described herein utilizing the Internet, Bank does not and cannot control the flow of data to or from Bank's network and other portions of the Internet. Such flow depends in large part on the performance of Internet Services provided or controlled by third parties. Actions or inactions of such third parties can impair or disrupt Customer's connections to the Internet (or portions thereof). Bank cannot guarantee that such events will not occur. Accordingly, Bank disclaims any and all liability resulting from or related to such events and in no event shall Bank be liable for any damages (whether in contract or in tort) that are attributable to the public Internet infrastructure, Customer's ability to connect to the Internet, or Bank's ability to connect to the Internet on Customer's behalf.

1.13 Service Limits.

Customer agrees that Bank may establish limits or restrictions on Services provided in this Booklet and that Bank may amend those limits without notice. The limits or restrictions may apply to transaction amounts, types of accounts that are eligible for the Service, the frequency of the transactions or any other limits or restrictions that Bank deems necessary. Customer agrees to abide by and honor the limits or restrictions established by Bank. Customer also agrees that Bank shall have no liability to Customer for refusal to process any transaction or to act on any request by Customer that exceeds the limit or restriction, or if the Customer has insufficient available funds to effect any transactions.

1.14 Financial Information and Audit.

Bank may from time to time request information from Customer in order to evaluate a continuation of the Service to be provided by Bank hereunder and/or adjustment of any limits set by Bank. Customer agrees to provide the requested financial information within a reasonable period of time upon request by Bank, in the form required by Bank. Customer authorizes Bank to investigate or reinvestigate at any time any information provided by Customer in connection with this Booklet and the Services. Upon request by Bank, Customer hereby authorizes Bank to enter Customer's business premises for the purpose of ensuring that Customer is in compliance with the terms of this Booklet, applicable laws and regulations, and the NACHA Rules and Customer specifically authorizes Bank to perform an audit of Customer's operational controls, risk management practices, staffing and the need for training and ongoing support, compliance with the NACHA Rules and this Booklet, and information technology infrastructure. Customer hereby acknowledges and agrees that Bank shall have the right to mandate specific internal controls at Customer's location(s) and Customer shall comply with any such mandate. In addition, Customer hereby agrees to allow Bank to review available reports of independent audits performed at the Customer location related to information technology, the Service and any associated operational processes. Customer agrees that if requested by Bank, Customer will complete a self-assessment of Customer's operations, management, staff, systems, internal controls, training and risk management practices that would otherwise be reviewed by Bank in an audit of Customer. If Customer refuses to provide the requested financial information, or if Bank concludes, in its sole discretion, that the risk of Customer is unacceptable, if

Customer violates the Service terms and conditions or the Rules, or if Customer refuses to give Bank access to Customer's premises, Bank may terminate the Service and this Booklet according to the provisions hereof.

1.15 Changes and Modifications.

Bank may amend, add to, modify or delete the terms or replace this Booklet in its entirety at any time, in its sole discretion, by giving written notice to Customer. Notwithstanding the foregoing, Bank may amend the Schedule of Fees at any time, in its sole discretion with or without notice. In the event performance of the Service provided herein in accordance with the terms of this Booklet would result in a violation of any present or future statute, regulations or government policy to which Bank is subject, and which governs or affects the transactions contemplated by this Booklet, then this Booklet shall be deemed amended to the extent necessary to comply with such statute, regulation or policy, and Bank shall incur no liability to Customer as a result of such violation or amendment. Any practices or course of dealings between Bank and the Customer, or any procedures or operational alternatives used by them, shall not constitute a modification of this Booklet, nor shall they be construed as an amendment to this Booklet.

Further, we may, from time to time, revise or update, or perform maintenance upon, our program, the Services, and/or related material, resulting in interrupted service or errors in the Services or rendering prior versions obsolete. We also may need to change the scope of our Services from time to time. We will attempt to provide prior notice of such interruptions and changes but cannot guarantee that such notice will be provided. We reserve the right to terminate this Agreement as to all prior versions of our programs, the Services, and/or related material and limit access to our more recent versions and updates. Use of the Service after the effective date of any such revisions, updates, and/or changes will constitute your consent to the same.

1.16 Deadlines.

Customer shall deliver or transmit all data or information to Bank by the deadline(s) specified in the Service terms and conditions and the Operating Instructions. Bank shall have no obligation to process data or perform the Service if the data is not received by the Bank by the specified deadline.

1.17 Customer's Duty to Inspect.

Bank will provide notice of receipts of deposits to Customer's Accounts with Bank on Customer's periodic Account statement. If Customer uses Bank's information/balance reporting services, Customer can also receive notice through various reports or terminal printouts. Customer shall inspect all reports, journals, and other material evidencing the output of the Service(s) performed by Bank. Customer is responsible for detecting and reporting to Bank any discrepancy between Customer's records and the records Bank provides to Customer. Customer must report all errors to the Bank for Services performed and reported to Customer daily by the close of business on the Banking Day following the day on which the report, journal or other material evidencing the output of the Services is rendered. Customer must report all other errors within a reasonable time not to exceed thirty (30) days from the date that the error is made. Failure of Customer to promptly report errors within such specified time shall preclude Customer from asserting the error, discrepancy or

any loss caused by the error against the Bank.

Reporting Unauthorized Transactions. You should notify us immediately if you believe your User ID or Password has been lost or stolen, that someone has gained access to the Security Procedure, or that someone has transferred or may transfer money from your Account without your permission or if you suspect any fraudulent activity on your Account. To notify us, call us at the number provided in Part I, Section 1.27 between 8:30 a.m. and 5:00 p.m., Monday through Friday Central Time (Standard or Daylight), during a Business Day, or write us at the address provided in Part I, Section 1.27.

1.18 Checks and Other MICR Documents.

Customer shall purchase all checks and other Magnetic Ink Character Recognition ("MICR") documents from vendors selected or approved by Bank. In the event that Customer selects its own vendor for checks or other MICR documents, Customer must submit sample documents to Bank for testing before the Service is rendered. Checks and other MICR documents must meet the standards and specifications selected by Bank in its own discretion. If Customer encodes the amount or other information on checks, deposits or other items in magnetic ink, Customer warrants that the information encoded is accurate and correct. In the event that the information is not encoded correctly, Bank shall have no liability for any loss, claim, action, or expenses, including reasonable attorneys' fees, arising out of such error.

1.19 Remotely Created Checks.

If Customer uses a Service wherein Customer creates or deposits a Remotely Created Check, as that term is defined in Federal Reserve Board Regulation CC, Customer warrants to Bank that the person on whose account the Remotely Created Check is drawn authorized the issuance of the check in the amount stated on the check and to the payee stated on the check.

1.20 Payment for Services.

Customer agrees to pay Bank the charges for the services provided in connection with this Booklet, as may be set forth from time to time in the Business Products Pricing Guide.

Customer may contact the Business Services Department at by calling, emailing, faxing, or mailing us, as set forth in Section 1.27 below, to obtain a current Schedule of Fees for the Services. All fees are subject to change from time to time by Bank, in Bank's sole discretion, with or without any notice.

Customer authorizes Bank to deduct any charges for the services from any account Customer has with the Bank, even if such deductions cause an overdraft in the account. Should Customer fail or refuse to pay any charges under this Booklet, Customer agrees to pay all collection costs (including reasonable attorney's fees) which may be incurred by Bank. Bank shall have the right to increase or decrease any charges imposed for the Services. Customer's use of the Service(s) after changes have been made shall constitute Customer's agreement to the same.

1.21 Taxes, Tariffs, Assessments, and Additional Fees and Costs.

In addition to the Service fees, Customer agrees to pay for all taxes, tariffs and assessments levied or imposed by any government agency in connection with the Service, this Booklet, and/or the software or equipment made available to Customer (excluding any income tax payable by Bank), and any fees or

charges provided for in the agreement between Bank and Customer with respect to the Account (the "Account Agreement"). Customer is also responsible for the costs of any communication lines and any data processing charges payable to third parties

1.22 Security Interest.

To secure the payment and performance of Customer's obligations set forth herein pertaining to any Service(s), Customer grants to Bank a security interest in and pledges and assigns to Bank all of Customer's right, title, and interest in the following described property, whether now owned or hereafter existing or acquired and wherever located: (a) all monies, instruments, savings, checking and other accounts of Customer (excluding IRA, Keogh, trust accounts and other accounts subject to tax penalties if so assigned) that are now or in the future in Bank's custody or control; (b) any other collateral described in any security instrument securing the obligations of Customer to Bank under this Booklet or any other obligation of Customer to Bank; and (c) all proceeds and products of the property as well as any replacements, accessions, substitutions, and additions to any of the above.

1.23 No Obligation to Lend Money.

Customer and Bank covenant and agree that nothing in this Booklet shall be deemed to constitute a credit facility of any kind or nature whatsoever in favor of Customer even if the Services rendered are in conjunction with a line of credit or even if the Service terms and conditions or the Operating Instructions make reference to a line of credit. Customer represents and warrants to Bank that it understands and acknowledges that this Booklet does not create any right to borrow funds from Bank and that Bank has no obligation to lend funds to Customer in providing the Services that are the subject of this Booklet. In the event that Bank shall perform a Service for Customer that creates an overdraft on the Customer's account(s) such action(s) by Bank will not establish a course of dealing or conduct between the parties that would require Bank to perform any subsequent Service which would also create an overdraft.

1.24 Stop Payment Orders.

Unless otherwise specified in the Service terms and conditions or Operating Instructions, any stop payment order which Customer wishes to place on a check drawn on an account that is the subject of this Service or is otherwise related to this Service shall be placed in accordance with the Bank's normal stop payment procedures for other accounts in effect at that time.

1.25 Bank Shall Not Examine Items.

Customer acknowledges and agrees that Bank will not examine checks, drafts and other items issued by Customer or payable to Customer and received by Bank and processed in conjunction with the Service rendered by Bank. Therefore, legends and other instructions placed on items by Customer or other parties, such as, but not limited to, "not valid over \$500," "void after ninety (90) days," "full accord and satisfaction," shall not be discovered by Bank, shall not be binding on Bank and shall not be enforceable against Bank. Likewise, Bank shall not discover alterations, postdated checks, stale dated checks, number of required signatures on checks, or discrepancies between the amount of the check or item as written in numbers and words, or other irregularities on the face of the check or item.

Customer further acknowledges and agrees that Bank shall not be liable to Customer for any loss that Customer may suffer as the result of Bank's processing items containing such legends, instructions, irregularities or signature requirements.

1.26 Privacy and Confidentiality.

a. Privacy Policy. The importance of maintaining the confidentiality and privacy of the information provided by you is one of our highest priorities. We may disclose information about your Accounts or the Transfers you make: (a) where it is necessary for completing the transfers or processing or maintaining your Accounts; (b) in order to verify the existence or condition of your Accounts for a third party such as a credit bureau or merchant; (c) in order to comply with legal process, government agency or court orders; (d) to companies that perform marketing services on our behalf or to other financial institutions with whom we have joint marketing agreements; or (e) otherwise as permitted by law. An explanation of our privacy policy will be provided to you separately in the manner required by applicable law. Please review it carefully. Our privacy policy may change from time to time and is always available on our website and at our banking locations.

b. All information of a business nature relating to the assets, liabilities or other business affairs disclosed to the Bank by you and your customers in connection with this Booklet and any applicable Service Section is confidential. Bank shall not, without the express written consent of you, disclose or permit access to any such information by any person, firm or corporation and Bank shall cause its officers, employees, and agents to take such action as shall be necessary or advisable, to preserve and protect the confidentiality of disclosing such information to persons required to have access thereto for the performance of this Booklet and any applicable Service Section, or to any other party to which the Bank may be required by law to report such information. You agree to hold confidential and to use only in connection with the Service provided under this Booklet and any applicable Service Section all information furnished to you by Bank or by third parties from whom Bank has secured the right to use the Service, including, but not limited to, Bank's product and service pricing structure, system design, programming techniques or other unique techniques. In addition, should you at any time receive or acquire any information relating to another customer of the Bank, you shall promptly return such information to Bank and not reveal such information to any other party and shall not make use of such information for your own benefit. Bank and your obligations and agreements under this paragraph shall not apply to any information supplied that was known to either party prior to the disclosure by the other, or is or becomes generally available to the public other than by breach of this Booklet, or otherwise becomes lawfully available on a non-confidential basis from a third party who is not under an obligation of confidence to either party. Notwithstanding anything to the contrary contained herein, it is authorized and agreed by the parties hereto that the performance of said Service is or might be subject to regulation and examination by authorized representatives of the Comptroller of the Currency, the Board of Governors of the Federal Reserve System, the Board of Directors of the Federal Deposit Insurance Corporation, and/or a State regulatory agency and you agree to the release of your reports, information, assurances, or other data as may be required by them under applicable laws and regulations. You agree that any specifications or programs

developed by the Bank in connection with this Booklet and any applicable Service Section or supplied or made available to you by Bank are the exclusive property of Bank, its agents, suppliers, or contractors, and further agrees that such material shall not be copied or used in any manner or for any purpose without the express written consent of Bank. This clause shall survive the termination of this Booklet.

1.27 Notices.

Any notice or other communication required or permitted to be given under this Booklet to Customer may be delivered or sent by U.S. Mail or private courier to the address provided for on the Enrollment Form for Customer, by electronic delivery to the e-mail address on file for Customer, or any other method allowed by law, and unless otherwise provided herein, such notices shall be deemed given to Customer when sent.

Any written notice or other communication required or permitted to be given under this Booklet to Bank may be delivered or sent by U.S. Mail to Bank at the following address:

**FNB Oxford Bank
Attn: Business Services Department
101 Courthouse Square
P.O. Box 847
Oxford, MS 38655**

unless another address is substituted by notice delivered or sent as provided herein. Except as otherwise stated herein, any such notices to Bank shall be deemed given when received. In situations that do not require written notice, you may contact the Bank by telephone, facsimile or email at:

**Tel: (662) 234-2821
Fax: (662) 236-8647
E-mail: business@fnboxford.com**

1.28 Limitation of Liability and Indemnification.

Without limitation on any similar provisions set forth in the terms and conditions for each Service, Customer agrees:

a. THAT BANK SHALL NOT BE RESPONSIBLE OR LIABLE TO CUSTOMER OR TO ANY OTHER PARTY FOR CONSEQUENTIAL, INDIRECT, SPECIAL EXEMPLARY, PUNITIVE OR INCIDENTAL DAMAGES ARISING OUT OF THE USE BY CUSTOMER OF ANY SERVICE EVEN IF CUSTOMER, BANK OR BANK'S SERVICE PROVIDER HAVE BEEN SPECIFICALLY ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

b. TO THE FULLEST EXTENT ALLOWED BY LAW, BANK'S LIABILITY TO CUSTOMER UNDER THIS BOOKLET SHALL BE LIMITED TO CORRECTING ERRORS RESULTING FROM BANK'S FAILURE TO EXERCISE ORDINARY CARE OR TO ACT IN GOOD FAITH. WITHOUT LIMITING THE FOREGOING, BANK SHALL NOT BE RESPONSIBLE FOR ACTS OR OMISSIONS OF CUSTOMER OR CUSTOMER'S AGENTS OR OF ANY THIRD PARTY, INCLUDING BANK'S VENDOR, ANY FEDERAL RESERVE BANK, ANY COURIER SERVICE, THE NATIONAL AUTOMATED CLEARINGHOUSE ASSOCIATION ("NACHA"), ANY TRANSMISSION OR COMMUNICATIONS FACILITY, OR ANY OTHER THIRD PARTY INVOLVED WITH THE SERVICE. NO SUCH

THIRD PARTY SHALL BE DEEMED BANK'S AGENT. SUBJECT TO THE LIMITATIONS IN THIS BOOKLET AND UNLESS OTHERWISE REQUIRED BY APPLICABLE LAW, ANY DAMAGES OR OTHER COMPENSATION DUE CUSTOMER IN CONNECTION WITH THIS BOOKLET OR THE SERVICE SHALL BE LIMITED TO THE LESSER OF: (A) CUSTOMER'S ACTUAL AND DIRECT DAMAGES, (B) THE AMOUNT OF THE TRANSACTION TO WHICH THE ERROR, OMISSION, OR OTHER DISCREPANCY RELATES, OR (C) THE AMOUNT OF FEES RECEIVED BY BANK UNDER THIS BOOKLET FOR THE SERVICE FOR WHICH THE CLAIM IS MADE DURING THE SIX (6) MONTH PERIOD PRECEDING THE DATE ON WHICH THE CLAIM FIRST ACCRUED, WHICH SHALL BE DETERMINED BY THE EARLIER OF THE DATE WHEN YOU FIRST BECAME AWARE OF THE CLAIM OR THE DATE WHEN, THROUGH THE EXERCISE OF REASONABLE CARE, YOU REASONABLY SHOULD HAVE BECOME AWARE OF THE CLAIM.

c. CUSTOMER ACKNOWLEDGES AND AGREES THAT CUSTOMER'S USE OF THE SERVICES SHALL BE AT CUSTOMER'S SOLE RISK AND THAT THE SERVICES ARE PROVIDED BY BANK ON AN "AS IS" BASIS.

d. EXCEPT AS EXPRESSLY SET FORTH IN THIS BOOKLET, BANK MAKES NO, AND HEREBY DISCLAIMS ANY AND ALL REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, IN LAW OR IN FACT, WHATSOEVER TO CUSTOMER OR TO ANY OTHER PERSON AS TO THE SERVICES OR ANY ASPECT THEREOF, INCLUDING (WITHOUT LIMITATION) ANY WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, QUALITY, ACCURACY, OR SUITABILITY. CUSTOMER AGREES THAT NO ORAL OR WRITTEN ADVICE OR REPRESENTATION OBTAINED FROM ANY BANK EMPLOYEE OR REPRESENTATIVE SHALL CREATE A WARRANTY OR REPRESENTATION FOR PURPOSES OF THIS BOOKLET OR ANY SERVICES TO BE PERFORMED PURSUANT HERETO.

e. BANK MAKES NO REPRESENTATION OR WARRANTY, EITHER EXPRESS OR IMPLIED, TO CUSTOMER AS TO ANY COMPUTER HARDWARE, SOFTWARE, OR EQUIPMENT USED IN CONNECTION WITH THE SERVICES (INCLUDING, WITHOUT LIMITATION, CUSTOMER'S COMPUTER SYSTEMS OR RELATED EQUIPMENT, CUSTOMER'S SOFTWARE, OR CUSTOMER'S INTERNET SERVICE PROVIDER OR ITS EQUIPMENT), OR AS TO THE SUITABILITY OR COMPATIBILITY OF BANK'S SOFTWARE, INTERNET DELIVERED SERVICE, EQUIPMENT OR COMMUNICATION INTERFACES WITH THOSE THAT CUSTOMER USES, OR AS TO WHETHER ANY SOFTWARE OR INTERNET DELIVERED SERVICE WILL PERFORM IN AN UNINTERRUPTED MANNER, INCLUDING (BUT NOT LIMITED TO) ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

f. BANK SHALL NOT BE RESPONSIBLE OR LIABLE FOR ANY ERRORS OR FAILURES RESULTING FROM DEFECTS IN OR MALFUNCTIONS OF CUSTOMER'S COMPUTER HARDWARE OR SOFTWARE, FOR THE

QUALITY OF PERFORMANCE OR LACK OF PERFORMANCE OF ANY COMPUTER SOFTWARE OR HARDWARE OR INTERNET DELIVERED SERVICES SUPPLIED BY BANK TO CUSTOMER IN CONNECTION WITH THIS BOOKLET, OR FOR THE TRANSMISSION OR FAILURE OF TRANSMISSION OF ANY INFORMATION FROM CUSTOMER TO BANK OR FROM BANK TO CUSTOMER. BANK SHALL NOT BE RESPONSIBLE FOR NOTIFYING CUSTOMER OF ANY UPGRADES OR ENHANCEMENTS TO ANY OF CUSTOMER'S COMPUTER HARDWARE OR SOFTWARE.

g. WITHOUT LIMITATION ON THE FOREGOING, CUSTOMER AND NOT BANK, WILL BE RESPONSIBLE FOR ALL CLAIMS OF ANY SORT BY THIRD PARTIES OR OTHERS ARISING OUT OF THIS BOOKLET, INCLUDING ALL LOSSES AND EXPENSES INCURRED BY BANK ARISING OUT OF CUSTOMER'S FAILURE TO REPORT REQUIRED CHANGES, TRANSMISSION OF INCORRECT DATA TO BANK, OR FAILURE TO MAINTAIN COMPLIANCE WITH THE LAWS, REGULATIONS AND RULES. WITHOUT LIMITING OR SUPERSEDING ANY LIMITATION OF LIABILITY PROVISIONS IN THE TERMS AND CONDITIONS GOVERNING EACH SERVICE, AND EXCEPT FOR THOSE LOSSES CAUSED DIRECTLY BY BANK'S GROSS NEGLIGENCE OR TO ACT IN GOOD FAITH, CUSTOMER AND NOT BANK, SHALL BE RESPONSIBLE FOR ANY AND ALL LOSSES, COSTS, SUITS, DAMAGES, CLAIMS, LIABILITIES AND EXPENSES ARISING FROM OR RELATED IN ANY WAY TO (I) ANY SERVICES PERFORMED IN CONNECTION WITH THIS BOOKLET, (II) BANK'S ACTION OR INACTION IN ACCORDANCE WITH OR RELIANCE UPON ANY INSTRUCTIONS OR INFORMATION RECEIVED FROM ANY PERSON REASONABLY BELIEVED BY BANK TO BE AN AUTHORIZED REPRESENTATIVE OF CUSTOMER OR AUTHORIZED USER, (III) CUSTOMER'S BREACH OF ANY OF CUSTOMER'S COVENANTS, AGREEMENTS, RESPONSIBILITIES, REPRESENTATIONS OR WARRANTIES UNDER THIS BOOKLET, AND/OR (IV) CUSTOMER'S BREACH OF APPLICABLE LAWS, RULES OR REGULATIONS.

IN THE PERFORMANCE OF THE SERVICE, BANK SHALL BE ENTITLED TO RELY SOLELY ON THE INFORMATION PROVIDED BY CUSTOMER, IRRESPECTIVE OF THE ACCURACY OR COMPLETENESS THEREOF, AND MAY RELY ON THE TERMS AND CONDITIONS OF THIS BOOKLET. BANK SHALL NOT BE RESPONSIBLE FOR PERFORMING ANY SERVICE NOT EXPRESSLY CONTRACTED FOR IN WRITTEN AGREEMENT WITH BANK.

BANK SHALL NOT BE RESPONSIBLE FOR THE ACTS AND OMISSIONS OF TRANSFEREE INSTITUTIONS AND THEIR PERSONNEL WHO ARE NOT AGENTS OF BANK. BANK SHALL NOT BE RESPONSIBLE FOR CUSTOMER'S ACTS OR OMISSIONS (INCLUDING, WITHOUT LIMITATION, THE AMOUNT, ACCURACY, TIMELINESS OF TRANSMITTAL OR AUTHORIZATION OF ANY ENTRY RECEIVED FROM CUSTOMER) OR THOSE OF ANY OTHER PERSON AND NO SUCH PERSON SHALL BE DEEMED BANK'S AGENT.

CUSTOMER HEREBY RELEASES BANK FROM ANY AND ALL CLAIMS OR DAMAGES RESULTING FROM, OR RELATED TO, ANY COMPUTER VIRUS, UNAUTHORIZED INTRUSION OR RELATED PROBLEMS THAT MAY BE ASSOCIATED WITH USING ELECTRONIC MAIL, THE INTERNET OR THE CUSTOMER EQUIPMENT.

CUSTOMER AGREES TO DEFEND, INDEMNIFY AND HOLD HARMLESS BANK, AND ITS OFFICERS, DIRECTORS, AGENTS AND EMPLOYEES FROM AND AGAINST ANY ACTIONS, CAUSES OF ACTIONS, SUITS, CLAIMS, DAMAGES, LOSSES, LIABILITIES OR EXPENSES (INCLUDING ATTORNEY'S FEES AND COSTS) RESULTING FROM OR ARISING OUT OF OR RELATED TO, WITHOUT LIMITATION (A) THE ACTS OR OMISSIONS OF CUSTOMER OR ITS EMPLOYEES OR AGENTS INCLUDING NEGLIGENCE, WILLFUL MISCONDUCT OR BREACH OF ANY WARRANTY OR FAILURE TO COMPLY WITH THIS BOOKLET; (B) ANY MISUSE OF THE SERVICE BY CUSTOMER, OR ITS EMPLOYEES OR AGENTS; (C) THE FAILURE OF CUSTOMER OR ITS AGENTS OR EMPLOYEES TO COMPLY WITH APPLICABLE STATE AND FEDERAL LAWS AND REGULATIONS; (D) ACTIONS BY THIRD PARTIES, SUCH AS AN INTRODUCTION OF A VIRUS, THAT DELAY, ALTER OR CORRUPT THE TRANSMISSION OF INFORMATION TO BANK; AND (E) CUSTOMER'S BREACH OF ANY OF CUSTOMER'S OBLIGATIONS UNDER THIS BOOKLET OR ANY OTHER AGREEMENT BETWEEN CUSTOMER AND BANK.

IN THE EVENT OF ANY LOSS SUSTAINED BY CUSTOMER WHICH IS NOT OTHERWISE EXCLUDED FROM LIABILITY AND ARISES OUT OF ANY MISDIRECTED OR UNAUTHORIZED PAYMENTS OR TRANSFERS RESULTING FROM EITHER GROSS NEGLIGENCE OR WILLFUL MISCONDUCT BY BANK, BANK'S LIABILITY SHALL BE LIMITED TO THE RETURN OF THE IMPROPERLY REMOVED OR TRANSFERRED FUNDS TO THE DESIGNATED ACCOUNT FROM WHICH THEY WERE REMOVED TOGETHER WITH INTEREST THEREON IN AN AMOUNT EQUAL TO THE INTEREST WHICH COULD OTHERWISE HAVE BEEN EARNED ON THE FUNDS MADE UNAVAILABLE TO CUSTOMER COMPUTED ON A DAILY BASIS AT THE FEDERAL FUNDS RATE IN EFFECT AT THE FEDERAL RESERVE BANK FOR THE PERIOD INVOLVED, REGARDLESS OF THE LEGAL OR EQUITABLE THEORY OF LIABILITY WHICH CUSTOMER MAY ASSERT, INCLUDING, WITHOUT LIMITATION, LOSS OR DAMAGE FROM SUBSEQUENT WRONGFUL DISHONOR RESULTING FROM BANK'S ACTS OR OMISSIONS PURSUANT TO THIS PART I.

WITHOUT LIMITING THE GENERALITY OF THE FOREGOING PROVISIONS, BANK SHALL BE EXCUSED FROM FAILING TO ACT OR DELAY IN ACTING IF SUCH FAILURE OR DELAY IS CAUSED BY LEGAL CONSTRAINT, INTERRUPTION OF TRANSMISSION OR COMMUNICATION FACILITIES, EQUIPMENT FAILURE, WAR, EMERGENCY CONDITIONS OR OTHER CIRCUMSTANCES BEYOND BANK'S CONTROL. IN ADDITION, BANK SHALL BE EXCUSED FROM FAILING TO TRANSMIT OR DELAY IN TRANSMITTING AN ENTRY IF SUCH TRANSMITTAL WOULD RESULT IN BANK'S

HAVING EXCEEDED ANY LIMITATION UPON ITS INTRA-DAY NET FUNDS POSITION ESTABLISHED PURSUANT TO PRESENT OR FUTURE FEDERAL RESERVE GUIDELINES OR IN BANK'S REASONABLE JUDGMENT OTHERWISE WOULD VIOLATE ANY PROVISION OF ANY PRESENT OR FUTURE RISK CONTROL PROGRAM OF THE FEDERAL RESERVE OR ANY RULE OR REGULATION OF ANY OTHER U.S. GOVERNMENTAL REGULATORY AUTHORITY.

1.29 Bank's Obligation; Attorneys' Fees.

Bank agrees to use ordinary care in rendering Services under this Booklet and any applicable Service(s) provided in accordance with the Service Section(s). You recognize and agree that ordinary care does not mean error free. You agree to pay all attorneys' fees, costs and expenses Bank may incur in collecting any sums you owe to Bank for overdrafts, service charges or otherwise or in enforcing any rights Bank may have under the terms of this Booklet and any applicable Service Section or applicable law, rule or regulation applicable to your account(s) or the Services rendered by Bank under this Booklet and any applicable Service Section. You also agree to pay all attorneys' fees, costs and expenses that Bank may incur as the result of defending any claim or action made against Bank by you, or on your behalf where Bank is found not to be liable for such claim. In no event shall Bank be liable to you for attorneys' fees incurred by you in any action brought by you against Bank.

Our sole responsibility for an error in a transfer will be to correct the error. Without limiting the generality of the foregoing, we will not be responsible for the following matters, or for errors or failures of our Services as result of:

a. Access. We will not be liable under this Booklet for failure to provide access or for interruptions in access to our Services due to a system failure or due to other unforeseen acts or circumstances.

b. Your Computer Equipment & Your Software. We will not be responsible for any errors or failures from any malfunction of your computer or any computer virus or other problems related to your computer equipment used with our Services.

We are not responsible for any error, damages or other loss you may suffer due to malfunction or misapplication of any system you use, including your browser (Netscape Navigator®, Microsoft Explorer®, or otherwise), your Internet service provider, your personal financial management or other software (such as Quicken® or Microsoft Money®), or any equipment you may use (including your telecommunications facilities, computer hardware and modem) to access or communicate with the Online Service.

c. Any Transaction or instruction that: (i) exceeds your collected and available funds on deposit with the Bank; (ii) is not in accordance with any condition indicated by you and agreed to by the Bank; (iii) the Bank has reason to believe may not be authorized by you; (iv) involves funds subject to hold, dispute, or legal process preventing their withdrawal; (v) would violate any provision of any present or future risk control program of the Federal Reserve or any current or future rule or regulation of any other federal or state regulatory authority; (vi) is not in accordance with any other requirement stated in this Booklet and any applicable Service Section or any Bank policy, procedure or

practice; or, (vii) for the protection of the Bank or you, the Bank has reasonable cause not to honor.

1.30 Compliance with Laws, Rules, and Regulations.

Customer agrees to comply with all existing and future operating procedures used by the Bank for processing of transactions. Customer further agrees to comply with and be bound by all applicable state or federal laws, rules and regulations affecting the use of checks, drafts, fund transfers, and ACH transactions, including but not limited to, rules and procedural guidelines established by the Federal Trade Commission ("FTC"), the Board of Governors of the Federal Reserve, NACHA and any other clearinghouse or other organization in which Bank is a member or to which rules Bank has agreed to be bound. These laws, procedures, rules, regulations, and definitions shall be incorporated herein by reference.

1.31 Prohibited Transactions

Customer agrees not to use or attempt to use any Service (a) to engage in any illegal purpose or activity or to violate any applicable law, rule or regulation, (b) to breach any contract or agreement by which Customer is bound, (c) to engage in any Internet or online gambling transaction, whether or not gambling is legal in any applicable jurisdiction, or (d) to engage in any transaction or activity that is not specifically authorized and permitted by this Booklet. Customer acknowledges and agrees that Bank has no obligation to monitor Customer's use of any Service for transactions and activity that is impermissible or prohibited under the terms of this Booklet; provided, however, that Bank reserves the right to decline to execute any transaction or activity that Bank believes violates the terms of this Booklet.

1.32 Relationship of Parties.

Customer and Bank acknowledge and agree that the relationship of Bank and Customer is that of an independent contractor and that this Booklet does not establish or create a general agency, joint venture, partnership, or employment relationship between them.

1.33 Force Majeure.

The Bank shall not be responsible for any liability, loss, or damage resulting from Bank's failure to perform any Service or to perform any other obligations under this Booklet which is caused by an act of God, fire, floods, adverse weather or atmospheric conditions or other catastrophes; war, sabotage, riots, acts of public enemy, or acts of governmental authority or the Board of Governors of the Federal Reserve; labor difficulties; equipment or computer failure or destruction or the unavailability, interruption, or malfunction of communications facilities or utilities; delays or failure to act by Customer or third parties and their personnel; criminal acts; or generally any cause reasonably beyond the Bank's control.

1.34 Reimbursement.

Any reimbursement by Bank for any liability hereunder may be made either directly to Customer or by adjustment of the aggregate ledger and collected balances of Customer's Accounts.

1.35 Indemnification.

In addition to other indemnification and liability provisions elsewhere in this Booklet, Customer will be liable for, hold harmless, and will indemnify Bank, and their employees and agents from and against all claims of any sort by third parties or others arising out of this Booklet, including all losses and

expenses incurred by Bank arising out of Customer's failure to report required changes, transmission of incorrect data to Bank, or failure to maintain compliance with the laws, regulations and rules. Without limiting or superseding any of the indemnification provided to Bank in the Service terms and conditions provided herein, except for those losses caused directly by Bank's failure to exercise ordinary care or to act in good faith, Customer agrees to indemnify and hold Bank, its officers, directors, shareholders, agents, employees and affiliates, and their respected officers, directors, agents and employees, harmless from and against any and all losses, costs, suits, damages, claims, liabilities and expenses (including reasonable attorneys' fees) arising from or related in any way to (i) any Services performed in connection with this Booklet, (ii) Bank's action or inaction in accordance with or reliance upon any instructions or information received from any person reasonably believed by Bank to be an authorized representative of Customer or Authorized User, (iii) Customer's breach of any of Customer's covenants, agreements, responsibilities, representations or warranties under this Booklet, and/or (iv) Customer's breach of applicable laws, rules or regulations.

1.36 Termination.

Customer and Bank have the right to terminate this Booklet or any Service without cause upon thirty (30) days advanced written notice to either party. Such notice sent by Customer to Bank shall be sent to the address described in subsection 1.27 contained herein. Such notice by Bank to Customer may be sent to the address provided on the Enrollment Form or as provided for in subsection 1.27. Such termination shall not be effective until it is actually received and acknowledged by Bank. Since the service cancellation request can take several days to process, Customer should cancel all outstanding payment or transfer orders or other pending transactions, in addition to notifying Bank of its desire to terminate the Service. Bank will not be liable for payments, transfers, or other transactions not cancelled or payments, transfers or transactions made due to the lack of proper notification by Customer of the Service termination or discontinuance for any reason. Bank reserves the right to terminate or suspend Customer's use of the Service in whole or in part at any time with or without notice. Upon termination, Customer shall return all software, hardware, storage media, procedures manuals, and all other property of the Bank. In the event of termination or suspension by the Bank or by the Customer, the Customer shall remain liable for all charges incurred through the date of termination. All substantive and procedural provisions hereof relative to liabilities of the parties shall survive any termination of this Booklet.

Notwithstanding the foregoing, Bank may terminate this Booklet and the Services immediately by giving written notice to Customer if: (a) Customer ceases to conduct business in the ordinary sense, (b) Customer fails to perform or comply with any of the terms or conditions of this Booklet or the Service terms and conditions contained herein, or defaults under any other agreement between the Bank and Customer, (c) if any proceeding for voluntary or involuntary bankruptcy, insolvency, or similar proceedings is commenced by or against Customer.

1.37 Suspension of Services.

Without liability to any party, and without limiting any other right or remedy available to Bank, Bank shall be entitled to cease or

suspend any Service, in whole or in part, at Bank's sole discretion and with or without notice to Customer.

1.38 Arbitration and Waiver of Jury Trial.

WITH RESPECT TO DISPUTES SUBMITTED TO ARBITRATION, CUSTOMER AND BANK EACH WAIVE ALL RIGHTS TO A TRIAL BY JURY. YOU AND BANK AGREE THAT THE TRANSACTIONS PROCESSED UNDER THIS BOOKLET INVOLVES "COMMERCE" UNDER THE FEDERAL ARBITRATION ACT ("FAA"). ANY CONTROVERSY OR CLAIM BETWEEN YOU AND BANK, OR BETWEEN YOU AND ANY OF BANK'S OFFICERS, EMPLOYEES, AGENTS OR AFFILIATED ENTITIES, THAT ARISES OUT OF OR IS RELATED TO ANY SERVICE PROVIDED UNDER THIS BOOKLET OR ANY SERVICE SECTION, WHETHER BASED ON CONTRACT OR IN TORT OR ANY OTHER LEGAL THEORY, INCLUDING CLAIMS OF FRAUD, SUPPRESSION, MISREPRESENTATION AND FRAUD IN THE INDUCEMENT (COLLECTIVELY, ANY "CLAIM"), WILL BE SETTLED BY BINDING ARBITRATION UNDER THE FAA. THE PARTIES SHALL WORK IN GOOD FAITH TO SELECT AND AGREE UPON AN ARBITRATOR WITHIN THIRTY (30) DAYS AFTER A DEMAND FOR ARBITRATION BY EITHER PARTY. THE ARBITRATOR SHALL HAVE SOLE DISCRETION TO USE ANY COMMERCIALY REASONABLE RULES OF ARBITRATION, UNLESS OTHERWISE AGREED TO IN WRITING BY THE PARTIES. IF THE PARTIES CANNOT AGREE UPON AN ARBITRATOR, THEN EACH PARTY SHALL DESIGNATE AN ARBITRATOR REPRESENTATIVE AND THE ARBITRATOR REPRESENTATIVES SHALL SELECT THE ARBITRATOR. THE PARTIES SHALL WORK IN GOOD FAITH TO SELECT AND AGREE UPON AN ARBITRATOR WITHIN THIRTY (30) DAYS AFTER A DEMAND FOR ARBITRATION BY EITHER PARTY. THE ARBITRATOR SHALL HAVE SOLE DISCRETION TO USE ANY COMMERCIALY REASONABLE RULES OF ARBITRATION, UNLESS OTHERWISE AGREED TO IN WRITING BY THE PARTIES. IF THE PARTIES CANNOT AGREE UPON AN ARBITRATOR, THEN EACH PARTY SHALL DESIGNATE AN ARBITRATOR REPRESENTATIVE AND THE ARBITRATOR REPRESENTATIVES SHALL SELECT THE ARBITRATOR. IF A CLAIM IS SUBMITTED TO ARBITRATION, (A) YOU WILL NOT HAVE THE RIGHT TO GO TO COURT OR TO HAVE A JURY TRIAL; (B) YOU WILL NOT HAVE THE RIGHT TO ENGAGE IN PRE-ARBITRATION DISCOVERY EXCEPT AS PROVIDED IN THE ARBITRATION RULES; (C) YOU WILL NOT HAVE THE RIGHT TO HAVE ANY CLAIM ARBITRATED AS A CLASS ACTION UNDER THE ARBITRATION RULES OR UNDER ANY OTHER RULES OF CIVIL PROCEDURE; (D) THE ARBITRATOR'S DECISION WILL BE FINAL AND BINDING WITH LIMITED RIGHTS TO APPEAL; AND (E) THIS AGREEMENT SUPERSEDES ANY PRIOR ALTERNATIVE DISPUTE RESOLUTION AND/OR ARBITRATION AGREEMENT THAT MAY EXIST BETWEEN YOU AND BANK. THIS AGREEMENT TO ARBITRATE DISPUTES WILL SURVIVE THE CLOSING OF YOUR ACCOUNT AND THE TERMINATION OF THIS BOOKLET OR ANY SERVICE AGREEMENT. ANY ARBITRATION TAKING PLACE UNDER THIS

AGREEMENT SHALL BE CONDUCTED IN OXFORD, MISSISSIPPI, OR SUCH OTHER LOCATION AGREED UPON IN WRITING BY THE PARTIES.

1.39 Governing Law.

The rights and obligations of the parties to this Booklet shall be governed by the law of the State of Mississippi.

1.40 Miscellaneous Provisions.

a. Headings. The headings and captions contained herein are included only for convenience of reference and do not define, limit, explain, or modify this Booklet or its interpretation, construction, or meaning.

b. Severability. The holding of any provision of this Booklet as invalid, illegal, or unenforceable, in whole or in part, shall not affect the other provisions of this Booklet, which shall remain in full force and effect.

c. Waiver. No waiver by the Bank (whether or not in writing) of any term, condition, or obligation of Customer shall bind the Bank to waive the same term, condition, or obligation again, nor shall any other provision, condition, term, or obligation hereof be affected by such a waiver.

d. Binding Effect. This Booklet shall inure to the benefit of and be binding upon the successors, heirs, trustees, and permitted assigns of the parties hereto.

e. Incorporation by Reference. All Schedules referenced in this Booklet, the Enrollment Form and any online screen instructions (including the Services and their respective Operating Instructions), as amended from time to time pursuant to the provisions hereof, shall be deemed incorporated herein by reference thereto and shall become a part of this Booklet as if fully set forth herein.

f. Entire Agreement. This Booklet constitutes the entire agreement between the parties hereto concerning the subject matter hereof. All contemporaneous agreements or understandings concerning the subject matter hereof, whether oral or written, are merged into this Booklet.

g. Transfers and Assignments. Customer cannot transfer or assign any rights or obligations under this Booklet without Bank's written consent. Bank may assign its rights and delegate its duties under this Booklet to a company affiliated with Bank or to a third party.

h. Cooperation in Loss Recovery Efforts. In the event of any damages for which Bank or Customer may be liable to each other or to a third party pursuant to the services provided under this Booklet, Bank and Customer will undertake reasonable efforts to cooperate with each other, as permitted by applicable law, in performing loss recovery efforts and in connection with any actions that the relevant party may be obligated to defend or elects to pursue against a third party.

i. Tapes and Records. All magnetic tapes, Entries, security procedures and related records used by Bank for transactions contemplated by this Booklet shall be and remain Bank's property. Bank may, at its sole discretion, make available such information upon Customer's request. Any expenses incurred by Bank in making such information available to Customer shall be paid by Customer.

j. Recording and use of Communications. Customer and Bank agree that all telephone conversations or data transmissions between them or their agents made in connection with this Booklet may be electronically recorded and retained by either party by use of any reasonable means. Bank shall not be obligated to make such recordings.

k. Construction. This Booklet is an agreement between parties who are experienced in sophisticated and complex matters similar to the transactions contemplated by this Booklet, is entered into by both parties in reliance upon the economic and legal bargains contained herein, and shall be interpreted and construed in a fair and impartial manner, without regard to such factors as the party which prepared the instrument or drafted any provision thereof, the relative bargaining powers of the parties or the domicile of any party.

l. Use of Trademarks. Customer may not use Bank's name or trademarks without the express written consent of Bank. If Customer is permitted to use any of Bank's name, trademarks or promotional materials, Customer will not indicate, directly or indirectly, that Bank endorses, or is connected in any way with, any of Customer's goods or services.

m. Electronic Notices. We may deliver to you any required disclosures and other notices concerning these Services or your Accounts by e-mail or other appropriate electronic means in accordance with this Booklet.

You may use e-mail to contact us about inquiries, maintenance and/or some problem resolution issues. E-mail may not be a secure method of communication. Thus we recommend you do not send confidential, personal or financial information by e-mail. There may be times when you need to speak with someone immediately (especially to report a lost or stolen Password, or to stop a payment). In these cases, do not use e-mail. Instead, you should call us at the number provided in Section 1.27 above.

n. Hours of Operation. Our representatives are available to assist you from the hours of 8:30 a.m. to 4:30 p.m. Central Time (Standard or Daylight), Monday through Thursday, and 8:30 a.m. to 5:00 p.m. Central Time (Standard or Daylight) on Friday except holidays, by calling the number provided in Section 1.27 above.

o. Ownership of Website. The content, information and offers on our website are copyrighted by us and/or Vendor and the unauthorized use, reproduction, linking or distribution of any portions is strictly prohibited. You agree not to copy, display, distribute, download, license, sub-license, modify, publish, repost, reproduce, reuse, sell, transmit, create a derivative work from or otherwise use for public or commercial purposes, the information and materials on the Sites, except as provided in this Booklet, without our express written permission. Unless otherwise noted, all other trademarks, service marks, and logos used on the Bank's Online Banking Services sites are the trademarks, service marks or logos of Bank, or others as indicated.

p. Web-linking Practices. Bank may provide access to information, products or services offered on other third party web sites. Bank is not responsible for, nor does control, the content, products, or serviced provided by linked sites. Bank does not endorse or guarantee the products, information or recommendations provided by linked sites, and Bank is not liable for any failure of products or services advertised on those sites.

In addition, each third party site may provide less security than the Bank and have a privacy policy different than that of the Bank. Your access, use and reliance upon such content, products or services is at your own risk.

q. **Geographic Restrictions.** The Services described in this Booklet, the Enrollment Form, and any other agreement for credit, deposit services, and brokerage services available at our web site are solely offered to citizens and residents of the United States of America residing within the United States of America. Citizens and residents may not be able to access these Services outside the United States of America.

PART II: ADDITIONAL TERMS AND CONDITIONS APPLICABLE TO SERVICES

SECTION ONE: ONLINE SERVICE

This Section One governs Customer's use of the Online Service.

1.1 Definitions. The following terms and definitions apply when used in this Booklet.

"Account" or "Accounts" means one or more checking, savings, money market deposit, certificate of deposit accounts, or loan account that you have with us for commercial use.

"Account Access" means your ability to access account and transaction information on Accounts and transfer funds between Accounts through the Internet.

"Account Agreement" means the agreement between you and us that governs the use of your Account including the deposit account agreement, any funds availability agreement, electronic funds transfer agreement or disclosure, line of credit agreement, and our schedule of fees and charges.

"Bill Payment Account" means the Account(s) you have authorized us to debit for payment made to Payee(s) in connection with Online Banking Services.

"Bill Payment Service" means our service that allows you to pay or transfer funds to designated Payees based upon your instructions to us via personal computer entered on the bill payment site. Bill Payment Service is made available to you pursuant to a License Agreement with a third-party vendor. Before using the Bill Payment Service, you must accept third-party's Terms and Conditions. Your use of the Bill Payment Service warrants your agreement to be bound by third-party's Terms and Conditions.

"Bill Payment" or "Payment" means the remittance of funds, initiated through Online Banking Services, from a Bill Payment Account to a Payee.

"Banking Day(s)" as used through this Booklet means the part of a day on which the Bank is open to the public for carrying on substantially all of its banking functions.

"Business Day(s)" as used through this Booklet means 8:30 a.m. to 4:30 p.m. Central Time (Standard or Daylight), Monday through Thursday, and 8:30 a.m. to 5:00 p.m. Central Time (Standard or Daylight) on Friday, except holidays. Federal Holidays are not included. Federal Holidays are listed on the Federal Reserve's website at

<http://www.frb services.org/holidayschedules/index.html>.

As set forth herein, some online transaction deadlines may vary from this definition.

"Commercial Online Banking Service," "Online Banking Services," "Online Service," or "Service" means the service(s) described in this Part II Section One.

"Deposit Account Agreement" has the meaning provided in Part I, Section 1.3.

"Electronic" means electrical, digital, magnetic, wireless, optical or electromagnetic technology, or any other technology that entails similar capabilities.

"Password" means the confidential identification number or other code assigned to you by us or selected by you for identification purposes in connection with the use of our Online Banking Services.

"Payee" means any individual, financial institution, educational institution, company, merchant or other entity you wish to pay using Online Banking Services.

"PC" means personal computer (including any personal data assistant or other wireless access device) that meets the requirements for use of Online Banking Services.

"Transfer" means a transfer of funds, initiated through Online Banking Services, from one eligible account to another.

"Transfer Day" means Monday - Friday, to 7:00 p.m., Central Time (Standard or Daylight). Federal Holidays are not included.

"User Guide" means the document(s) provided by Bank to Customer in conjunction with a specific Service selected by Customer that further defines the Service or any requirements related to the Service.

Other definitions may be set forth elsewhere in this Booklet.

1.2 Setup and Use of Online Banking Services.

a. **Eligibility.** You must have at least one eligible deposit or loan account with us. "Eligible Accounts" include the following:

1. Checking (Demand Deposit) Accounts
2. Savings Accounts
3. Money Market Accounts
4. Loans
5. Certificates of Deposit

If you have more than one Account or other relationship with us, we will "link" the relationships together unless you request certain accounts not be linked. Accounts which are "linked" under the Services will have one common owner and signer. Any signer, acting alone, must be authorized to access a linked Account. Any non-linked Account will not be accessible through the Service.

b. **Access.** You must designate a User ID and Password which will be required to gain access to the Service. Prior to your first use of Online Banking Services, the Bank will assign you a User ID and Password (the User ID and Password collectively are referred to as the **"Access Codes"**), required to gain access to Online Banking Services. The Online Banking Services system will ask you to change your Password the first time that you use the system.

1.3 Security Procedure. You should keep your Access Code in a secure location. Any person having access to your Access Code will be able to access these Services and perform all transactions, including reviewing Account information and making Transfers to other Accounts and to other persons. You are responsible for safeguarding the Access Codes. Providing these Access Codes to another person effectively constitutes a grant of authority to access your accounts..

1.4 Access. Services are generally accessible twenty-four (24) hours a day, seven (7) days a week, except that the Services may be inaccessible for a reasonable period on a daily basis for system maintenance. We are not liable under this Booklet or any applicable Service Section for failure to provide access due to a system failure or due to other unforeseen acts. We may modify, suspend, or terminate access to the Services at any time and for any reason without notice or refund of fees you have paid. You agree to gain access to Online Banking Service and to use the Services in accordance with the instructions provided to you by us (the “**Instructions**”). The Bank may change the terms and conditions of this Booklet or any applicable Service Section from time to time to conform with changes or advancements in our services, or as required by law or regulation. All such changes will be made according to the procedures outlined in Part 1, Section 1.15. Use of Online Banking Services after the effective date of such changes will constitute your consent to the changes.

1.5 Online Banking Services Access.

1.5.1 Products and Services Offered.

Business customers may use the Services to:

1. Make transfers between Accounts you may have with us.
2. Obtain Account balances. Your account balance is generally current as of 7:00 a.m. Central Time (Standard or Daylight) of each Business Day, but may not include current transactions (such as checks cashed at a teller on the Business Day). In addition, your account balance may show funds that have been credited to your account but are not yet available for withdrawal.
3. View Electronic Statements
4. Review recent transactions on your Accounts.
5. View copies of Checks drawn on your Account.
6. Transfer money to make loan payments.
7. Access various reports regarding your account information in various formats.
8. Issue Stop Payment Orders on checks drawn on Bank.
9. Manage Users with Company Administration
10. Use Bill Payment Services.
11. Originate ACH entries.
12. Submit Wire Transfers.
13. Mobile Banking Service.
14. Mobile Remote Deposit Service.

These activities are limited to the extent noted herein and in the agreements governing your various accounts with us.

1.5.2 Additional Services. Additional services may be included in an update to this Booklet or in other separate agreements to notify you of the existence of any new services

available through Online Banking Services. Information about new services may be obtained from our website at <https://www.fnboxford.com/>. Not all of the products or services described on the Bank’s website are available in all geographic areas. Therefore, you may not be eligible for all the products or services described. We reserve the right to determine your eligibility for any product or service. By using these services when they become available, you agree to be bound by the terms and conditions contained in this Booklet or separate agreements covering these services.

1.5.3 Restrictions; Limits. In most cases you may use Online Banking Services to gain access to deposit accounts in which you have an unrestricted right to withdraw funds. However, the Bank, as it may determine at any time and from time to time in its sole discretion, may deny Online Banking Services account access, restrict Online Banking Services account transactions, or place limits on the specific dollar amount of funds that may be withdrawn or transferred from any account.

1.5.4 Vendor. You acknowledge and agree that the Services included in this Section One is provided by an independent third party service provider (“**Vendor**”) as selected by Bank, and that both the Vendor and the Service are subject to change from time to time without notice to you. You further acknowledge, agree, and stipulate that the Vendor is an independent contractor providing software and data transmission services and is not the agent of you or Bank. Neither the Bank nor the Vendor is responsible for the actions or omissions of the other.

1.6 Additional Information about the Services.

1.6.1 Account Access. Transfers from your Account will be deducted on the date you instruct us to process Transfers. If the date you schedule a Transfer or Payment falls on a weekend or holiday, we will process your transaction the next Transfer Day. We may refuse to act on your Transfer instructions or Payment request if sufficient funds, including funds available under any overdraft protection plan, are not available in your Account on the date you want us to make the Transfer or Payment.

1.6.2 Processing Fund Transfers. We can process a Transfer until 7:00 p.m. Central Time (Standard or Daylight) on a Transfer Day. If you request a Transfer after the cutoff time, the Transfer may be processed the following Transfer Day. If you schedule a Transfer for a future date, we will process the transaction on that date, if that day is a Transfer Day.

You are fully obligated to us to provide sufficient funds for any transfers you make or authorize to be made. If we complete a transfer that you make or authorize and we subsequently learn that you have insufficient funds for the transaction, you agree that we may reverse the transaction or offset the shortage with funds from any other deposit account(s) you have with us to the extent permissible by the applicable law and the terms of any other relevant agreements.

If there are insufficient funds in your Account to make a Transfer, we may refuse to make the Transfer or we may make the Transfer and overdraw your Account. In either event, you are responsible for any non-sufficient funds (“**NSF**”) charges that may apply.

1.6.3 Cancelling Transfers. You may cancel a pending Transfer transaction. However, to do so, we must receive

your instruction to cancel prior to the cut-off time on the Transfer Day the transaction is scheduled to be processed. If we don't receive your instruction to cancel a transaction before that time, we may process the transaction.

1.6.4 Transfer(s) from Savings/Money Market Deposit Accounts. Federal regulations require us to limit, either by contract or in practice, the number of certain types of transfers from savings and money market deposit accounts. You are limited to six (6) preauthorized electronic fund transfers per monthly statement period. Each fund transfer through these Services from your savings or money market deposit account is counted as one of the six (6) transfers permitted each monthly statement cycle. However, payments to your loan accounts with us are not counted toward this transfer limit for savings/money market deposit accounts.

1.6.5 E-Mails. The Bank may not immediately receive e-mail that you send. Therefore, you should not rely on e-mail if you need to communicate to the Bank immediately. For example, if you need to stop payment on a check, to report a lost or stolen card, or to report an unauthorized transaction from one of your accounts, you should contact the Bank immediately by calling Customer Care (see Part I, Section 1.27). The Bank will not take actions based on your e-mail requests until the Bank actually receives your message and has a reasonable opportunity to act.

1.6.6 Overdrafts; Order of Payments, Transfers, and Other Withdrawals. If funds are withdrawn from any of your accounts by means of electronic funds transfers, other than through Online Banking Services on the same Business Day as an Online Banking Services transaction, and if the account contains insufficient funds to enable both the electronic funds transfer and the Online Banking Services transfer to be made, then the electronic funds transfer will have priority and the Online Banking Services transfer will be refused or will result in an overdraft on your account. This is at the Bank's sole discretion.

1.6.7 Stop Payment Orders. Unless otherwise specified in any applicable Service Section or Operating Instructions, any stop payment order which Customer wishes to place on a check drawn on an account that is the subject of this Service or is otherwise related to this Service shall be placed in accordance with the Bank's normal stop payment procedures and provisions for other accounts in effect at that time. Customer acknowledges that Stop Payment Request (defined herein below) may not be placed on any items other than checks issued by Customer. Any Stop Payment Request for ACH debits must be placed in person or by contacting Customer Care. If Customer has elected to issue stop payment orders via Online Banking Services, the following provisions shall apply:

1.6.7.1 You have requested us to provide Stop Payment Services under Online Banking Services to enable you to electronically issue stop payment entries ("**Stop Payment Request**"). You hereby agree to use the Stop Payment Services according to the instructions set forth in this Section.

1.6.7.2 You may only submit Stop Payment Requests for checks that have not yet posted to the Account. Thus, prior to submitting Stop Payment Requests, you must first verify that the checks have not posted to the Account.

1.6.7.3 You understand and agree that Stop Payment Requests will not take effect unless you provide all the information requested by the Stop Payment screens and provide such information exactly as it appears on the check, including, but not limited to, the account number, check number, amount, payee and date. You acknowledge that the computer programs used to provide the Stop Payment Services require exact information regarding the check and even minor errors in providing the exact information requested may prevent payment from being stopped. For example, if you give us the wrong amount of the check and the information is only wrong by one cent (.01) or if the check number you provide is only wrong by one digit, we will not be able to stop payment on the check. You agree that Bank is not liable to you for payment of any check over a Stop Payment Request if you do not provide the exact information regarding the check.

1.6.7.4 Stop Payment Requests that we receive on a Business Day, will be effective on that Business Day. Conversely, Stop Payment Requests that we receive on a non-Business Day will take effect on the next Business Day. The Business Day on which the Stop Payment Request takes effect is referred as the "Stop Payment Effective Date." We shall not be liable to you for items otherwise properly payable that we pay prior to the Stop Payment Effective Date of your Stop Payment Request or any loss arising out of such payment.

1.6.7.5 The Stop Payment Request will be effective for six months, from and including the Stop Payment Effective Date. You may renew or otherwise continue the effectiveness of a Stop Payment Request by making a new Stop Payment Request via Online Banking Services at least one Business Day prior to the expiration of the existing Stop Payment Request. You acknowledge that we are not obligated to stop payment on a check after the expiration of a Stop Payment Request. However, you agree that we may stop payment according to an expired Stop Payment Request without incurring any liability to you. You further understand and agree that you, and not us, have the obligation to monitor your Stop Payment Requests and that we will not provide you with any notice of the expiration dates of any Stop Payment Request and/or the need to renew any such requests.

1.6.7.6 You understand and agree that we will accept a Stop Payment Request and use reasonable procedures to locate and stop payment on the check. However, in consideration of our acceptance of the Stop Payment Request, you expressly agree to hold us harmless from any direct or indirect damages if we pay the check (i) on the day we receive the Stop Payment Request, or (ii) by reason of oversight or inadvertence. Furthermore, you hereby agree that we will not be liable to you for any direct or indirect damages if other checks drawn by you are returned NSF because we pay the check under the circumstances noted in (i) or (ii) herein. You further agree to indemnify us against all expenses and costs that might incur by reason of stopping payment on a check pursuant to a Stop Payment Request, whether it expired or not.

1.6.7.7 You hereby authorize us to automatically charge the Account against which the check was drawn for applicable Stop Payment fees for each Stop Payment Request and renewal thereof.

1.7 Bill Payment Service.

1.7.1 You can arrange, at your option, for the payment of your current, future and recurring bills from your designated Bill Pay Account. You may be required separately to enroll in the Bill Payment Service. For Bill Payment Service, your Payee list may include utility companies, merchants, financial institutions, insurance companies, individuals, etc. within the United States whom you wish to pay through Bill Payment Service. Please include the full name of the Payee and a complete mailing address and telephone number for each Payee, along with your account number with the Payee, the amount of the Payment, and whether the Payment is recurring. The Bank reserves the right to decline to make Payments to certain persons and entities. You agree that any Payment for taxes, Payments that are court-ordered, government payments and Payments outside of the United States are prohibited and you agree that you will not attempt to use the Service to make these types of Payments. On recurring Payments, it is the responsibility of the account owner or designated authorized users to update Payee account information such as address changes, account numbers, etc.

Payments are posted against your ledger balance, plus the available credit on your overdraft protection, if any, or other line of credit.

1.7.2 You may schedule Payments to be initiated on the current Business Day, on a future date, or on the same date of each month. If you are scheduling a Payment for the current day it must be initiated prior to 3:00 p.m. Central Time (Standard or Daylight). Changes to previously scheduled Payments must be made before 3:00 p.m. Central Time (Standard or Daylight) the Business Day it is scheduled to be initiated. If the transaction is no longer showing a "Scheduled Payments" status, then the Payment cannot be modified or deleted. Although you can enter Payment information through the Service twenty-four (24) hours a day, seven (7) days a week, the Bank only initiates on Business Days. Funds must be available in your Account on the scheduled payment date. After funds are withdrawn from your Account to make a Payment, we may make the Payment either by transferring funds electronically to the Payee or by mailing the Payee a check. Funds will be deducted from your account (whether we make these Payments electronically or by check) on: (a) the Business Day we process the Bill Pay request, if you schedule a Payment for processing the same Business Day as the day of receipt by us of that request; and (b) the Business Day immediately preceding the date you schedule a Payment for processing, if the bill payment is future dated (that is, set by you for processing on a future date) If you direct the initiation of a Payment to occur on a day other than a Business Day, it will be initiated on the previous Business Day. The Bill Payment Service will indicate whether a Payee is paid electronically or by check. For recurring Payments, if you schedule a Payment date for the 28th through the 31st day of a month, processing will be initiated on the last Business Day of the month.

When you create a new Payee in the Bill Payment service, it has a temporary status until we have had sufficient time to set up the account, and for your business Payees, verify information about your account. The Bill Payment service may provide a calendar feature that estimates the expected date of delivery of a scheduled Payment. This feature is an estimate only and not a guarantee of Payment delivery on that date. You should schedule a Payment to

a new Payee at least ten (10) Business Days before any Payment due date. Please allow three (3) to five (5) Business Days for electronic Payments to be processed and 7 to 10 days for paper checks to be delivered. Bank is not liable for any service fees or late charges levied against you due to postal delays or processing delays by the Payee. There is no limit on the number of Payees or number of Payments that may be authorized. The maximum business payment amount for paper checks through the Bill Payment Service user, per day, is \$10,000.00. The maximum business payment amount for Electronic Payments through the Bill Payment Service per user, per day, is \$5,000 and is subject to the availability of sufficient funds in the designated checking account. However, Bank reserves the right to increase or decrease limits at some future date, with proper written notice. You acknowledge and agree that if you describe a Payee inconsistently by name and account number, scheduled Bill Payment transactions to the Payee will occur on the basis of the account number, even if it identifies a person other than the named Payee.

For all subsequent Payments, you agree to allow at least three (3) to five (5) Business Days between the date you schedule a Payment to be initiated and the Payment due date (that is, the due date shown on your invoice or provided in your agreement with the payee, not taking into account any applicable grace period). If you do not, you will be fully responsible for all late fees, finance charges or other actions taken by the Payee. For scheduling purposes, the first Business Day after we receive your Bill Payment request should be counted as Day 1.

You are responsible for any loss or penalty that you may incur due to a lack of sufficient funds or other conditions that may prevent the withdrawal of funds from your account. Bill Payments made by paper checks processed by nonaffiliated third parties may show as drawn on the third party processor or its bank rather than on you or on us. If your Bill Payment is sent by check and the check is not presented for payment within ninety (90) days, we may stop payment on the check. If we do so, we may delay crediting the check amount to your Account. You agree to reimburse us if the check is later cleared and payment occurs, notwithstanding our stop payment of the check.

1.7.3 Recurring Payments and Transfers are those made for the same amount, on the same date, on a weekly, bi-monthly, monthly basis, etc. Once started, recurring Payments and Transfers will be made automatically until you delete the Payment or Transfer or upon expiration. If the Payment is not a recurring Payment, it will be a "one-time Payment." One-time Payments do not recur and are not made until you enter the Payee and amount of the current bill and submit the Payment. A recurring Bill Payment Service transaction that you want deleted must be deleted or the next Payment date changed five (5) Business Days before the current transaction date.

A stop payment cannot be placed on an Electronic Bill Payment transaction once issued. However, a stop payment can be placed on a Bill Payment transaction by Bill Payment check any time prior to 7:00 p.m. Central Time (Standard or Daylight) on the day such check is scheduled for final payment.

There is no fee for deleting a Payment initiated through Bill Payment; however a fee may apply for a stop on a Bill Payment check.

In the event a Payment is returned to us for any reason, you authorize us, in our sole and absolute discretion, to either, research and correct the Payment information or to void the Payment and re-credit your Account.

1.7.4 If you do not schedule or process a Payment via the Bill Payment Service for any three (3) month period, we may terminate your Bill Payment Service. If you close your Bill Payment Account, or if we terminate your Bill Payment Service, your online bill payment information will be lost and all pending payments will be cancelled. If you decide to terminate the Bill Payment Service, you agree to cancel all future bill payments at the same time that you cancel your Bill Payment Service, either by deleting those payments yourself using the Bill Payment Service or by calling us at the number provided in Part I, Section 1.27. This will ensure that future payments made by you will not be duplicated. We will automatically delete all outstanding payment orders (all one-time Payments and all Recurring Payments) once your Bill Payment Service has been terminated. Termination of the Bill Payment Service will not automatically close your Accounts and will not affect your obligations arising from past Bill Payment transactions.

1.8 Mobile Banking Service. If you have selected the Mobile Banking Service, the following terms and conditions are applicable to the Mobile Banking Service.

1.8.1 Description of the Mobile Banking Service. Mobile Banking Service refers generally to any service allowing an existing Bank customer to access and view Accounts from a web-enabled mobile phone or device ("**Mobile Device**") through a mobile application ("**App**") or through a network that allows secure SSL traffic and supports WAP browsers. We do not guarantee the functionality of the Service on all wireless devices or networks; however, generally, the Service should be compatible with any web-enabled mobile phone or other Mobile Device, regardless of make, model, or mobile service provider. This proprietary solution adapts to any screen size and can change dynamically to present items on any screen in a pleasing format. The Mobile Banking Service allows you to view transaction history, view Account balances, view account transaction history, transfer funds between Accounts, pay bills to payees, view alerts, and if you have selected the Mobile Remote Deposit (or Remote Deposit) Service, remotely make deposits. In most cases you may use the Service to gain access to deposit accounts in which you have an unrestricted right to withdraw funds. However, the Bank, as it may determine at any time and from time to time in its sole discretion, may deny Service account access, restrict Service account transactions, or place limits on the specific dollar amount of funds that may be withdrawn or transferred from any account.

1.8.2 Service Included.

- The Service is similar to Online Banking Service on a personal computer. You can view your available account balance and review account history on the Account selected by you.
- The Service allows you to transfer money between your accounts. You must select the accounts to and from which funds will be transferred through the use of the Online Banking Service, and you will receive a confirmation when the transaction is completed.

Frequency and amount limitations of transfers are set forth below.

- If you have signed up for our Online Banking Bill Pay Service, the Service allows you to pay bills to payees. A confirmation message and number will be displayed after the bill payment is complete. The payees must be set up through the Online Banking Service.
- If you have Alerts on your account, you may review the Alerts with the Service. The Alert information must be set up through the use of the Online Banking Service.
- If you have signed up for the Mobile Remote Deposit Service, you can transmit the image of a check to us for deposit to your Account.
- From time to time, we may develop additional mobile banking services. As such services are developed you will have the opportunity to add them to your Mobile Banking Service, provided you have compatible wireless hardware and software.

1.8.3 Eligibility/How To Register For Mobile Banking Service. To use the Service, you must have an open account at the Bank, register for Online Banking Services, and have a compatible Mobile Device. During the registration process, you will enter your mobile phone number as well as other information we require to authenticate your identity. You will be provided with further instructions on how to access the Service using a software application ("**App**") or the browser on your Mobile Device. During this registration process, you will be required to provide your Online Banking Service identification credentials ("**Access Code**") that you must use each time you access the Service.

1.8.4 Security Procedure. In addition to other Security Procedures provided for in this Agreement, the use of the Access Code, your Mobile Device, and Biometric Logon are security procedures established by Bank to authenticate the identity of the person attempting to gain access to the Service. Biometric Logon is an authentication method to assist in verifying your identity. It collects your facial or fingerprint (image capture), or your voice biometric (audio recording). The security procedure is not designed for the detection of errors. We may require you to change your Access Code from time to time for security reasons. You should keep your Access Code in a secure location. Any person having access to your Access Code or your Biometric Logon will be able to access these Services and perform all transactions, including reviewing Account information and using the Bill Pay Services. With this Access Code, including your Biometric Logon, a third party will be able to use your Online Banking Service to add new payees to the Bill Pay Service. **You are responsible for safeguarding the Access Codes, Biometric Logon and your Mobile Device. Providing these to another person or allowing them to use your Mobile Device while your Access Codes or Biometric Logon is active effectively constitutes a grant of authority to access your accounts.**

1.8.5 Availability of Service. We will use reasonable efforts to make the Service available for your use on a continuous basis. The Service may be unavailable for short periods of time for regular or emergency system maintenance. We will endeavor

to have our scheduled maintenance occur during non-peak hours. In addition, accessibility to the Service may be interrupted because of conditions beyond our control, including outages in Internet, cellular or other communications availability. We will use diligent efforts to re-establish the Services as promptly as possible. We do not promise the Service will always be available for your use. We may elect to discontinue this Service at any time. If we choose to discontinue the Service, we will provide you with reasonable notice in advance of that fact. We reserve the right at all times to take actions to protect our systems and information, including denial of access to users of the Service.

1.8.6 Physical and Electronic Security. Because the Mobile Banking Service is similar to Online Banking Service on a personal computer, there are security risks associated with the use of the Service. The hardware and software that you use in connection with the Service may be subject to unauthorized tracking or other manipulation by spyware or other malicious code. We are not responsible for advising you of the existence or potential effect of such malicious code, and your use of your hardware and software is at your own risk. We will use commercially reasonable efforts to secure the Service to prevent access by unauthorized persons and to prevent the introduction of any malicious code, such as a computer virus. However, no security system is failsafe, and despite our efforts the security of the Service could be compromised or malicious code could be introduced by third parties. We will provide you with notice if your information is the subject of a security breach as required by applicable law.

1.8.7 Account Access. Transfers and Payments from your Account initiated via the Mobile Banking Service will be deducted on the day you initiate them. If the day you initiate a Transfer or Payment falls on a weekend or holiday, we will process your transaction the next Transfer Day. We may refuse to act on your Transfer instructions or Payment request if sufficient funds, including funds available under any overdraft protection plan, are not available in your Account on the date you want us to make the Transfer or Payment.

1.8.8 Processing Internal Fund Transfers. We can process a Transfer until 7:00 p.m. Central Time (Standard or Daylight) on a Transfer Day. If you initiate a Transfer after the cut-off time, the Transfer will be reflected in your account and available for your use at the time the Transfer is initiated, but it may be processed the following Business Day. You are fully obligated to us to provide sufficient funds for any payments or transfers you make or authorize to be made. If we complete a Payment or Transfer that you make or authorize and we subsequently learn that you have insufficient funds for the transaction, you agree that we may reverse the transaction or offset the shortage with funds from any other deposit account(s) you have with us to the extent permissible by the applicable law and the terms of any other relevant agreements. If there are insufficient funds in your Account to make a Transfer or Payment, we may refuse to make the Transfer or Payment or we may make the Transfer or Payment and overdraw your Account. In either event, you are responsible for any non-sufficient funds (“NSF”) charges that may apply.

1.8.9 Cancelling Transfers or Payments. You may cancel a pending Transfer or Payment transaction. However, to do so, you must use the Online Banking Service and we must

receive your instruction to cancel prior to the cut-off time on the Transfer Day or Business Day the transaction is scheduled to be processed. If we don’t receive your instruction to cancel a transaction before that time, we may process the transaction.

1.8.10 Transfers from Savings/Money Market Deposit Accounts. Federal regulations require us to limit, either by contract or in practice, the number of certain types of transfers from savings and money market deposit accounts. You are limited to six (6) preauthorized electronic fund transfers per monthly statement cycle without regard to whether the Transfers are made using your personal computer or Mobile Device. Each fund transfer through the Service from your savings or money market deposit account is counted as one of the six (6) transfers permitted each monthly statement cycle. However, payments to your loan accounts with us are not counted toward this transfer limit for savings/money market deposit accounts. An excess withdrawal fee designated in our Schedule of Fees will be assessed each statement cycle that you exceed the six (6) allotted transactions.

1.8.11 Bill Payment Service and Transfers. If you have signed up for our Online Banking Bill Payment Service, you can use this Service to initiate one-time immediate bill payments, which will be processed during the next bill pay processing time. You may use the Online Banking Bill Payment Service to set up new payees. If you are enrolled for the Bill Payment Service, you may also use the Mobile Banking Service to set up new payees. The Bank reserves the right to decline to make Payments to certain persons and entities. You agree that any Payment for taxes, Payments that are court-ordered, government payments and Payments outside of the United States are prohibited and you agree that you will not attempt to use the Service to make these types of Payments. You may not schedule Payments or create a new Payee through this Mobile Banking Service. Please refer to your Online Banking Service Section of this Agreement for the procedures that must be followed to perform these functions. Payments are posted against your ledger balance, plus the available credit on your overdraft protection, if any, or other line of credit. Other than the functions previously described that must be performed through the Online Banking Service, Bill Payment transactions are processed in the same manner through the Mobile Banking Service as they are with the Online Banking Service.

1.8.12 Confirmation Numbers. Upon completion of a Transfer or Payment, a confirmation message will be displayed on your Mobile Device confirming that the transaction has been completed. You should record the Payee information (if applicable), the date of the Transfer or Payment, and the amount of the Transfer or Payment, in your checkbook/transaction register or other permanent record. This procedure will help in resolving any problems that may occur. No printed receipts are issued through the Service.

1.8.13 No Fees to Access Mobile Banking Service. There is no fee or charge assessed by us for you to register for or access the Mobile Banking Service. (We may assess fees or charges in the future; you will receive notice of such fees or charges, as required by law.) You may, however, incur charges to receive Internet service on your Mobile Device. You may also incur charges from your wireless carrier when sending and receiving text messages. You will be responsible to your wireless carrier for any such Internet or text messaging charges.

1.8.14 Export Control and International Use. The United States controls the export of products and information containing encryption ("**Controlled Technology**"). You agree to comply with such restrictions and not to export or re-export any Controlled Technology within the Service to countries or persons prohibited under the Export Administration Regulations ("**EAR**"). By downloading any products or information from this Service, you are agreeing that you are not in a country where such export is prohibited and that you are not a person or entity to which such export is prohibited. You are responsible for compliance with the laws of your local jurisdiction regarding the import, export, or re-export of any products or information subject to the EAR. We do not make any representation that any content or use of the Service is appropriate or available for use in locations outside of the United States. Accessing the Service from locations where its contents or use is illegal is prohibited by Bank. Those choosing to access the Service from locations outside the United States do so at their own risk and are responsible for compliance with local laws.

1.8.15 Proprietary Rights. Other than your materials and account information, all content received on the Mobile Banking Service is the exclusive property of Bank and/or its licensors and is protected by copyrights or other intellectual property rights.

1.8.16 Your Mobile Device and Your Software. We will not be responsible for any errors or failures from any malfunction of your Mobile Device or any malicious software or other problems related to the Mobile Device used with our Services.

1.8.17 We are not responsible for any error, damages or other loss you may suffer due to malfunction or misapplication of any system you use, including any App on your Mobile Device or your mobile browser (Internet Explorer Mobile®, Safari®, Opera Mini™/Opera Mobile™ or otherwise), your mobile service provider, your personal financial management or other software (such as Quicken® or Microsoft Money®), or any equipment you may use to access or communicate with the Service.

1.9 Mobile Remote Deposit Service.

1.9.1 If the Mobile Remote Deposit Service is offered by the Bank, selected as a Service by you on the Enrollment Form and you have been approved by the Bank to use the Service, the following terms and conditions are applicable to the Mobile Deposit Service. Your use of Bank's Mobile Deposit Service ("**Mobile Deposit Service**") is governed by the terms of this Agreement. By agreeing to or signing the applicable account documentation or by using or continuing to use Mobile Deposit you are acknowledging your election to use the Mobile Deposit Service. You acknowledge that e-mail and/or messages displayed on your mobile device will be the primary means of communication for the Mobile Deposit Service. You are responsible for maintaining a current e-mail address and you agree that you will, in a timely manner, review messages and notifications you receive from us and check your Account to confirm it reflects recent activity.

1.9.2 Mobile Deposit Service Description. The Mobile Deposit Service allows you to use the Mobile Banking Apps to make deposits to your accounts from home or other remote locations; by taking photos of the front and back of original checks and transmitting the digital images ("**images**") and

associated deposit information to us or our processor with your Mobile Device. In order to use the Mobile Deposit Service, you must be designated as an authorized signer or owner of an Account that is eligible for this Mobile Deposit Service and be approved by the Bank.

1.9.3 Limits. We may establish per item transaction, daily, and monthly limits on the dollar amount and/or number of Check Images or Mobile Deposits from time to time. The daily and monthly limits are over Business Days and calculated based on your total Mobile Deposit activity across all of the Accounts that you use with this service. If you attempt to initiate a Mobile Deposit in excess of these limits, we may reject your Mobile Deposit and you may deposit the check(s) in a manner consistent with other methods for making deposits provided by the Bank (such as at a branch or ATM or by mail). If we permit you to make a Mobile Deposit in excess of these limits, such Mobile Deposit will still be subject to the terms of this Agreement, and we will not be obligated to allow such a Mobile Deposit at other times. Your dollar deposit limit will be disclosed to you at the time that you make the Mobile Deposit. Bank reserves the right to change the limits. Any such change shall be effective immediately and may be implemented prior to your receipt of notice thereof.

1.9.4 Provisional Credit and Funds Availability. Upon acceptance of the Mobile Deposit, Bank shall grant your Account Provisional Credit (as herein defined) for the total amount of the Mobile Deposit or the accepted Mobile Deposit, as applicable. As used herein, "Provisional Credit" means that when we post transactions to your account, the credit is made to your Account subject to final payment of the Checks and subject to the terms of the Deposit Agreement. For the purpose of determining availability of funds, Bank may hold funds for the period of time permitted by Bank's funds availability disclosure. Mobile Deposit funds are generally available the next Business Day after the Business Day of your deposit, unless a hold is placed. If a hold is placed, you will be notified.

1.9.5 Checks Deposited. You hereby agree that you will only scan and deposit a check(s) as that term is defined in Federal Reserve Board Regulation CC ("**Reg CC**"). You agree that the image of the check that is transmitted to Bank (each such check and other item a "**Check**" and, if more than one, "**Checks**") shall be deemed an "**item**" within the meaning of Article 4 of the Uniform Commercial Code (1990 Official Text). You further agree that you will not use the Mobile Deposit Service to deposit any Checks or other items that: (a) are payable to any person or entity other than you, (b) are drawn, or otherwise issued, by you on any account of you maintained at another financial institution, (c) are prohibited by Bank's then current Procedures pertaining to the Mobile Deposit Service or are in violation of any law, rule or regulation, (d) you know or suspect, or should know or suspect, is fraudulent or otherwise not authorized by the owner of the account on which the Check is drawn, (e) have not been previously endorsed by a bank and are either "substitute checks" (as defined in Reg CC or other applicable federal law or regulation) or "image replacement documents" that purport to be substitute checks, without Bank's prior express written consent, (f) are drawn on financial institutions that are located outside of the United States or Territories of the United States, and (g) are not acceptable to Bank for deposit into a deposit account as provided in the Deposit Agreement, which is incorporated herein

by reference and made a part hereof (Checks described in clauses (a) through (g) each a "Prohibited Check" and, collectively, "Prohibited Checks"). If you deposit a Prohibited Check, you agree to indemnify and reimburse Bank for, and hold Bank harmless from and against, any and all losses, costs and expenses (including reasonable attorneys' fees) Bank may incur associated with any warranty, indemnity or other claim related thereto. Furthermore, if, after first having obtained Bank's express written consent to do so, you provide Bank with an electronic representation of a substitute check for deposit into an Account instead of an original Check, you agree to indemnify and reimburse Bank for, and hold Bank harmless from and against, any and all losses, costs and expenses (including reasonable attorney's fees) Bank incurs because any such substitute check resulting from such electronic representation does not meet applicable substitute check standards and/or causes duplicate payments.

1.9.6 Requirements. Each image must provide all information on the front and back of the original Check at the time presented to you by the drawer (the person or entity from whose account the Check was written), including, but not limited to, information about the drawer and the paying bank that is preprinted on the original Check, MICR information, signature(s), any required identification written on the front of the original Check and any endorsements applied to the back of the original Check. The image quality must meet the standards established by the American National Standards Institute, the Board of Governors of the Federal Reserve, and any other regulatory agency, clearing house or association.

Endorsements must be made on the back of the Check and include the following statement: "FOR MOBILE DEPOSIT ONLY AT FNB OXFORD BANK."

You acknowledge and agree that you shall be liable to us for any loss we incur caused by a delay or processing error resulting from an irregular endorsement or other markings placed on the Check by you.

1.9.7 Receipt of Deposit. All images processed for deposit through Mobile Deposit will be treated as "deposits" under your current Deposit Account Agreement with us and will be subject to all terms of the Deposit Account Agreement and any amendments to such Agreement. To be eligible for processing on the day transmitted, Mobile Deposits must be received and accepted by Bank on or before 2:00 p.m. Central Time (Standard or Daylight) or other cut-off time established by Bank from time to time (the "**Cut-Off Time**") on a Business Day that the Bank is open. A Mobile Deposit that is received after the cut-off time shall be deemed to have been received on the Business Day following the Business Day on which the Mobile Deposit is actually received by Bank. Cut-off time information is available at <https://www.fnboxford.com/> or by calling the Bank as set forth in Part I, section 1.27. When we receive an image, we will confirm that you have submitted the image via a message displayed on your Mobile Device. Your submission confirmation does not mean that the image contains no errors or that it has been approved for crediting. A status of "pending" does not indicate that the submitted item has been accepted. You will not receive a subsequent notification that a submitted image has been credited to your Account. You agree that Bank has no obligation to accept a Mobile Deposit and, therefore, we reserve the right to reject any

Mobile Deposit or the Images or other information contained therein transmitted through this Service, at our discretion, without liability to you. If your submission is rejected, you will receive e-mail of such rejection from the Bank. It is your responsibility to check notifications from the Bank for any rejected submissions and contact the Bank to address the reason for such rejection. You acknowledge and agree that Bank shall have no liability to you for failing to provide notice of rejection of a Mobile Deposit. You agree that you shall be solely liable for, and Bank shall not have any liability whatsoever to you for, any Mobile Deposit or the Images or other information contained therein that are not received by Bank. You also agree to be liable for Mobile Deposits or the Images or other information contained therein that are intercepted or altered by an unauthorized third party or dropped during transmission.

1.9.8 Original Checks. After you have received confirmation that your Mobile Deposit has been accepted for deposit, you should mark the Check as having been deposited. You agree to securely store the original Check for a period of ninety (90) calendar days from the date of the Image transmission (such period the "**Retention Period**"). During the Retention Period, you shall take appropriate security measures to ensure that: (a) the information contained on such Checks shall not be disclosed, (b) such Checks will not be duplicated or scanned more than one time and (c) such Checks will not be deposited or negotiated in any form. Upon expiration of the Retention Period, you shall destroy the original Check you transmitted as an Image using a method of destruction that will result in the paper based Item being un-processable and all sensitive personal and financial information undecipherable. You hereby indemnify Bank for, and hold Bank harmless from and against, any and all claims, demands, actions, causes of action, losses and damages, of whatever nature or kind, and regardless of the theory upon which the same is (are) based, caused directly or indirectly by, arising out of, related to, in connection with or resulting wholly or partially from, the destruction of original Checks by you. During the Retention Period, you agree to promptly provide the original Check to the Bank upon request.

1.9.9 Contingency Plan. You agree that, in the event you are not able to capture, process, produce or transmit a Mobile Deposit to Bank, or otherwise comply with the terms hereof or of the Procedures, for any reason, including, but not limited to, communications, equipment or software outages, interruptions or failures, you will make the deposit in a manner consistent with other methods for making deposits provided by Bank until such time that the outage, interruption or failure is identified and resolved. You hereby acknowledge and agree that Bank shall not be liable to you for any loss or damage of any nature sustained by you as the result of your inability to use the Mobile Deposit Service. The deposit of original Checks through these other methods shall be governed by the terms and conditions of the Deposit Account Agreement and not by the terms of this Agreement.

1.9.10 Returned Deposits. If Images of Checks deposited by you are dishonored or otherwise returned unpaid by the drawee bank, or are returned by a clearing agent for any reason, including, but not limited to, issues relating to the quality of the Image, you understand and agree that, since you either maintain the original Check or have destroyed it in accordance with the Original Check provisions in this agreement, the original

Check will not be returned, and Bank may charge back an Image of the Check to your Account. You understand and agree that the Image may be in the form of an electronic or paper reproduction of the original Check or a substitute check. Unless otherwise instructed by Bank, you agree not to deposit the original Check if an Image or other debit as previously described is charged back to you.

1.9.11 Your Warranties. You make the following warranties and representations with respect to each image:

- **Checks Deposited.** You shall only deposit Checks that are authorized by this Agreement, the Procedures and the Deposit Agreement;
- **Image Quality.** Each Image transmitted by you to Bank contains an accurate representation of the front and the back of each Check and complies with the requirements of this Agreement;
- **Accuracy of Information.** All data and other information submitted by you to Bank, including, but not limited to, data contained in the MICR line of each Check is complete and accurate and complies with the requirements of this Agreement;
- **No Duplicates.** You will not: (i) create duplicate Images of the Checks, (ii) transmit a duplicate Image or File to Bank, or (iii) deposit or otherwise negotiate the original of any Check of which an Image was created. You further warrant that no subsequent transferee, including but not limited to Bank, a collecting or returning bank, drawer, drawee, payee or endorser, will be asked to pay the original Item from which the Image(s) was created or a duplication (whether paper or electronic, including ACH entries) of the Item(s);
- **No Loss.** No subsequent transferees of the Item(s), including but not limited to Bank, a collecting or returning bank, drawer, drawee, payee or endorser, shall sustain a loss as the result of the fact that the Image was presented for payment or returned instead of the original Check;
- **Information.** All information provided by you to Bank is true, complete and accurate;
- **Authority and Legality.** (i) This Agreement is valid and enforceable against you in accordance with its terms; and (ii) the entry into, and performance of, this Agreement by you will not violate any law, or conflict with any other agreement, to which you are subject;
- **No Litigation.** There is no action, suit or proceeding pending or, to your knowledge, threatened, which if decided adversely, would adversely affect your financial condition or operations.
- **Transactions.** All Checks and transactions are, and will be, bona fide. All signatures on Checks are authentic and authorized.
- **Rule Compliance.** You submit Images in compliance with this Agreement, the Procedures, applicable law and the Rules.

1.10 Responsibilities.

1.10.1 Your Responsibility

1.10.1.1 Deadlines. You shall deliver or transmit all data or information to Bank by the deadline(s) specified in this Booklet or any other applicable agreement or instruction. Bank shall have no obligation to process data or perform the Service if the data is not received by the Bank by the specified deadline.

1.10.1.2 Use of Services. You will use the Services only for your own internal business use in accordance with the terms of this Booklet. Without limiting the generality of the foregoing, you agree not to make the Services available or allow use of the Services in a computer bureau service business, timesharing, or otherwise disclose or allow use of the Service by or for the benefit of any third party. FURTHER, YOU REPRESENT AND WARRANT THAT NONE OF THE ACCOUNTS HAVE BEEN ESTABLISHED OR ARE BEING OR WILL BE USED FOR PERSONAL, FAMILY OR HOUSEHOLD PURPOSES AND THAT YOU ARE NOT A "CONSUMER" UNDER REGULATION E – ELECTRONIC FUNDS TRANSFER ACT (HEREIN, "**REG. E**").

SECTION TWO: ACH ORIGATION SERVICE

This Section Two governs Customer's use of the ACH Origination Service.

Customer wishes to initiate credit and/or debit Entries through the Bank to accounts maintained at Bank and in other depository financial institutions by means of the ACH pursuant to the terms and conditions contained herein and the NACHA Rules and Bank's operating rules and procedures for electronic entries, including any exhibits or appendices thereto now in effect, or as may be amended from time to time, (the "**Rules**"), and Bank is willing to act as an Originating Depository Financial Institution ("**ODFI**") with respect to such Entries. This Section Two sets forth the terms and conditions pursuant to which Bank will provide to Customer the ACH Services outlined herein ("**ACH Services**"). By using the ACH Service described in this Section Two, Customer accepts and agrees to all terms, conditions, and provisions and agrees that this Section Two sets forth the terms and conditions pursuant to which Bank will provide to Customer the ACH Service outlined herein. In the event of inconsistency between a provision of this Section Two, the UCC, and/or the terms and conditions applicable to the deposit account, the provisions of this Section Two shall prevail. Terms not otherwise defined in this Section Two shall have the meaning ascribed to those terms in the Rules. The term "Entry" or "Entries" shall have the meaning provided in the Rules and shall also mean the data received from Customer hereunder from which Bank initiates each Entry.

2.1 Compliance with Rules and Laws. Customer acknowledges it has a copy or has access to a copy of the Rules. The Rules may also be purchased online at www.nacha.org under the publications tab. Customer agrees to comply with and be subject to the Rules of NACHA in existence at the date of this Booklet, and any amendments to these Rules made from time to time. It shall be the responsibility of the Customer that the origination of ACH transactions complies with U.S. law, including but is not limited to sanctions enforced by the Office of

Foreign Assets Control (“OFAC”). It shall further be the responsibility of the Customer to obtain information regarding such OFAC enforced sanctions. (This information may be obtained directly from the OFAC Compliance Hotline at (800) 540-OFAC). Bank will charge the Customer with any fines or penalties imposed by OFAC, NACHA or any organization which are incurred as a result of noncompliance by the Customer and the Customer agrees to fully reimburse and/or indemnify Bank for such charges or fines. The specific duties of the Customer provided in the following paragraphs of this Booklet in no way limit the foregoing undertaking. The duties of the Customer set forth in the following paragraphs of this Booklet in no way limit the requirement of complying with the Rules.

2.2 Credit Approval. In utilizing the Automated Clearing House Network in performance of this Agreement, Bank must make certain warranties on behalf of Customer. Specifically, Bank is charged with assuring the financial soundness of Customer to make the intended Entries. Bank must approve all ACH Agreements and may request financial information from Customer and/or a separate credit agreement. Bank shall also be authorized to obtain a credit report(s) on Customer as may be necessary from time to time. Bank may also assign Customer a limit representing the maximum aggregate dollar amount of Entries that may be initiated by Customer each day (“**ACH Processing Limit**”). Customer acknowledges that the ACH Processing Limit is solely for the protection of Bank and its assets. Customer understands that daily requests for Entries exceeding this amount are honored solely at the discretion of the Bank. Requests not honored would be communicated to the Customer or the Customer’s designated representative.

2.3 Transmission of Entries by Customer. User(s) shall initiate the debit or credit Entries hereunder on behalf of and selected by Customer in the ACH Origination Services Application Form. Notwithstanding the designation of an Administrator by Customer, Bank shall be entitled to deem any person having knowledge of any Security Procedure, as defined herein and required to initiate Entries under this Section Two, to be a User. User(s) shall transmit or deliver Entries to Bank in computer readable form to the locations(s) specified by the Bank and in compliance with the formatting and other requirements set forth in the NACHA file specifications or as otherwise specified by Bank. Entries shall be delivered or transmitted to Bank’s designated location not later than the time and the number of days prior to the Effective Entry Date specified in the Processing Schedule indicated on the Enrollment Form. Upon transmittal, the Customer shall confirm with the Bank by telephone the name, amount, and number of transactions for each file. For the purposes of this Section Two, “**Settlement Date**” with respect to any Entry shall be the Business Day when such Entry is debited or credited in accordance with instructions of the Customer. Entries received after the cut-off time shall be deemed to have been received on the next Business Day. The total dollar amount of Entries transmitted by Customer to Bank on any one Business Day shall not exceed the lesser of the amount of collected funds in Customer’s account or the ACH Processing Limit set forth in “Selection of Standard Entry Class Codes, Purpose(s) & Requested Limits” section of the ACH Origination Services Application Form and approved by Bank. Customer may not reinitiate Entries except as prescribed by the Rules. To use the ACH Services to initiate tax Entries, Customer must have enrolled

in the Electronic Federal Tax Payment System (EFTPS) on Form 9779, agreed to the terms and condition of the Booklet, and have requested the Credit option. Compliance with all special requirements of the EFTPS system, including the generation of pre-notification entries before the first tax payment is sent, and the use of the CCD format with a TXP addenda record to generate tax payments is also required.

2.4 Third Party Service Providers. Customer may be using special equipment, services or software provided by a third party to assist it in processing Files hereunder (“**Service Provider**”). Customer agrees not to use a Service Provider to transmit files to Bank without first entering into Bank’s Third Party Service Provider Agreement. If Customer uses Service Provider to transmit Files to Bank and Customer and Service Provider have not entered into a Third Party Service Provider Agreement, Customer (a) agrees that Service Provider is acting as Customer’s agent in the delivery of Files to Bank, and (b) agrees to assume full responsibility and liability for any failure of Service Provider to comply with the laws of the United States, the Rules and this Agreement. Bank will not be liable for any losses or additional costs incurred by Customer as a result of any error by Service Provider or a malfunction of equipment provided by Service Provider. Customer is solely responsible for maintaining compliance with the requirements of Service Provider, including obtaining any software updates. Bank’s sole responsibility shall be to transmit Bank approved transactions to the ACH Operator and Bank shall not have any responsibility for any File handled by Service Provider until that point in time when Bank accepts and approves a File from such Service Provider for processing. If Bank authorizes Customer to use a Service Provider, the terms and conditions governing the relationship between Customer and the Service Provider shall be governed by a separate agreement between Customer and Service Provider (“**Service Provider Agreement**”). All of Customer’s obligations and responsibilities under this Agreement will apply to the Service Provider, and Customer’s separate agreement with the Service Provider must so provide. At Bank’s request, Customer will provide to Bank a true and exact copy of such agreement. Customer shall designate the Service Provider as a User and the Service Provider must also enter into a Service Provider Agreement before the Service Provider sends Files to Bank. Notwithstanding the foregoing, Customer hereby authorizes Bank to accept any File submitted by the Service Provider even if the Service Provider has not been designated as a User or if the Third Party Service Provider has not executed the Service Provider agreement. Customer hereby indemnifies and holds Bank harmless for any losses, damages, fines, assessments, costs and expenses incurred or suffered by Bank or any other person as a result of or arising from Customer’s use of Service Provider, including fines or assessments incurred under or pursuant to the Rules and attorneys’ fees.

2.5 Security Procedures. In addition to, and without limiting the generality of, the Security Procedure provisions of the Booklet, the Customer shall comply with the “Security Procedures” described in the Operating Instructions, and Customer acknowledges and agrees that the Security Procedures constitute commercially reasonable security procedures under applicable law for the initiation of ACH Entries.

2.6 Credit and Debit Entries; Records Retention. Customer shall obtain an authorization (“**Authorization Agreement**”) as required by the Rules from the person or entity

whose account will be debited or credited as the result of a debit or credit Entry initiated by Customer and Customer shall retain the Authorization Agreement in original form while it is in effect and the original or a copy of each authorization for six (6) years after termination or revocation of such authorization as stated in the Rules. Upon request, Customer shall furnish the original or a copy of the authorization to any affected Participating Depository Financial Institution, as defined in the Rules.

2.7 Processing, Transmittal and Settlement by Bank. Except as otherwise provided for in this Booklet and if Bank elects to accept Entries, Bank shall:

(a) (i) use commercially reasonable efforts to comply with the instructions of Customer, (ii) process Entries received from Customer to conform with the file specifications set forth in the Rules, (iii) transmit such Entries as an ODFI to the ACH processor selected by Bank, (iv) settle for such Entries as provided in the Rules, and (v) in the case of a credit Entry received for credit to an account with Bank ("**On-Us Entry**"), Bank shall credit the Receiver's account in the amount of such credit Entry on the date ("**Effective Date**") contained in such credit Entry provided such credit Entry is received by Bank at the time and in the form prescribed by Bank in Section 2.4. Customer agrees that the ACH processor selected by Bank shall be considered to have been selected by and designated by Customer; and

(b) transmit such Entries to the ACH processor by the deposit deadline of the ACH processor, provided: (i) such Entries are completely received by Bank's cut-off time at the location specified by Bank to Customer from time to time; (ii) the Effective Date satisfies the criteria provided by Bank to Customer; and (iii) the ACH processor is open for business on such Business Day. Customer agrees that the ACH processor selected by Bank shall be considered to have been selected by and designated by Customer. Customer will receive immediately available funds for any electronic debit entry initiated by it on the Settlement Date applicable thereto.

2.8 Settlement for Credit Entries and Returned Debit Entries. Customer agrees to pay Bank for all credit Entries issued by Customer or User(s), or credit Entries otherwise made effective against Customer. Customer shall make payment at such time on the date of transmittal by Bank of such credit Entries as Bank, in its discretion, may determine ("**Payment Date**"), and the amount of each On-Us Entry at such time on the Effective Entry Date of such credit Entry as Bank, in its discretion, may determine. Customer shall pay Bank for the amount of each debit Entry returned by a Receiving Depository Financial Institution ("**RDFT**") or debit Entry dishonored by Bank. Payment shall be made by Customer to Bank in any manner specified by Bank. Notwithstanding the foregoing, Bank is hereby authorized to charge the account(s) ("**Authorized Account(s)**") designated in the Operating Instructions, as payment for credit Entries issued by Customer or returned or dishonored debit Entries. In the event that the Authorized Account(s) does not have sufficient available funds on the Payment Date, Bank is hereby authorized to charge any account maintained by Customer with Bank as payment for credit Entries issued by Customer or returned or dishonored debit

Entries. Customer shall maintain sufficient collected funds in Customer's account(s) to settle for the credit Entries on the Payment Date. In the event that the Authorized Account or any other Customer account at Bank has collected funds sufficient on the Payment Date to cover the total amount of all Entries to be paid on such Payment Date, Bank may take any of the following actions:

(a) refuse to process the Entries or Bank may process the Entries, in which event Bank shall return the data relating to such credit Entries to Customer, whereupon Bank shall have no liability to Customer or to any third party as a result thereof; or

(b) Process that portion of the credit Entries as Customer has sufficient collected funds in the Authorized Account to cover, in whatever order Bank in its sole discretion shall elect to process, in which event Bank shall return the data relating to such credit Entries as are not processed to Customer, whereupon Bank shall have no liability to Customer or any third party as a result thereof; or

(c) Process all credit Entries. In the event Bank elects to process credit Entries initiated by Customer and Customer has not maintained sufficient collected funds in the Authorized Account or any other Customer account with Bank to cover them, the total amount of the insufficiency advanced by Bank on behalf of Customer shall be immediately due and payable by Customer to Bank without any further demand from Bank. If Bank elects to pay Customer's account in the overdraft on any one or more occasions, it shall not be considered a waiver of Bank's rights to refuse to do so at any other time nor shall it be an agreement by Bank to pay other items in the overdraft.

Bank reserves the right to require Customer to pre-fund an Account maintained at Bank prior to the Settlement Date of the ACH File. Bank shall determine whether pre-funding is required based on criteria established from time to time by Bank. Bank will communicate directly to Customer if pre-funding is required and, if requested by Customer, will provide Customer with an explanation of its pre-funding criteria. If it is determined that pre-funding is required, Customer will provide immediately available and collected funds sufficient to pay all Entries initiated by Customer (a) not later than 2:00 p.m. Central Time (Standard or Daylight) two (2) Banking Days before each Settlement Date, and (b) prior to initiating any Entries for which pre-funding is required.

2.9 On-Us Entries. Except as provided in Section 2.11, Rejection of Entries, or in the case of an On-Us Entry, the Bank shall credit the Receiver's account in the amount of such Entry on the Effective Date contained in such Entry, provided the requirements set forth in Section 2.8(b) (i), (ii), and (iii) are met. If any of those requirements are not met, the Bank shall use reasonable efforts to credit the Receiver's account in the amount of such Entry no later than the next Business Day following such Effective Date.

2.10 Rejection of Entries. Customer agrees that Bank has no obligation to accept Entries and therefore may reject any Entry issued by Customer. Bank has no obligation to notify Customer of the rejection of an Entry but Bank may do so at its option. Bank shall have no liability to Customer for rejection of an Entry and shall not be liable to pay interest to Customer even if the amount of Customer's payment order is fully covered by a withdrawable

credit balance in an Authorized Account of Customer or the Bank has otherwise received full payment from Customer.

2.11 Cancellation or Amendment of Entry By Customer.

Customer shall have no right to cancel or amend any Entry after its receipt by Bank. However, Bank may, at its option, accept a cancellation or amendment by Customer. If Bank accepts a cancellation or amendment of an Entry, Customer must issue the cancellation or amendment in accordance with the Bank's Security Procedure and Bank shall use reasonable efforts to act on the request by Customer for cancellation of an Entry prior to transmitting it to the ACH processor or, in the case of an On-Us Entry, prior to crediting a Receiver's account, but Bank shall have no liability if such cancellation is not effected. The Customer shall notify the Receiver of any reversing entry initiated to correct any entry it has initiated in error. The notification to the Receiver must include the reason for the reversal and be made no later than the Settlement Date of the reversing entry. If Bank accepts a cancellation or amendment of an Entry, Customer hereby agrees to indemnify, defend all claims and hold Bank harmless from any loss, damages, or expenses, including but not limited to attorneys' fees, incurred by Bank as the result of its acceptance of the cancellation or amendment.

2.12 Reversals of Entries.

2.12.1 General Procedure. Upon proper and timely request by Customer, the Bank will use reasonable efforts to effect a reversal of an Entry or File. To be "proper and timely," the request must (i) be made within five (5) Business Days of the Effective Date for the Entry or File to be reversed; and (ii) be accompanied by a Reversal/Cancellation Request form and comply with all of the Rules. In addition, if the Customer requests reversal of a Debit Entry or Debit File, it shall concurrently deposit into the Authorized Account an amount equal to that Entry or File. The Customer shall notify the Receiver of any reversing Entry initiated to correct any Entry it has initiated in error. The notification to the Receiver must include the reason for the reversal and be made no later than the Settlement Date of the reversing Entry.

2.12.2 No Liability: Reimbursement to the Bank. Under no circumstances shall the Bank be liable for interest or related losses if the requested reversal of an Entry is not effected. Customer shall reimburse the Bank for any expenses, losses or damages it incurs in effecting or attempting to effect Customer's request for reversal of an Entry.

2.13 Error Detection. Bank has no obligation to discover and shall not be liable to Customer for errors made by Customer, including but not limited to errors made in identifying the Receiver, or an Intermediary or RDFI or for errors in the amount of an Entry or for errors in Settlement Dates. Bank shall likewise have no duty to discover and shall not be liable for duplicate Entries issued by Customer. Notwithstanding the foregoing, if the Customer discovers that any entry it has initiated was in error, it shall notify the Bank of such error. If such notice is received no later than four (4) hours prior to the ACH receiving deadline, the Bank will utilize reasonable efforts to initiate an adjusting entry or stop payment of any On-Us credit Entry within the time limits provided by the Rules. In the event that Customer makes an error or issues a duplicate Entry, Customer shall indemnify, defend all claims, and hold Bank harmless from any loss, damages, or

expenses, including but not limited to attorneys' fees, incurred by Bank as result of the error or issuance of duplicate Entries.

2.14 Pre-Notification. Customer, at its option, may send pre-notification that it intends to initiate an Entry or Entries to a particular account within the time limits prescribed for such notice in the Rules. Such notice shall be provided to the Bank in the format and on the medium provided in the media format section of such Rules. If Customer receives notice that such pre-notification has been rejected by an RDFI within the prescribed period, or that an RDFI will not receive Entries without having first received a copy of the Authorization signed by its customer, Customer will not initiate any corresponding Entries to such accounts until the cause for rejection has been corrected or until providing the RDFI with such authorization within the time limits provided by the Rules.

2.15 Notice of Reject and Returned Entries and Notifications Of Change. Bank shall notify Customer by e-mail, facsimile transmission mail, or other means of the receipt of a returned entry from the ACH Operator. Except for an Entry retransmitted by Customer in accordance with the requirements of Section 2.4, Bank shall have no obligation to retransmit a returned Entry to the ACH Operator if Bank complied with the terms of this Service Section with respect to the original Entry. Customer shall notify the Receiver by phone or electronic transmission of receipt of each return entry no later than one Business Day after the Business Day of receiving such notification from Bank. Customer shall retain and provide the Bank, on request, all information necessary to remake any file of Entries for five (5) Business Days after the Settlement Date.

In the event the rate of unauthorized transactions exceeds the rate based on the calculations noted in the Rules, Customer will share the data requested by the Bank and will immediately begin the process of bringing the rate to an acceptable level.

In the event the rate of administrative returns exceeds the level prescribed by the current edition of the NACHA Operating Rules for any two (2) calendar months or sixty (60) day period, Customer will share any data requested by the Bank based on the Rules. If it is determined that remediation is necessary the Customer will develop a plan to reduce that figure to under an acceptable level.

In the event that the total rate of returns is greater than the level prescribed by the current edition of the NACHA Operating Rules for any two (2) calendar months or sixty (60) day period, Customer will share any data requested by the Bank based on the Rules. If it is determined that remediation is necessary the Customer will develop a plan to reduce that figure to under an acceptable level.

Bank shall provide Customer all information, as required by the Rules, with respect to each Notification of Change ("NOC") Entry or Corrected Notification of Change ("Corrected NOC") Entry received by Bank relating to Entries transmitted by Customer. Bank must provide such information to Customer within two (2) Banking Days of the Settlement Date of each NOC or Corrected NOC Entry. Customer shall ensure that changes requested by the NOC or Corrected NOC are made within the time period proscribed in the Rules or prior to initiating another Entry to the Receiver's account, whichever is later.

2.16 Account Reconciliation. Entries transmitted by Bank or credited to a Receiver's account maintained with Bank will be reflected on Customer's periodic statement issued by Bank with respect to the Authorized Account or any other Customer Account at Bank pursuant to the agreement between Bank and Customer. Customer agrees to notify Bank promptly of any discrepancy between Customer's records and the information shown on any periodic statement. If Customer fails to notify Bank of any discrepancy within thirty (30) days of receipt of a periodic statement containing such information, Customer agrees that Bank shall not be liable for any other losses resulting from Customer's failure to give such notice or any loss of interest or any interest equivalent with respect to an Entry shown on such periodic statement. If Customer fails to notify Bank of any such discrepancy within thirty (30) calendar days of receipt of such periodic statement, Customer shall be precluded from asserting any discrepancy against Bank.

2.17 Notice of Improper Entries. Bank shall provide Customer with a periodic statement reflecting the total of each File transmitted by Bank or credited to a Receiver's account maintained with Bank. The Customer shall examine the periodic statement and notify the Bank of any unauthorized or erroneous Entries within a responsible time, not exceeding thirty (30) days from the date that the periodic statement is made available to Customer. If the Customer fails to deliver such notice, the Customer may not assert against the Bank any claim for interest on the amount of the Entries for the period prior to the date that such notice is delivered. If the Customer fails to deliver notice to the Bank of any unauthorized or erroneous Entries within one (1) year from the Bank's issuance of any advice or statement reflecting such Entries, Customer is precluded from asserting that the Bank is not entitled to retain the principal amount of the unauthorized or erroneous debit of Customer's account(s).

2.18 Provisional Settlement. Customer shall be bound by and comply with the Rules as in effect from time to time, including without limitation the provision thereof making payment of an Entry by the RDFI to the Receiver provisional until receipt by the RDFI of final settlement for such Entry; and Customer acknowledges that it has received notice of that Rule and of the fact that, if such settlement is not received, the RDFI shall be entitled to a refund from the Receiver of the amount credited and Customer shall not be deemed to have paid the Receiver the amount of the Entry.

2.19 Identification of Receiver. If Customer identifies the Receiver of the Entry by account number or identifying number, or by name and account number or identifying number, Customer acknowledges that payment of the proceeds of the Entry to the Receiver shall be made by the RDFI, or by Bank in case of an On-Us Entry, on the basis of the identifying or Bank account number even if it identifies a person different from the named Receiver. Customer is liable for and must settle with Bank for any Entry initiated by Customer that identifies the Receiver by account or identifying number or by name and account or identifying number.

2.20 Customer Representations and Warranties; Indemnity. With respect to each and every Entry transmitted by Customer, Customer represents and warrants to Bank and agrees that (a) each person or entity shown as the Receiver on an Entry received by Bank from Customer has authorized the initiation of

such Entry and the crediting or debiting of its account in the amount and on the Effective Entry Date shown on such Entry, (b) such authorization is operative at the time of transmittal or crediting or debiting by Bank as provided herein, (c) Entries transmitted to Bank by Customer are limited to those types of credit and debit Entries set forth in the Enrollment Form, (d) Customer shall perform its obligations under this Booklet in accordance with all applicable laws, regulations, and orders, including, but not limited to, the sanctions laws, regulations, and orders administered by OFAC; laws, regulations, and orders administered by FinCEN; and any state laws, regulations, or orders applicable to the providers of ACH payment services, and (e) Customer shall be bound by and comply with the provision of the Rules (among other provisions of the Rules) making payment of an entry by the RDFI to the Receiver provisional until receipt by the RDFI of final settlement for such Entry. Customer specifically acknowledges that it has received notice of the rule regarding provisional payment and of the fact that, if such settlement is not received, the RDFI shall be entitled to a refund from the Receiver of the amount credited and Customer shall not be deemed to have paid the Receiver the amount of the entry. Customer shall defend, indemnify and hold harmless Bank, and its officers, directors, agents, and employees, from and against any and all actions, suits, costs, claims, losses, damages, or expenses, including attorneys' fees and expenses, resulting from or arising out of (i) any breach of any of the agreements, representations, or warranties of Customer in this Section Two; or (ii) any act or omission of Customer or any other person acting on the Customer's behalf.

2.21 Additional Customer Warranties for Selected Standard Entry Classes. NACHA, in its role of ensuring the safety, security, and viability of the ACH network, has determined that certain single-use or limited-use consumer authorizations have the potential to increase risk in the ACH system and compromise system effectiveness by increasing the incidence of returned Entries. Therefore, to qualify as an Originator of such Entries, Customer hereby warrants to Bank that for each such ACH Entry submitted for processing, Customer has obtained all authorizations from the Receiver as required by the Rules, by Regulation E or other applicable law, and this Service Section. Customer also makes the additional warranties to Bank that Bank makes to each RDFI and ACH Operator under the Rules for the respective SEC codes for Entries originated by Customer. Customer hereby indemnifies and holds Bank harmless from any liability arising out of Customer's breach of these warranties.

2.22 Delay or Failure to Transfer Funds. Bank shall not be liable to Customer or Receiver for any damages of any kind for any delay in payment, including special, consequential, punitive, or indirect loss or damage. Bank shall not be liable or responsible to Customer for any delay or failure to transfer any amount hereunder for any reason including but not limited to rules, regulations, or policies of the Federal Reserve Board which place an aggregate limit on the amount Bank can transfer from time to time during any Banking Day. In no event shall Bank be liable to Customer for attorneys' fees incurred by Customer in any action brought by Customer under this Booklet.

2.23 Data Retention. Customer shall retain data on file adequate to permit remaking of Entries for three (3) days following the date of their transmittal by Bank as provided herein, and shall provide such data to Bank upon its request. Without limiting the generality of the foregoing provisions, Customer

specifically agrees to be bound by and comply with all applicable provisions of the Rules regarding the retention of documents or any record, including, without limitation, Customer's responsibilities to retain all items, source documents, and records of authorization in accordance with the Rules.

2.24 Interest Calculations. Any interest payments due by either party pursuant to Article 4A of the Mississippi Uniform Commercial Code shall be calculated at an annual rate equal to the average Federal Funds rate at the Federal Reserve Bank of New York for the period involved. At Bank's option, payment of such interest may be made by crediting the Authorized Account.

2.25 Customer as Receiver. If Customer is the Receiver of an Entry or other funds transfer, and Bank does not receive final settlement for any payment made to Customer by Bank, Customer acknowledges and agrees that Customer is obligated to Bank for the amount of the payment order and Bank is authorized to charge Customer's account(s) for any amount paid to Customer. If Bank credits Customer's account for an Entry or other funds transfer naming Customer as the Receiver, such credit Entry to Customer's account is not acceptance of the funds transfer by Bank until one hour after the opening of business on the Banking Day after the credit Entry is made to the account. Notwithstanding the foregoing, Bank may make funds available to the Customer at an earlier time at Bank's option. Bank has no obligation to notify Customer of receipt of a funds transfer naming Customer as the Receiver even if payment for the funds transfer to Customer is made by credit to Customer's account or the payment order directs payment to an account. Demand by Customer for payment of a payment order for which Bank is obligated to pay Customer must be made in writing and delivered to Bank at the location designated in Part I, Section 1.27. Issuance of a check by Customer on the account to which payment was made shall not constitute notice under this section.

2.26 Financial Information and Audit. Bank may from time to time request information from Customer in order to evaluate a continuation of the Service provided by Bank under this Section Two and/or adjustment of any limits set herein. Customer agrees to provide the requested financial information immediately upon request by Bank, in the form required by Bank. Customer authorizes Bank to investigate or reinvestigate at any time any information provided by Customer in connection with this Section Booklet. Upon request by Bank, Customer hereby authorizes Bank to enter Customer's business premises for the purpose of ensuring that Customer is in compliance with this Booklet and Customer specifically authorizes Bank to perform an audit of Customer's operational controls, risk management practices, staffing and the need for training and ongoing support, and information technology infrastructure. Customer hereby acknowledges and agrees that Bank shall have the right to mandate specific internal controls at Customer's location(s) and Customer shall comply with any such mandate. In addition, Customer hereby agrees to allow Bank to review available reports of independent audits performed at Customer location related to information technology, the Service and any associated operational processes. Customer agrees that if requested by Bank, Customer will complete a self-assessment of Customer's operations, management, staff, systems, internal controls, training and risk management practices that would otherwise be reviewed by Bank in an audit of Customer. If Customer refuses to provide the requested financial information, or if Bank concludes, in its

sole discretion, that the risk of Customer is unacceptable, if Customer violates this Booklet or the Rules, or if Customer refuses to give Bank access to Customer's premises, Bank may terminate any Service(s) provided under this Booklet according to the provisions hereof.

2.27 Third-Party Vendor Liability Limitation. Bank provides notice to Customer of the following: Bank has an obligation to indemnify, defend and hold harmless third-party vendor ("Third Party") from and against damages, liabilities, costs and expense incurred as a result of i) any errors caused or created by the ACH files received from any Originator; ii) any noncompliance by Bank, its Originators or its customers with the NACHA Rules or applicable federal or state laws or regulations; and iii) any action or omission of action by Bank, its Originators, and any other third party relating to the Service and service related activities, except to the extent caused by Third Party. Customer expressly agrees that Third Party shall not be liable to Customer or to any third party, including but not limited to Bank's Originators or customers, for any loss, damage, cost or expense arising from the use of any non-authorized transfer from Bank's account by any party which was originated by any party other than a Third Party employee or agent; failure or delay in making a requested transfer; erroneous transfers; liability by reason of insufficiency of funds in any account; and failure by any party other than Third Party employees and agents to comply with the NACHA Rules or applicable federal or state laws or regulations.

2.28 Payment for Services. Customer shall pay the Bank the charges for the services provided in connection with this Section Two, as set forth in the ACH Origination Services Fee Schedule. All fees and services are subject to change with or without notice at the sole discretion of the Bank. Such charges do not include, and Customer shall be responsible for payment of, any sales, use, excise, value added, utility or other similar taxes relating to such services, and any fees or charges provided for in the agreement between Bank and Customer with respect to the Account (the "Account Agreement"). Bank may charge the Authorized Account, as well as any other account of Customer with the Bank, for any charges or fees due to it. If Customer does not pay fees within thirty (30) days as provided herein, such failure shall constitute a breach of this Booklet and Bank may terminate any Service(s) provided under this Booklet as provided herein. Bank's election to terminate any Service(s) shall be in addition to other remedies available to Bank.

2.29 Same Day Entries. A Credit or Debit Entry with an Effective Date of the date of or a date prior to the date of the transmission of the Entry or File to Bank and received by Bank prior to the applicable cut-off time shall be considered to be a Same Day Entry. IAT and Entries above \$100,000.00 are not eligible for Same Day ACH processing. In addition to any other fees that Customer is obligated to pay Bank, Customer hereby agrees to pay Bank the Same Day Entry fee established by Bank from time to time for Same Day Entries transmitted to Bank by Customer.

2.30 INTERNATIONAL ACH TRANSACTIONS ("IAT"). Customer shall not initiate any IAT Entries without Bank's prior approval. If approved by Bank, Customer agrees to comply with the Rules with regard to all IAT Entries.

SECTION THREE: WIRE TRANSFER OF FUNDS

This Section Three governs Customer's use of the Wire Transfer of Funds Service.

In accordance with procedures established from time to time between the Customer and the Bank, both parties agree that all **"Funds Transfers,"** as defined in Section 4A-104 of Article 4A of the UCC (hereafter cited as Sections thereof) will be processed in accordance with the terms and conditions listed below. This Section Three will not apply to transfers which are covered under Consumer Financial Protection Bureau Regulation E, and the Electronic Fund Transfer Act of 1978.

3.1 Procedures and Conditions.

3.1.1 Online Wire Transfers. Customer agrees to strictly follow all procedures and conditions established for the Online Service and initiation of any Payment Order as that term is defined in UCC Article 4A Section 4A-103(a)(1) (**"Wire Transfer"**) via Online Service, which may be issued from time to time by Bank and any amendments thereto including, without limitation, all procedures and conditions set forth in this Booklet. Customer acknowledges and agrees that Customer has sole responsibility for the security of the Identification Codes, Passwords, Security Devices, Security Procedures utilized by the Administrator and all Users.

3.1.2 Oral or Written Wire Transfers. Issuance of a Wire Transfer by any means other than through the Online Service is a rejection by Customer of the Security Procedures offered by Bank to Customer and constitutes Customer's selection of an alternate security procedure. Customer hereby expressly agrees to be bound by any Wire Transfer, whether or not authorized, issued in its name and accepted by Bank in compliance with the security procedure chosen by Customer. By executing the Enrollment Form, or in one or more resolutions acceptable to the Bank and certified by Customer, Customer designates those individuals set forth in the Enrollment Form (herein referred to as **"Customer's Authorized Representative(s)"**) who shall be authorized to designate, in the Enrollment Form or other form acceptable to Bank, one or more **"Authorized Customer Agents"** as the sole representatives of Customer authorized to transmit and verify wire transfer instructions hereunder on behalf of Customer which are not issued via the Online Service, and shall indicate in the Enrollment Form the functions that each Authorized Customer Agent is authorized to conduct on behalf of Customer. Designation of Authorized Customer Agents may be altered or revoked from time to time upon written notice to the Bank from any Customer Authorized Representative, provided that the Bank may in its sole discretion act upon verbal notice of revocation which the Bank reasonably believes to be from any Customer Authorized Representative, which revocation shall later be confirmed in writing by a Customer Authorized Representative. Bank shall be entitled to deem any person having knowledge of any security codes required in order to initiate wire transfer instructions under this Agreement to be an Authorized Customer Agent. In addition, Bank may rely on and accept Wire Transfers issued on behalf of Customer by any individuals authorized by Customer to sign checks on Customer accounts.

3.2 Authority to Transfer Funds. Customer authorizes Bank to accept or execute any Wire Transfer and charge the

applicable Designated Account, without limitation as to amount, when such request is received via the Online Service in accordance with the Security Procedures. Customer acknowledges and agrees that such Wire Transfer will be conclusively presumed to be a proper transfer authorization by Customer; and that Bank shall have no responsibility for the accuracy, legitimacy or completeness of the data received from Customer.

Without limitation on the foregoing, Customer specifically authorizes Bank to do the following:

3.2.1 Transfer funds from a Customer account(s) with Bank to any other Customer account(s), whether such account(s) is/are with Bank or other institution(s); and

3.2.2 Transfer funds from a Customer account(s) with Bank to any account(s) of a third party, whether such third party account(s) is/are with Bank or other institution(s).

3.3 Execution and Acceptance of Wire Transfers. Bank is hereby authorized to honor, execute and accept each and every Wire Transfer received by it in the name of the Customer as sender and initiated by an Administrator or User via the Online Service. If Bank elects to accept a Wire Transfer issued by Customer, Bank shall use reasonable efforts to comply with the Wire Transfer in paying the proceeds to the beneficiary, if Bank is also the beneficiary's bank, or in executing the Wire Transfer if Bank is not also the beneficiary's bank. Customer shall issue the Wire Transfer to Bank in a timely manner sufficient to allow Bank to ensure that payment is made to the beneficiary on the payment date. Bank shall be entitled to deem any person having knowledge of any Security Procedures required in order to initiate Wire Transfers under this Booklet to be a User. Bank may, in all cases, rely on and accept Wire Transfers issued on behalf of Customer by any individual(s) authorized by Customer to sign checks on any of Customer's depository accounts with Bank.

3.4 Security Procedures. In addition to, and without limiting the generality of, the Security Procedure provisions of Part I of this Booklet, Customer shall comply with any additional "Security Procedures" required by Bank or as otherwise communicated to Customer, and Customer acknowledges and agrees that the Security Procedures, including any Security Devices used in connection therewith, constitute commercially reasonable security procedures under applicable law for the initiation of Wire Transfers.

3.5 Settlement. The Bank is not obligated by this Booklet or this Section Three to honor, execute, or accept any Wire Transfer. If Bank elects to accept Wire Transfers issued by Customer, Customer agrees to settle for all Wire Transfers issued by Customer, Customer's Administrator(s) or User(s), or Wire Transfers otherwise made effective against Customer. Settlement shall be made by Customer to Bank in any manner specified by Bank. Notwithstanding the foregoing, Bank is hereby authorized to charge the account designated by Customer in the Enrollment Form (**"Designated Account"**) as settlement for Wire Transfers issued by Customer. Customer shall maintain sufficient collected funds in the Designated Account to settle for the Wire Transfer at the time that the Wire Transfer is issued. Bank may, in its sole discretion, transfer funds from the Designated Account in excess of the collected balance and thereby create an overdraft. In this event, Customer shall promptly reimburse the Bank upon demand in the amount of the overdraft together with any interest fees or

charges which would otherwise be charged to Customer as a result of an overdrawn account based upon the Bank's account rules and pricing schedules. If Bank elects to pay Customer's account in the overdraft on any one or more occasions, it shall not be considered a waiver of the Bank's rights to refuse to do so at any other time nor shall it be an agreement by the Bank to pay checks or other items in the overdraft. Bank shall have the right to charge other accounts maintained by Customer with Bank that are not designated as a Designated Account if Bank accepts the Wire Transfer and the Designated Account does not have sufficient balances to settle for the Wire Transfer. Bank may process Wire Transfers in any order convenient to Bank and Bank may charge items, including settlement for Wire Transfers, in any order or sequence selected by Bank.

3.6 Method of Issuance of Wire Transfers.

3.6.1 Issuance of Wire Transfers. Customer may issue Wire Transfer orally, electronically, or in writing. Wire Transfer may only be executed on Business Days which are Monday through Friday. Wire Transfer received before the cut-off time will be processed on the same Business Day. Wire Transfer received on a non-business day or after the cut-off time on a Business Day will be treated as being received on the next Business Day. The Wire Transfer cut-off time is posted on our website at <https://www.fnboxford.com/>. Bank may, at its option, record electronically all telephonic instructions received by Bank from Customer without further notification and may retain such recordings for any period of time selected by Bank. Customer consents to the recording of such telephone conversations. The decision of whether to record a particular conversation is within the Bank's discretion, and the Bank has no liability for failure to record.

3.6.2 Repetitive Instructions. Bank will transfer funds on a repetitive basis to other Customer accounts or third party accounts as described in written instructions to the Bank signed by an Administrator or Authorized Customer Agent as contained in the Enrollment Form. The transfers will be considered repetitive if they are to be effected at least monthly with the original written instructions remaining constant except for the date and dollar amount of the transfer involved.

3.7 Errors in Wire Transfers. Customer agrees that Bank shall have no obligation to discover errors in Wire Transfers and shall not be liable to Customer for errors made by Customer, including but not limited to errors made in identifying the beneficiary, or an intermediary or beneficiary's bank, or for errors in the amount of the Wire Transfer. Bank shall likewise have no duty to discover and shall not be liable for duplicate Wire Transfers issued by Customer. In the event that Customer makes an error or issues a duplicate Wire Transfer, Customer shall indemnify, defend all claims, and hold Bank harmless from any loss, damages, or expenses, including but not limited to attorneys' fees, incurred by Bank as the result of completion of the wire transfer.

3.8 Use of Account Numbers. The Customer is notified, and hereby acknowledges, that in executing or otherwise acting on a Wire Transfer the Bank shall rely solely and exclusively upon identifying account or identification numbers of a beneficiary, beneficiary's bank or intermediary bank and shall not rely on the name of the beneficiary. Likewise, acceptance of a Wire Transfer may be made by a beneficiary's bank on the basis

of an identifying or bank account number even if it identifies a person different from the named beneficiary. Customer is liable for and must settle with Bank for any wire transfer initiated by Customer that identifies the beneficiary by account or identifying number or by name and account or identifying number. The Bank shall have no duty to detect any inconsistency between the name and number contained in a Wire Transfer and the Customer shall be responsible for any inconsistencies. The Customer shall indemnify and hold the Bank harmless from and against any loss, liability, expense or damage that the Bank may incur as a result of such inconsistency, including, without limitation, attorneys' fees and expenses of litigation.

3.9 Amendments and Cancellations.

3.9.1 A Wire Transfer may be canceled by the Customer, provided the cancellation instruction is received by the Bank, and verified pursuant to the Security Procedures in effect, at a time and in a manner affording the Bank a reasonable opportunity to act prior to the Bank's acceptance of the Wire Transfer.

3.9.2 The Bank is not obligated to amend or cancel a Wire Transfer after acceptance, but if in Bank's sole discretion, it agrees with Customer to do so, it may condition such amendment or cancellation upon compliance with the Security Procedures. Any cancellation of a Wire Transfer by the Bank shall relieve the Bank of any obligation to act on such Wire Transfer and any amendment of a Wire Transfer by the Bank shall relieve the Bank of any obligation to act on such Wire Transfer in its un-amended form.

3.9.3 Customer acknowledges and agrees that after a Wire Transfer has been accepted by the beneficiary's bank, return of such funds must be authorized by the beneficiary and Bank has no responsibility to procure the return of such funds. If Customer asks Bank to recover funds which Bank has already transferred, Bank shall be under no obligation to do so. If Customer deposits with Bank an amount reasonably determined in good faith by Bank to approximate the costs and expenses (including attorneys' fees) which Bank may incur in attempting to recover the funds transferred, Bank may, in its sole discretion make an attempt to recover the funds. In lieu of such a deposit, Bank may request Customer to provide a bond or other assurance of payment reasonably satisfactory to Bank. Upon such deposit, or the supplying of such other assurance, Bank may take such action as it deems reasonable under the circumstances, including, for example, sending a request to reverse the transfer to any financial institution that received such funds. In no event, however, shall the Bank be deemed to have guaranteed or otherwise assured the recovery of any portion of the amount transferred, nor to have accepted responsibility for any amount transferred.

3.10 Rejection of Wire Transfer. Customer agrees that Bank has no obligation to accept a Wire Transfer and therefore may reject any Wire Transfer issued by Customer. Bank has no obligation to notify Customer of the rejection of the Wire Transfer issued by Customer but Bank may so notify at its option. Bank shall have no liability to Customer for rejection of a Wire Transfer and shall not be liable to pay interest to Customer even if the amount of Customer's Wire Transfer is fully covered by a withdrawable credit balance in a Designated Account of Customer or the Bank has otherwise received full payment from Customer.

3.11 Use of Correspondents, Agents, and Systems.

3.11.1 The Customer agrees that in executing any Wire Transfer the Bank may make use of such correspondents, agents and Wire Transfer and communication systems as it deems necessary or desirable to execute such Wire Transfer. To the fullest extent permitted by law (a) such correspondents, agents and systems shall be deemed to be agents of the Customer and the Bank shall not be liable for any errors, negligence, suspension, or default of any of them or for any failure to identify the beneficiary or any mistake in payment by any of them, and (b) the Bank shall not be liable for any errors, mutilations, mis-delivery, or failure of delivery in the transmission of any Wire Transfer by such correspondents, agents and Wire Transfer and communication systems or for any suspension of any means of communication or for any imposition of a censorship, exchange control or other restriction by such correspondents, agents and Wire Transfer and communication systems, all such risk being borne by the Customer.

3.11.2 Each Wire Transfer, amendment or cancellation thereof, carried out through a wire transfer system will be governed by all applicable wire transfer system rules, whether or not the Bank is a member of the system. Any Wire Transfer or cancellation thereof may be transmitted by any bank by use of the wire transfer system of the Federal Reserve Bank (“**Fedwire**”). The rights and obligations of the Bank and the Customer with respect to any Wire Transfer, any part of which is carried out through the use of the Fedwire, will be governed by any applicable laws, the regulations of the Board of Governors of the Federal Reserve System, and the operating circulars of the Federal Reserve Bank. The Customer acknowledges the Bank’s right to reserve, adjust, stop payment, or delay posting of an executed Wire Transfer is subject to the laws, regulations, circulars, and rules described in this Section Three.

3.12 Unauthorized Transactions and Other Errors. Bank and Customer may agree that Bank shall provide the Customer with advices describing each Wire Transfer paid or executed on behalf of the Customer. Such advices shall be mailed not later than the Business Day following the day of execution or payment to a beneficiary of a Wire Transfer or as determined by the Bank in its discretion. The Customer shall notify the Bank of any discrepancy between the Wire Transfer and the related wire transfer, or of any unauthorized transaction or other error on the next Business Day following receipt of any advice or within thirty (30) calendar days of the delivery or mailing by Bank (whichever occurs first) of any statement of account relating to the Designated Account, whichever is earlier, which time limits Customer agrees are reasonable. If notification of an unauthorized transaction or other error is communicated orally to Bank by Customer, it shall be confirmed promptly in writing by Customer. The Customer will be deemed to have received any advices and statements of account that are mailed by the Bank five (5) Business Days after such mailing. The Bank shall have no liability to the Customer for any loss or damage sustained by the Customer arising out of any Wire Transfer referenced in a statement of account for the Designated Account or in an individual advice, and no legal proceeding or action shall be brought by Customer against Bank to recover such loss or damage, unless (a) Customer shall have given the written notice as provided for herein, and (b) such legal proceeding or action shall be commenced within the period established by UCC 4A. Customer waives any right to seek or enforce payment of attorneys’ fees related thereto.

3.13 International Wire Orders. Subject to the terms and conditions of this Section, and subject to any instructions we provide, you may use the Service to make funds transfers denominated in U.S. dollars to beneficiaries located outside of the United States. Such fund transfers may be finally paid to the beneficiary either in the foreign currency of the country to which the funds are transferred, in U.S. dollars, or in other currency, according to our policies and procedures, the policies and procedures of the beneficiary’s bank, and/or the policies and procedures of any intermediary banks participating in the transaction, subject to applicable exchange rates. You specifically agree that we may, in our discretion, prior to or upon execution of any international Wire Transfer submitted by you, convert the U.S. dollar amount to the currency of the destination country at our exchange rate in effect at the time of conversion. It is your responsibility to advise your beneficiary of the possibility and effect of currency conversions in the course of the execution of any Wire Transfer. If we make any refund of an international Wire Transfer to you, we will make such refund in the U.S. dollar amount of the transaction. You bear all risk of loss due to fluctuations in the rate of currency exchange. You hereby acknowledge and agree that any and all Wire Transfers issued by you under this Section Three are for business purposes only and not for personal, family, or household purposes and are not subject to the provisions of the Electronic Funds Transfer Act and/or Consumer Financial Protection Bureau Regulation E.

3.14 Furnishing Information. Upon request the Customer will provide the Bank with any transaction information necessary for the Bank to handle inquiries and tracing, or otherwise to comply with applicable laws and regulations relating to Wire Transfers, including but not limited to, dollar amounts, account(s) affected, dates and names of beneficiaries and third parties involved in the transfer.

3.15 Transactions with Banks. If the Customer is a bank (as defined in UCC 4A), and under applicable law the Customer is not deemed the originator of the order to which a Wire Transfer relates, the Customer agrees to indemnify and hold the Bank harmless for any loss or liability owed to such originator to the extent that such loss or liability would not have been incurred if the Customer had been an originator.

3.16 Interest. If Customer timely notifies the Bank of an erroneous or unauthorized Payment Order pursuant to Section 3.12, the Bank will pay Customer interest for the loss of the use of its funds in accordance with Mississippi law as amended from time to time. The Bank shall assume no responsibility for lost interest with respect to the refundable amount of any unauthorized transfer or error unless the Bank is notified within thirty (30) calendar days of notification by the Bank of the acceptance of such transfer. (Section 4A-204).

3.17 Customer As Beneficiary. If you are the beneficiary of a Payment Order, except for FEDWIRE, any credit we give you is provisional until we receive final payment. If we do not receive final settlement for any payment made to you by us, you acknowledge and agree that you are obligated to us for the amount of the payment order and we are authorized to charge your account(s) for any amount paid to you. If we credit your account for a funds transfer naming you as beneficiary, such credit entry to your account is not acceptance of the funds transfer by us until one hour after the opening of business on the funds transfer

business day after the credit entry is made to the account. Notwithstanding the foregoing, we may make the funds available to you at an earlier time at our option. Unless otherwise agreed in writing between you and us, we have no obligation to notify you of receipt of a funds transfer naming you as beneficiary even if payment for the Wire Transfer to you is made by credit to your account or the Payment Order directs payment to an account. Demand by you for payment of a Payment Order for which we are obligated to pay you must be made in writing and delivered to us.

SECTION FOUR: REMOTE DEPOSIT

This Section Four governs Customer's use of the Remote Deposit, sometimes referred to as Remote Deposit Capture Service.

Bank offers the Remote Deposit Service under this Service Section only in association with one or more deposit accounts maintained by Customer at Bank.

4.1 General Description of Remote Deposit Service.

Subject to the terms, provisions and conditions of this Booklet, Bank shall provide the Remote Deposit Service to Customer, which allows Customer to make deposits to Customer's deposit accounts listed set forth in the Enrollment Form (each such deposit account an "**Account**" and, collectively, the "**Accounts**") from Customer's office by scanning checks on a desktop scanner and delivering the images and information required hereby to Bank or Bank's designated processor (a "**Processor**"). The terms Bank and Processor may be used interchangeably when used in relation to any services performed by a Processor on behalf of Bank including, but not limited to, the receipt and processing of images and check data and any notices related thereto. The scanner must capture an image of the front and back of each Check (as herein defined) to be deposited (each an "**Image**" and, if more than one, "**Images**"), must read and capture the MICR line on each check and must read and capture all such other data and information as is required by this Booklet. After capture of the Images, the MICR line on each check and all other required data and information from each check, Customer will transmit one or more Files containing the Images, the MICR line from each check and all other required data and information from or pertaining to all checks and all batched ACH (as herein defined) data and other required information (each such file a "**File**" and, if more than one, "**Files**") to Bank or Processor via the Internet. Subject to compliance with the terms, provisions and conditions of, and as provided in, this Booklet, Bank will provisionally credit the Account or Accounts designated by Customer for the amount of the deposit(s) to which the File(s) pertains on the day of receipt of the File(s) and enter the images of the checks into the collection process, in accordance with the provisions of Bank's then current deposit account agreement and disclosure pertaining to the Account(s) into which the deposit is to be made (the "**Deposit Agreement**") and this Service Section. In addition, or as an alternative to transmitting images of checks, Customer may use the desktop scanner to initiate electronic signals for paperless debit entries through Bank to accounts maintained either at Bank or in other depository financial institutions by means of the ACH. Customer and Bank agree that Bank may convert the Images to ACH entries on Customer's behalf. Customer hereby appoints Bank as Customer's agent for the specific purpose of making the determination and decision to convert the Images to ACH entries. Customer and Bank agree that Customer shall be and remain the Originator and Bank shall be the ODFI, as those terms are defined

in the NACHA Rules. Customer understands and agrees that Customer must execute, and Bank must approve and accept, Bank's then current agreement pertaining to the provision of ACH services (such agreement the "**ACH Agreement**") before initiating ACH debit entries. Customer shall receive credit for ACH debit entries in accordance with the terms of the ACH Agreement. Customer acknowledges and agrees that Bank may discontinue, and/or change the terms of the Remote Deposit Service or any related content, features, products or services associated therewith, at any time without notice or liability to Customer or any third party. Customer hereby agrees that Bank shall be the exclusive provider of the Service provided in accordance with this Service Section and that Customer will not use the same or similar services of any other party.

4.2 Hardware and Software. Customer understands it must, and hereby agrees to, at its sole cost and expense, use computer hardware and software that meets all technical requirements for the proper delivery of the Remote Deposit Service and that fulfills Customer's obligation to obtain and maintain secure access to the Internet. Customer understands and agrees it may also incur, and shall pay, any and all expenses related to the use of the Remote Deposit Service, including, but not limited to, telephone service or Internet service charges. Customer is solely responsible for the payment of any and all costs and expenses associated with meeting and maintaining all technical requirements and additional items necessary for the proper use of the Remote Deposit Service. If Customer provides the Scanner, Customer understands and agrees that it is solely responsible for the operation, maintenance and updating of all equipment, software and services used in connection with the Remote Deposit Service and the cost thereof, and Customer hereby agrees that it will perform, or cause to be performed, all vendor recommended maintenance, repairs, upgrades and replacements, and such performance shall be rendered by properly trained personnel, whether they are employees of Customer or third-party employees. Bank is not responsible for, and Customer hereby releases Bank from any and all claims or damages resulting from, or related to, any computer virus or related problems that may be associated with using electronic mail or the Internet. Bank hereby advises Customer, and Customer hereby agrees, to scan its computer hardware and software on a regular basis using a reliable computer virus detection product in order to detect and remove computer viruses. In connection with its use of the Remote Deposit Service, Customer shall only use the hardware described in the hardware list provided by Bank to Customer (as the same may be amended or supplement, the "**Hardware List**") or such other hardware as is approved in advance by Bank and shall only use such software as is approved in advance by Bank. All right, title and interest in and to (a) any and all computer programs, including, but not limited to, the object and source codes therefore, and any and all updates, upgrades, fixes and enhancements thereto and any and all documentation, user guides and instructions pertaining thereto (everything in this clause (a), collectively, "**Software**"), (b) the Remote Deposit Procedure Manual (defined below) and (c) any and all users guides, instructions and other documentation provided to, or used by, Customer in connection with the Remote Deposit Service (everything in this clause (c) together with the Remote Deposit Manual, collectively, the "**Documentation**") shall be, and remain, the property of Bank or any third party

Software provider, as applicable. Unless otherwise expressly authorized, Customer may not (a) copy, reproduce, transmit, retransmit, disseminate, display, publish, sell, broadcast, circulate, distribute, transfer, assign, commercially exploit, reverse engineer, reverse compile or create derivative works of, the Software in any form or (b) copy, reproduce, transmit, retransmit, disseminate, display, publish, sell, broadcast, circulate, distribute, transfer, assign, commercially exploit the Documentation.

4.3 Checks Deposited. Customer hereby agrees that it will only scan and deposit a check(s) as that term is defined in Federal Reserve Board Regulation CC (“**Reg CC**”). Customer agrees that the image of the check that is transmitted to Bank (each such check and other item a “**Check**” and, if more than one, “**Checks**”) shall be deemed an “item” within the meaning of Article 4 of the Uniform Commercial Code (1990 Official Text). Customer further agrees that it will not remotely deposit any check or other item that: (a) is payable to any person or entity other than Customer, (b) is drawn, or otherwise issued, by Customer or any affiliate of Customer on any account of Customer or of such affiliate, (c) are prohibited by Bank’s then current procedures pertaining to the Remote Deposit Service (the “**Procedures**”) or are in violation of any law, rule or regulation, (d) Customer knows or suspects, or should know or suspect, is fraudulent or otherwise not authorized by the owner of the account on which the Check is drawn, (e) has not been previously endorsed by a bank and are either a “substitute check” (as defined in Reg CC or other applicable federal law or regulation) or “image replacement document” that purport to be a substitute check, without Bank’s prior express written consent, (f) is drawn on a financial institution that is located outside of the United States or Territories of the United States, (g) is a Remotely Created Check, or (h) which is not acceptable to Bank for deposit into a deposit account as provided in the Deposit Agreement, which is incorporated herein by reference and made a part hereof (Checks described in clauses (a) through (h) each a “**Prohibited Check**” and, collectively, “**Prohibited Checks**”).

Customer may be required to maintain a reserve (“**Settlement Reserve**”) of an amount to be solely determined by the Bank. Customer acknowledges and agrees that any Settlement Reserve will be deposited in a Bank account for exclusive use by the Bank for purposes of offsetting any of Customer’s obligations under this Booklet. Customer’s obligation to maintain a Settlement Reserve shall survive the termination of this Booklet, with such obligation lasting until all of Customer’s obligations under this Booklet have been fully offset.

4.4 Scanning of Checks and Transmission of Files. Customer shall properly install and use all Software and Hardware required by this Service Section or otherwise required for, or related to, the use of the Remote Deposit Service. Customer shall (a) endorse each Check to be deposited, either manually or through the Bank’s virtual endorsement option, in accordance with the Procedures (b) scan the front and back of each Check to be deposited and thereby capture the image of the front and back of each Check and capture the MICR encoding on, and any other required data from, each Check and (c) transmit the File containing the images of the MICR line from and all other required data and information from or pertaining to such Checks, and all batched ACH data and other information, to Bank or its Processor in accordance with the Operating Instructions and the Procedures, a copy of which Procedures have either heretofore

been, or are herewith, provided to Customer by Bank, and Customer acknowledges receipt thereof. Bank reserves the right to amend the Procedures, with or without prior notice to Customer. Bank may also provide Customer with, or require Customer to establish, a User ID, a personal identification number (“**PIN**”) and/or passwords and other procedures (collectively, “**Security Procedures**”) to access the Remote Deposit Service. The specific Security Procedures will be described in either the Procedures or the Operating Instructions. Customer agrees to, at all times, (a) comply with the Security Procedures, (b) safeguard the confidentiality and security of the Security Procedures and all other proprietary property or information Bank provides to Customer in connection with the Remote Deposit Service and (c) notify Bank immediately if Customer has any reason to believe the security or confidentiality required by this provision has been or may be breached. Customer acknowledges, understands and agrees the Security Procedures are not designed for the detection of errors. Bank is not, and will not be, obligated to detect errors by Customer or others, even if Bank takes certain actions from time to time to do so.

To ensure accuracy, Customer shall balance the dollar amount of each deposit to the sum of the Checks prior to transmitting the File in accordance with the Procedures. Customer may send multiple Files to Bank or Processor throughout the day, not to exceed the number of Files specified in the Operating Instructions. The total dollar value of the Files sent by Customer to Bank on any day shall not exceed the dollar amount specified in the Operating Instructions (the “**Deposit Limit**”). If the total dollar value of the Files sent by Customer to Bank on any day exceeds the Deposit Limit, Bank may, at its option, refuse to accept the File that exceeds the Deposit Limit, or Bank may accept and process the File. If Bank elects to accept a File that exceeds the Deposit Limit on one or more occasions, such acceptance by Bank shall not require Bank to accept Files that exceed the Deposit Limit on subsequent occasions. Customer agrees not to exceed the Deposit Limit. To be eligible for processing on the day transmitted, Files must be received by Bank no later than the cut-off time specified in the Operating Instructions (the “**Cut-Off Time**”). A File is considered received by Bank when a complete copy of such File has been written on a Bank electronic storage device in conformity with Bank’s technical and operational requirements. To meet the Cut-Off Time, the entire File must be received by Bank prior to the Cut-Off Time, and the File must successfully pass the edits for conformity with the technical requirements. For purposes of determining when a File has been delivered and received, Bank’s records shall be determinative. A File which is not balanced in accordance with the Procedures or which is received after the Cut-Off Time shall be deemed to have been received on the Business Day following the Business Day on which the File is actually received by Bank. Bank reserves the right to change the number of Files that may be transmitted in a day, the Deposit Limit and the Cut-Off Time. All such changes shall be effective immediately and may be implemented prior to Customer’s receipt of notice thereof. Customer may contact Bank at any time to verify the current number of Files that may be transmitted in a day, the Deposit Limit and the Cut-Off Time.

4.5 Maintenance and Destruction of Original Check. Customer shall stamp the original Check “Processed” before or during the process of scanning the Check in accordance with

Section 4.4 of this Booklet. Customer shall securely store all original Checks for a period of ninety (90) days after Customer has received notice from Bank that the File containing the images of such Checks has been accepted (such period the “**Retention Period**”). During the Retention Period, Customer shall take appropriate security measures to ensure that: (a) only authorized personnel shall have access to original Checks, (b) the information contained on such Checks shall not be disclosed, (c) such Checks will not be duplicated or scanned more than one time and (d) such Checks will not be deposited or negotiated in any form. Customer shall also implement proper security procedures and internal controls to ensure the confidentiality of any information that is considered to be confidential personal information that is retained by Customer. Customer shall destroy original Checks upon the expiration of the Retention Period applicable to such Checks. Customer will use commercially reasonable methods of destruction approved by Bank to destroy original Checks after expiration of the Retention Period. Customer will promptly (but in all events within five (5) Business Days) provide any retained Check (or, if the Check is no longer in existence, a sufficient copy of the front and back of the Check) to Bank as requested to aid in the clearing and collection process or to resolve claims by third parties with respect to any Check.

4.6 Image and MICR Quality. Each File transmitted by Customer to Bank shall contain Images of the front and the back of the Checks scanned and remotely deposited by Customer. Each Image of each Check shall be of such quality that the following information can clearly be read and understood by sight review of such Image:

- (a) the amount of the Check;
- (b) the payee of the Check;
- (c) the signature of the drawer of the Check;
- (d) the date of the Check;
- (e) the Check number;
- (f) the information identifying the drawer and the paying bank that is preprinted on the Check, including the MICR line; and
- (g) all other information placed on the Check prior to the time an image of the Check is captured, such as any required identification written on the front of the Check and any endorsements applied to the back of the Check.

Each Image shall also meet all standards for image quality established by the American National Standards Institute (“**ANSI**”), the Board of Governors of the Federal Reserve or any other regulatory agency, clearing house or association.

Customer shall also capture and transmit to Bank the full-field MICR encoding on each Check. In accordance with the Procedures, Customer shall ensure that the following information is captured from the MICR line of each Check:

- (a) the American Bankers Association routing transit number (“**RTN**”);
- (b) the number of the account on which the Check is drawn;
- (c) when encoded, the amount of the Check; and
- (d) when encoded, the serial number and the process control field of the Check.

4.7 Receipt of File. Customer agrees that Customer shall be solely liable for, and Bank shall not have any liability whatsoever

to Customer for, any File or the Images or other information contained therein that are not received by Bank or for any File or the Images or other information contained therein that are intercepted or altered by an unauthorized third party. Customer agrees that Bank has no obligation to accept a File and, therefore, may reject any File or the Images or other information contained therein submitted by Customer. Bank has no obligation to notify Customer of the rejection of a File or the Images or other information contained therein. Bank shall have no liability to Customer for the rejection of a File or the Images or other information contained therein or for the failure to notify Customer of such rejection. Upon receipt of a File submitted by Customer, Bank may examine such File and the Images and other information contained therein to ensure that Customer has complied with this Service Section and followed the Procedures. If Bank determines that Customer has not complied with this Booklet or followed the Procedures or if errors exist in the Images or other information contained in the File, Bank, in its sole discretion, may either reject the File or elect to correct the error and accept and process the corrected File (a “**Corrected File**”). As a form of correction, Bank may credit Customer’s Account for the full amount of the deposit and make any necessary adjustments to the Account to correct the error. Bank may, at its option, also perform a risk management analysis of one or more Files submitted by Customer to detect potentially fraudulent Checks, and, in its sole discretion, Bank may reject any such File or the Images or other information contained therein. If after examination of a File and the Images and other information contained therein, Bank determines that Customer has complied with this Booklet and processed and transmitted the File in accordance with the Procedures, the File is balanced and the Images meet the requirements of Section 4.6 of this Service Section, then Bank shall accept the File (an “**Accepted File**”) for deposit to Customer’s Account. Upon acceptance of the File, Bank shall electronically notify Customer of receipt and acceptance of the Accepted File for deposit. Notwithstanding the fact that Bank has accepted a File for deposit, any credit made to Customer’s Account shall be provisional, and Customer shall remain liable to Bank for any errors, inaccuracies, breach of warranties and any other loss sustained by, or claim made against, Bank.

4.8 Provisional Credit and Availability of Funds. Upon acceptance of the File, Bank shall grant Customer’s Account Provisional Credit (as herein defined) for the total amount of the Corrected File or the Accepted File, as applicable. As used herein, “**Provisional Credit**” means that the credit is made to Customer’s Account subject to final payment of the Checks and subject to the terms of the Deposit Agreement. For the purpose of determining availability of funds, Bank may hold funds for the period of time permitted by Reg CC. For the purposes of determining the time for which funds may be held by Bank under Reg CC, the place of deposit shall be Oxford, Mississippi.

4.9 Laws, Rules and Regulations. Customer agrees to comply with all existing and future operating procedures used by Bank for processing of transactions. Customer further agrees to comply with, and be bound by, all applicable state or federal laws, rules, regulations, orders, guidelines, operating circulars and pronouncements, affecting checks and drafts and ACH transactions, including, but not limited to, all rules and

procedural guidelines established by the Federal Trade Commission (“**FTC**”), the Board of Governors of the Federal Reserve, Electronic Check Clearing House Organization (“**ECCHO**”) and any other clearinghouse or other organization in which Bank is a member or to which rules Bank has agreed to be bound. The Rules are incorporated herein by reference. These procedures, rules, and regulations (collectively the “**Rules**”) and laws are incorporated herein by reference. In the event of conflict between the terms of this Booklet and the Rules, the Rules will control.

4.10 Collection of Checks. Bank, in its sole discretion, shall determine the manner in which Images shall be presented for payment to the drawee bank. Bank, in its sole discretion, shall select the clearing agents used to collect and present the Images, and Bank’s selection of the clearing agents shall be considered to have been designated by Customer. Bank shall not be liable for the negligence of any clearing agent. Collection of Checks is also subject to the Rules and the terms of the Deposit Agreement.

4.11 Contingency Plan. Customer agrees that, in the event Customer is not able to capture, balance, process, produce or transmit a File to Bank, or otherwise process a deposit or comply with this Booklet, for any reason, including, but not limited to, communications, equipment or software outages, interruptions or failures, Customer will transport the originals of all Checks to the closest office of Bank and deposit original Checks with Bank until such time that the outage, interruption or failure is identified and resolved. The deposit of original Checks at an office of Bank shall be governed by the terms and conditions of the Deposit Agreement and not by the terms of this Booklet. Notwithstanding the foregoing, and to the extent applicable, Section 4.12 of this Booklet dealing with warranties shall apply to the deposit of original Checks.

4.12 Warranties. Customer represents, warrants and covenants the following to Bank:

4.12.1 Checks Deposited. Customer shall only deposit Checks that are authorized by this Booklet, the Procedures, and the Deposit Agreement;

4.12.2 Image Quality. Each Image transmitted by Customer to Bank contains an accurate representation of the front and the back of each Check and complies with the requirements of this Service Section;

4.12.3 Accuracy of Information. All data and other information submitted by Customer to Bank, including but not limited to data contained in the MICR line of each Check, is complete and accurate and complies with the requirements of this Service Section;

4.12.4 Business Purpose Only. Customer is not a consumer, and the Remote Deposit Service shall be used for business purposes only;

4.12.5 No Duplicates. Customer will not: (i) create duplicate Images of the Checks, (ii) transmit a duplicate Image or File to Bank, or (iii) deposit or otherwise negotiate the original of any Check of which an Image was created. Customer further warrants that no subsequent transferee, including but not limited to Bank, a collecting or returning bank, drawer, drawee, payee or endorser, will

be asked to pay the original Item from which the Image(s) was created or a duplication (whether paper or electronic, including ACH entries) of the Item(s);

4.12.6 No Loss. No Subsequent transferees of the Item(s), including but not limited to Bank, a collecting or returning bank, drawer, drawee, payee or endorser, shall sustain a loss as the result of the fact that the Image was presented for payment or returned instead of the original Check;

4.12.7 Information. All information provided by Customer to Bank is true, complete and accurate and properly reflects the business, financial condition and principal partners, owners or officers, of Customer. Customer is not engaged in, or affiliated with, any businesses, products or methods of selling other than those disclosed by Customer to Bank;

4.12.8 Authority and Legality. (i) Customer is authorized to enter into, and perform its obligations under, this Booklet; (ii) the person signing the Enrollment Form on behalf of Customer is duly authorized to execute the Enrollment Form; (iii) this Service Section is valid and enforceable against Customer in accordance with its terms; and (iv) the entry into, and performance of, this Service Section by Customer will not violate any law, or conflict with any other agreement, to which Customer is subject;

4.12.9 No Litigation. There is no action, suit or proceeding pending or, to Customer’s knowledge, threatened which, if decided adversely, would impair Customer’s ability to carry on its business substantially as now conducted or which would adversely affect Customer’s financial condition or operations.

4.12.10 Transactions. All Checks and business transactions of Customer are, and will be, bona fide. All signatures on Checks are authentic and authorized.

4.12.11 Rule Compliance. Customer conducts its business, and submits Checks and Files in compliance with this Booklet, the Procedures, applicable law and the Rules.

4.12.12 Computer Virus. No Files or Checks contain any computer viruses or other harmful, intrusive or invasive codes.

4.13 Returned Checks.

4.13.1 Chargeback of Returned Checks. If Images of Checks deposited by Customer are dishonored or otherwise returned unpaid by the drawee bank, or are returned by a clearing agent for any reason, including, but not limited, to issues relating to the quality of the Image, Customer understands and agrees that, since Customer either maintains the original Check or has destroyed the original Check in accordance with Section 4.5 of this Service Section, the original Check will not be returned, and Bank may charge back an Image of the Check to Customer’s Account. Customer understands and agrees that the Image may be in the form of an electronic or paper reproduction of the original Check or a substitute check. Unless otherwise instructed by Bank, Customer agrees not to deposit the original Check if an Image or

other debit as previously described is charged back to Customer.

4.13.2 Special Instructions. Customer may request that Bank re-present returned Images of Checks to the drawee or process returned Images of Checks according to instructions provided by Customer to Bank (the “**Special Instructions**”). These Special Instructions may be given to Bank in a separate document in conjunction with or subsequent to the execution of the Enrollment Form. Bank shall not be bound by such Special Instructions until such time as Bank has agreed in writing to accept the Special Instructions. Notwithstanding the fact that Bank has agreed to accept the Special Instructions, Bank may, in its sole discretion, disregard the Special Instructions and charge the returned Check back to Customer Account to which the Checks were deposited. In the event that Customer has requested that returned Images of Checks be re-presented, in no event will Bank re-present an Image of a Check or an ACH entry in excess of the limit established or permitted for the number of times that an Check or ACH entry may be re-presented by the Rules. Customer may change or amend the Special Instructions by providing Bank a written request to change or amend the Special Instructions. Changes or amendments to the Special Instructions shall not become effective until acknowledged and accepted in writing by Bank.

4.13.3 Fees and Charges. So long as this Booklet remains in effect, Customer agrees to pay to Bank the normal deposit account service charges established from time to time by Bank and, in addition thereto, the fees and charges set forth in the Business Products Pricing Guide or provided from time to time hereafter to Customer, and all such other fees and charges as may be agreed upon from time to time by Customer and Bank.

Customer authorizes Bank to deduct any charges for the Remote Deposit Service from any Account, even if such deduction causes an overdraft in the Account. Should Customer fail or refuse to pay any charges under this Agreement, Customer agrees to pay all collection costs (including reasonable attorneys’ fees) which may be incurred by Bank. Bank shall have the right to increase or decrease charges imposed for the Remote Deposit Service and will notify Customer of the changes, to the extent required by law. Customer’s use of the Remote Deposit Service after changes have been made shall constitute Customer’s agreement to the same.

In addition to the Remote Deposit Service fees, Customer agrees to pay all taxes, tariffs and assessments levied or imposed by any government agency in connection with the Remote Deposit Service, this Booklet, and/or the software or equipment made available to Customer (excluding any income tax payable by Bank). Customer is also responsible for the costs of any communication lines and any data processing charges payable to third parties.

4.13.4 Errors or Discrepancies. Transaction confirmation is generally provided through Customer’s periodic account statements issued by Bank pursuant to separate deposit account agreements between Bank and Customer and may be provided through Internet access to Customer’s

Account information (provided Customer has enrolled in certain Internet-delivered Services).

4.13.5 Customer agrees to promptly examine Customer’s account statements and any other notices or confirmations provided by Bank with respect to Service transactions and to notify Bank immediately in the event of any errors or any discrepancies between Customer’s records and information received from Bank. Customer also agrees to notify Bank immediately of any error or discrepancy Customer may find in reviewing Customer’s Account information via the Internet.

4.13.6 Bank and Customer agree that thirty (30) days is a reasonable period of time for Customer to notify Bank of errors and discrepancies (including, without limitation, unauthorized transactions), unless any other applicable administrative documents, operating rules, agreements or laws provide for a shorter notification period, in which case such shorter period shall apply, and if Customer fails to notify Bank in writing of any error or discrepancy within thirty (30) days, or within such shorter applicable period, after transmittal by Bank of the documentation reflecting such error or discrepancy, Customer shall be precluded from asserting such error or discrepancy against Bank.

4.13.7 Customer agrees to provide Bank with all information Bank reasonably requests in connection with investigating any error or discrepancy.

4.13.8 This Service Section does not modify error or discrepancy notification requirements that may be set forth in deposit agreements between Bank and Customer governing Customer’s Account(s) (including, without limitation, notification regarding checks paid without a properly authorized signature), except to the extent that any errors or discrepancies specifically relate to Remote Deposit Service transactions.

4.13.9 Limits on Services. Bank, in its discretion, reserves the right to establish from time to time limitations and restrictions with respect to Remote Deposit Service transaction amounts, frequency of Remote Deposit Service transactions, the types of Accounts that are eligible for Remote Deposit Services, and other matters relating to the Remote Deposit Services based on Customer’s Account balances, the terms and provisions of other agreements in effect between Customer and Bank with respect to specific transactions to be performed hereunder, applicable law, systems limitations, and other factors deemed significant by Bank in its sole discretion. Customer agrees to abide by and be bound by all limitations and restrictions imposed from time to time by Bank.

4.13.10 Indemnification and Liability; Third Party Claims. Customer hereby indemnifies Bank and each of its parents, subsidiaries and affiliates and their respective officers, directors, employees, members, partners, agents, insurers and attorneys (each and “**Indemnified Party**” and, collectively, the “**Indemnified Parties**”) for, and holds each of the Indemnified Parties harmless from and against, all actions, causes of action, suits, claims, damages, liabilities and expenses (including reasonable

attorneys' fees) of any nature or kind (including those by third parties) arising out of, or related to, this Booklet, including all actions, causes of action, claims, suits, damages, liabilities and expenses arising out of, related to or resulting from: (a) Customer's (i) failure to report required changes, (ii) transmission of incorrect data to Bank or (iii) failure to maintain compliance with the Rules, (iv) destruction of original Checks, (v) deposit of an electronic representation of a substitute check into an Account instead of an original Check, (vi) deposit of a prohibited check; (b) Bank's (i) provision of the Remote Deposit Service, (ii) action or inaction in accordance with, or in reliance upon, any instructions or information received from any person reasonably believed by Bank to be an authorized representative of Customer, (c) Customer's breach of any of Customer's warranties, representations and/or obligations under this Booklet or any other agreement between Customer and Bank, including, but not limited to, the Deposit Agreement, and the terms of this paragraph shall survive the termination of this Booklet and/or (d) Customer's breach or violation of any Rules; provided, however, Customer is not obligated to indemnify Bank for any damages solely and proximately caused by Bank's gross negligence or willful misconduct.

4.13.11 Third Parties; Maintenance.

4.13.12 Remote Deposit Service from Others. Customer may be using special equipment, services or software provided by a third party to assist it in processing Checks and Files hereunder (each a "**Third Party**" and, if more than one, "**Third Parties**"). Customer (i) agrees that any Third Party is acting as Customer's agent in the delivery of Checks and Files to Bank, and (ii) agrees to assume full responsibility and liability for any failure of that Third Party to comply with the Rules or this Booklet. Bank will not be liable for any losses or additional costs incurred by Customer as a result of any error by a Third Party or a malfunction of equipment provided by a Third Party. Customer shall provide at least ten (10) days advance written notice to Bank in the event it uses any such Third Party. Customer is solely responsible for maintaining compliance with the requirements of any Third Party, including obtaining any software updates. Bank shall not have any responsibility for any Check or File handled by a Third Party until that point in time when Bank accepts and approves a Check or File from such Third Party for processing.

4.13.13 Equipment Maintenance. If Customer provides the equipment, Customer shall be solely responsible for obtaining and properly maintaining its equipment and system requirements, its electrical services, and telephone system, including computer equipment, Internet connectivity, scanning terminals (unless contracted with Bank) and any other equipment or items necessary to use the Remote Deposit Service. Bank shall not be liable to Customer, in any manner whatsoever, for any type of errors, losses, damages or other claims related to Customer's failure to do so.

4.13.14 Term. This Remote Deposit Service Section shall commence on the day the Remote Deposit Service is selected and the Enrollment Form is executed by Customer and, unless sooner terminated hereunder, will continue for a period of one (1) year ("**Initial Term**"). Thereafter, unless sooner terminated hereunder, the Service Section will automatically renew for successive one (1) year periods ("**Renewal Term**"), unless either party provides the other party with at least thirty days (30) written notice to the contrary prior to the end of the applicable term. Notwithstanding the foregoing, Bank may immediately terminate this Service Section upon Customer's breach of this Service Section or violation of any law, rule or regulation. In the event that the Bank exercises its right to terminate prior to the expiration of the Initial Term or a Renewal Term or in the event of Customer terminates this Service Section prior to the expiration of the Initial Term or Renewal Term, Customer shall pay an early termination fee in an amount specified in the Business Products Pricing Guide.

SECTION FIVE: LOCKBOX SERVICE

This Section Five governs Customer's use of the Lockbox Service.

Upon Customer's execution and delivery of the Enrollment Form and completion of the Operating Instructions set forth in the Enrollment Form for lockbox services ("**Lockbox Services**") or upon its use of the Service, whichever occurs first, Bank agrees to process payments and credit Customer's Authorized Account(s) for payments received in Customer's designated Lockbox. Bank, in its sole discretion, may not permit Customer to use the Lockbox Services until Bank has determined that Customer has accepted or executed the applicable documentation and otherwise provided appropriate information and specifications for the use of the Service, and until Bank has had a reasonable opportunity to receive and review for proper execution by an authorized signatory and activate the Service. In any event, Customer agrees that the use by Customer of any Service shall, without any further action or execution or acceptance of any documentation on the part of Customer, constitute Customer's acceptance of and agreement to Bank's terms and conditions for the use of such Lockbox Service as may be in effect as of the time of such usage, whether set forth in this Booklet or otherwise prescribed by Bank.

5.1 Description of Service. The Lockbox Service is a service offered by Bank to Customer whereby Customer directs those persons or entities making payments and other remittances to Customer to mail the payment and certain documentation to a Post Office Box from which Customer has authorized Bank and/or Bank's subcontractor ("**Subcontractor**") to remove the contents. The terms Bank and Subcontractor may be used interchangeably when used in relation to any services performed by a subcontractor on behalf of Bank including, but not limited to, the receipt and processing of checks and remittances and any data related thereto. It is the responsibility of the Customer to notify remitters that remittances shall be mailed to the Lockbox assigned by Bank. Bank shall perform certain specified functions and deposit the checks into Customer's account. Customer hereby requests and Bank has agreed to perform the Lockbox Services as

provided in the Operating Instructions set forth in the Enrollment Form. The Operating Instructions shall be issued and executed at the time the Customer selects the Lockbox Service. The Operating Instructions may be modified at a later date to account for requested changes by the Customer and/or changes that may occur during the lockbox project development and implementation. Changes in the Operating Instructions may be considered as additional service and therefore subject to additional service fees.

5.2 Establishment of Account. Customer shall open a business checking account (“**Account**”) and shall submit all forms and documents, including but not limited to signature cards, partnership agreements, and resolutions, as required by Bank in conjunction with this Service.

5.3 Authorization to Establish Post Office Box. Customer hereby authorizes Bank to establish a Post Office Box in Customer's name and Bank shall have exclusive access to the Post Office Box. Customer shall execute any and all forms required by the Postmaster to establish the Post Office Box and to grant Bank exclusive access thereto. Customer shall not have access to the Post Office Box and shall not authorize any other person or entity to have access to or remove the contents of the Post Office Box.

5.4 Authorization to Process Deposits. Customer hereby authorizes Bank to open the envelopes addressed to Customer, process the contents, indorse the items on behalf of Customer, prepare deposit tickets and perform any other functions specified in the Operating Instructions. Notwithstanding the foregoing and as provided elsewhere in this Booklet, Bank may deposit items to Customer's Account without indorsing items in Customer's name.

5.5 HIPAA. Bank agrees to comply with the Health Information Technology for Economic and Clinical Health Act of 2009 (the “**HITECH Act**”), the Administrative Simplification Provisions of the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C.A. §1320d et seq. (“**HIPAA**”) and any current and future regulations promulgated thereunder, all as amended from time to time and collectively referred to herein as the “**HIPAA Requirements**”. Bank agrees not to use or further disclose any “Protected Health Information,” including “Electronic Protected Health Information,” (as such terms are defined in the HIPAA Requirements) other than as permitted by the HIPAA Requirements and the terms of this Booklet. Bank agrees that all services provided through this Service Section shall be provided pursuant to that certain Business Associate Agreement entered into between the parties. To the extent required, Bank will make its internal practices, books, and records relating to the use and disclosure of Protected Health Information available to the Secretary of Health and Human Services for determining compliance with the HIPAA Requirements.

5.6 Bank's Duties and Responsibilities.

5.6.1 Processing Items. As an agent for Customer, Bank shall remove the contents of the Post Office Box each Business Day at intervals determined by Bank in its sole discretion. Customer acknowledges and agrees that removal of the items from the Post Office Box shall constitute delivery of the items by Customer to Bank for

collection. Bank shall open the envelopes, process the contents and deposit the checks into Customer's account in accordance with the Operating Instructions. Bank shall use reasonable efforts to process all items removed from the Post Office Box on the Business Day the items are removed therefrom; however, Customer agrees that in addition to the “Force Majeure” clause of this Booklet, Bank shall have no liability to Customer for failure to process all items on any given day if the volume received by Bank for all of Bank's lockbox Customers exceeds Bank's ability to process all of the items on the day of receipt.

5.6.2 As provided in the Booklet, Bank shall not examine items. Notwithstanding the foregoing and without creating any liability on the part of Bank, if Bank detects an alteration, an incomplete check, postdated check, stale dated check, or other irregularity, Bank shall send such item to Customer or Customer's designated agent.

5.6.3 Endorsement of Checks. The Uniform Commercial Code provides that a bank becomes a holder of unendorsed items when the Customer who is a holder of the item delivers the item to a depository bank for collection. In accordance with that section, while Customer authorizes Bank to indorse items in its name and on its behalf, Bank may, in its sole discretion, elect not to place Customer's indorsement on items deposited by Bank to Customer's account.

5.6.4 Return Items. Items returned unpaid by the drawee bank shall be processed in accordance with Bank's standard chargeback procedures.

5.6.5 Delivery of Information. The Bank shall make available to Customer online reporting and access to images processed through Lockbox. The Bank will provide Customer with access credentials to Customer's designees. It is the sole responsibility of Customer to insure that each authorized user protects his or her access credentials.

5.7 Indemnification. Customer agrees to, and does hereby, indemnify and hold the Bank harmless from and against any and all expenses, costs, (including attorneys' fees) claims, causes of action, and liabilities resulting from claims by third parties which directly or indirectly arise from handling of and credit given for remittance items handled under this Service Section, it being understood and agreed that Bank acts herein as agent for Customer.

5.8 Effective Date. The effective date of this Service shall be the date designated in the Operating Instructions.

SECTION SIX: SWEEP SERVICES

This Section Six governs Customer's use of the Sweep Service.

6.1 Available Sweep Account Services. Customer has requested and Bank has agreed to provide the services designated on the Enrollment Form. These services may include the Zero Balance Account (“**ZBA**”) Service, the Loan Sweep Service, the Investment Sweep Service, or the Overdraft Protection “**ODP**” Service.

6.2 General Provisions Applicable to All Sweep Account Services

6.2.1 Bank agrees to transfer Customer's Excess Funds within one banking day following the day Customer's Excess Funds become available. A failure on the part of Bank to transfer the funds shall be excused, however, if such failure results from (a) the unavailability of appropriate investments; (b) computer error or breakdown; (c) the unavailability of Bank's employees assigned to initiate or make such investments; or (d) other conditions beyond the control of Bank. "Excess Funds" means only those funds of Customer in excess of the Target Balance that are available for withdrawal by Customer as a matter of right under Bank's published funds availability schedule. Funds that are posted to Customer's account but are not yet available funds are not included in Excess Funds. Any departure by Bank from the preceding provisions in any one or more instances will not be deemed to vary the preceding provisions or to operate as a waiver or estoppel.

6.2.2 Customer hereby grants to Bank a continuing security interest in (1) all of Customer's deposit accounts with Bank, and (2) all of Customer's investments made by Bank pursuant to Part I, Section 1.22 of this Booklet. If any deposit account of Customer with Bank is overdrawn, or if Customer defaults on any obligation, direct or indirect, including any guaranties, owed to Bank, Bank, at its sole discretion, may dispose of such deposit accounts and/or investments made by it pursuant to this Agreement as security for payment of the obligations then owed by Customer to Bank, or Bank may sell or order to be sold any investments made by it for Customer pursuant to this Agreement and the proceeds toward and as a set off against the amount owed to Bank by Customer. Bank shall have all of the rights and remedies available at law or in equity, including without limitation, the rights and remedies of a secured creditor under the Mississippi Uniform Commercial Code.

6.2.3 Customer designated the persons set forth in the Enrollment Form to act on behalf of Customer pursuant to the Sweep Services set forth in this Section Six and designated by Customer in the Enrollment Form.

6.2.4 Communications or notices regarding this Section Six must be made in writing by any of the persons set forth in the Enrollment Form. Provided, however, Bank may, in its sole discretion, but without any obligation on the part of the Bank to do so, accept telephone communications or notices from persons set forth in the Enrollment Form. If the Bank elects to accept such telephone communications or notices from Customer in any instance, the business records of the Bank shall be conclusive evidence of the facts and circumstances of any such telephone communication or notice. In receiving or communicating any notices or instructions regarding this Section Six and in acting thereon, Bank may rely upon any such notices or instructions given by the persons designated hereinabove or by those persons designated by Customer in Customer's Deposit Agreement and/or any Corporate Resolutions on file with Bank governing Customer's account(s). Bank may receive and act upon instructions received from any person Bank believes in good faith to be one of the persons set forth in the Enrollment Form.

6.2.5 The Target Balance for Customer's Accounts may be changed by Bank upon notice to Customer.

6.2.6 FDIC Insurance on Sweep Accounts.

6.2.6.1 Any unswept monies in your demand deposit account or monies swept into a demand deposit account are a deposit of the Bank and will be insured by the FDIC to the extent of its deposit insurance limits. Any swept funds invested pursuant to your sweep account agreement are not FDIC insured. More information about the FDIC's requirement for this notice can be found at: http://www.fdic.gov/news/board/22Jan09_Rule_Claims.pdf.

6.2.6.2 Investment or Mutual Fund Sweep. On the day the funds are swept from your checking account, they are swept into a general ledger account and are held by us in the general ledger account until the next day when they are sent by wire transfer to a money market fund selected by Bank from time to time. The funds swept into the general ledger account remain deposits and are insured, up to the applicable limits, by the Federal Deposit Insurance Corporation ("FDIC") until they are transferred the next day. The Customer acknowledges that after the funds are transferred, they are invested in money market funds which (a) are not insured by the FDIC; (b) are not deposits or other obligations of the Bank and are not guaranteed by the Bank; and (c) are subject to investment risks, including possible loss of the principal invested. In the event of the failure of Bank after the funds have been swept from the checking account into the general ledger account, the FDIC will stop the transaction and the funds that have been swept from your checking account into the general ledger account are considered by the FDIC to be deposits and are insured by the FDIC up to the insured limits. In the event of failure of Bank where Bank is not acquired by another financial institution and if the swept funds have already been transferred from the Bank and have been invested in the money market fund, you are the owner of a prorata share of the money market fund and are entitled to receive payment from the money market fund in which the funds were invested.

6.2.7 Fees and Charges. Customer agrees to pay any and all costs and fees associated with the Sweep Services as set forth in Part I, Section 1.20 .

6.3 Zero Balance Account Service. The following terms govern the use of the ZBA Service if designated on the Enrollment Form.

6.3.1 Description of Zero Balance Account Service. The Zero Balance Account Service is a Service offered by Bank whereby the balance in a demand deposit account designated as a Zero Balance Account ("ZBA") is maintained at the balance designated by Customer ("Target Balance"). The balance is maintained at the Target Balance by one of three methods selected by Customer. Under the Funds Provider method, checks are issued by Customer and paid on a ZBA and each Business Day funds are automatically transferred from an account ("Primary Account") to the ZBA. Customer may maintain multiple ZBA's that are funded by one Primary Account. Under the Funds Concentration method, Customer makes deposits to the ZBA and each Business Day funds are automatically transferred to the Primary Account from the ZBA. Under the Combined Provider

and Concentration method, Customer may write checks on and deposit funds into the ZBA(s) and each Business Day funds are transferred between the Primary Account and each ZBA to maintain the specified target balance in each ZBA. Under all methods, the Primary Account and the ZBA are maintained by Customer with the Bank. Customer hereby requests and Bank agrees to provide the ZBA Service in accordance with this Agreement and the ZBA Operating Instructions set forth in the Enrollment Form. The ZBA Operating Instructions shall be issued and executed at the time Customer signs the Enrollment Form wherein it selects the Zero Balance Account Service.

6.3.2 Establishment of Accounts. Customer shall open the ZBA(s) and the Primary Account and shall submit all forms and documents, including but not limited to, signature cards, partnership agreements and resolutions, as required by Bank. Customer shall designate in the ZBA Operating Instructions either the Funds Provider, Funds Concentration, or Combined Provider and Concentration method for maintaining the balance at the Target Balance and the Primary Account and the ZBA(s) to which and from which funds shall be transferred.

6.3.3 Payment of Checks Under the Provider or Combined Method. Bank shall pay checks presented for payment, other than for immediate payment over the counter, against the ZBA(s) in the same manner that Bank currently pays checks on other demand deposit accounts maintained with Bank. As checks and other debits are presented for payment against the ZBA(s), Bank will post the checks and other debits. After all debit items have been posted to the ZBA, Bank will automatically transfer funds from the Primary Account to the ZBA(s) in the amount of the total debits presented for payment against the ZBA(s). If the Collected Balance in the Primary Account is not available or is not sufficient to accommodate a transfer in an amount equal to the total of the checks presented for payment against the ZBA(s), Bank may, at its option, make the transfer, even if it would create an overdraft in the Primary Account, and make provisional debits to the ZBA(s). In this event, Customer shall make a deposit to the Primary Account in Immediately Available Funds in an amount sufficient to cover the overdraft in accordance with the ZBA Operating Instructions. If Customer does not make such a deposit to the Primary Account, Bank may, at its option, create an overdraft in the Primary Account, reverse the entire transfer, or reverse that portion of the transfer necessary to eliminate the overdraft or to replenish the funds which were not available and return checks provisionally debited to the ZBA(s).

6.3.4 Transfers Under the Concentration or Combined Method. Customer shall periodically make deposits to the ZBA(s) and Bank shall post those deposits in the same manner that it currently posts deposits to other demand deposit accounts. After all deposits have been posted and all debits have been deducted for that processing day, Bank will automatically transfer the collected balance in the ZBA(s) to the Primary Account.

6.3.5 Authorization. Bank is hereby authorized and directed, without further instructions from Customer, to automatically transfer funds from Customer's Primary Account to Customer's ZBA(s) or from the ZBA(s) to the Primary Account, as necessary, to maintain the Target Balance in the ZBA(s) at all times.

6.3.6 Primary Account Balance. Customer shall use its best efforts to maintain at all times good and Immediately

Available Funds in the Primary Account sufficient to accommodate a transfer of funds to fund checks presented for payment against the ZBA(s).

6.4 Loan Sweep Service. The following terms govern the use of the Loan Sweep Service if designated on the Enrollment Form.

6.4.1 Description of Loan Sweep Service. The Loan Sweep is a service offered by Bank wherein the collected balance in a designated checking account ("**Account**") in excess of a target balance at the end of the day is swept from the Account to the line of credit account. If the collected balance is below the target balance, funds are swept from the line of credit account to the Account.

6.4.2 Payments on Line of Credit. Bank will designate Customer's existing line of credit account as a transfer-activated account, pursuant to this Section Six, a Loan Officer Approval Form, and underlying loan documents. Customer directs that funds in the demand deposit account (collected balance) in excess of a target balance ("**Target Balance**"), agreed upon by Bank and Customer, will be transferred daily by Bank to Customer's line of credit account. The initial Target Balance, the Account(s), and line of credit account to and from which funds will be transferred shall be designated in the Loan Sweep Operating Instructions set forth in the Enrollment Form. Only those funds in Customer's Account in excess of the Target Balance will be transferred to Customer's line of credit account. Customer may make deposits to and withdrawals from Customer's Account and conduct other transactions in the Account in accordance with Customer's Account rules.

6.4.3 Advances from Lines of Credit. On any Business Day, if after completion of all posting to Customer's Account the balance is less than the Target Balance, Customer directs Bank to transfer funds from Customer's line of credit account and deposit such funds to Customer's Account. Bank is authorized to transfer from Customer's line of credit account such an amount as is required to cause the balance in the Customer's Account to equal the Target Balance. Such transfer shall be made after crediting the net proceeds of all applicable transactions in Customer's Account.

6.4.4 Periodic Statements. Bank will issue a monthly statement to Customer on the Account and the line of credit account that will include transfers, balances and interest paid pursuant to this Section Six.

6.4.5 Line of Credit Account Number. Customer acknowledges and agrees that Bank may change the account number of Customer's line of credit account in conjunction with this Section Six.

6.4.6 Access to Funds. Customer acknowledges and agrees that Customer's line of credit account, as evidenced by various loan documents including but not limited to a Promissory Note, are amended to include and allow for the transfers to and from Customer's demand deposit account as described in this Section Six. Customer acknowledges, agrees and understands that authorized signers on Customer's Account have full access to funds from Customer's line of credit account by the terms and provisions of this Section Six. In addition to the amendment described above, Customer acknowledges and agrees that all other

terms and conditions of the line of credit account and/or the subject loan documents remain in full force and effect.

6.4.7 Interest Payments. Customer acknowledges and agrees that only principal payments are processed through this Section Six, and Customer is responsible for making required loan interest payments.

6.5 Investment Sweep Service. The following terms govern the use of the Investment Sweep Service if designated on the Enrollment Form.

6.5.1 Description of Investment Sweep Service. The Investment Sweep is a service offered by Bank wherein the collected balance in a designated checking account (“**Account**”) in excess of a target balance at the end of the day is swept from the Account to the investment account or money market mutual fund account designated in the Enrollment Form (the “**Investment Account**”). If the collected balance is below the target balance, then the Bank, acting solely as the Customer’s agent, shall redeem shares contained in the Investment Account and such funds are swept from Investment Account to the Account.

6.5.2 Payments to Investment Account. Bank will designate Customer’s Investment Account as a transfer-activated account, pursuant to this Section Six and any related terms and conditions for the Investment Account. Customer directs that funds in the demand deposit account (collected balance) in excess of a target balance (“**Target Balance**”), agreed upon by Bank and Customer, will be transferred daily by Bank to Customer’s Investment Account. The initial Target Balance, the Account(s), and the Investment Account to and from which funds will be transferred shall be designated in the Investment Sweep Operating Instructions set forth in the Enrollment Form. Only those funds in Customer’s Account in excess of the Target Balance will be transferred to Customer’s Investment Account. Customer may make deposits to and withdrawals from Customer’s Account and

conduct other transactions in the Account in accordance with Customer’s Account rules.

6.5.3 Transfers from Investment Account. On any Business Day, if after completion of all posting to Customer’s Account the balance is less than the Target Balance, Customer directs Bank to transfer funds from Customer’s Investment Account by redeeming shares from investments or money market mutual funds contained in the Investment Account and deposit such funds to Customer’s Account. Bank is authorized to transfer from Customer’s Investment Account such an amount as is required to cause the balance in the Customer’s Account to equal the Target Balance. Such transfer shall be made after crediting the net proceeds of all applicable transactions in Customer’s Account.

6.5.4 Periodic Statements. Bank will issue a monthly statement to Customer on the Account and the Investment Account that will include transfers, balances and interest paid pursuant to this Section Six.

6.5.5 Investment Account Number. Customer acknowledges and agrees that Bank may change the account number of Customer’s Investment Account in conjunction with this Section Six.

6.5.6 Access to Funds. Customer acknowledges and agrees that Customer’s Investment Account, as evidenced by the terms and conditions of the Investment Account, are amended to include and allow for the transfers to and from Customer’s demand deposit account as described in this Section Six. Customer acknowledges, agrees and understands that authorized signers on Customer’s Account have full access to funds from Customer’s Investment Account by the terms and provisions of this Section Six. In addition to the amendment described above, Customer acknowledges and agrees that all other terms and conditions of the Investment Account remain in full force and effect.

No signature is required on this Business Services Terms and Conditions. By signing the Enrollment Form, Customer acknowledges its receipt of and agreement to the terms of this Booklet, the Operating Instructions, the Master Agreement, and any Schedules.